

# County Council of Cuyahoga County, Ohio

## Ordinance No. O2014-0036

Sponsored by: <b>Councilmember Miller</b>	<b>An Ordinance</b> amending Section 804.01 of the Cuyahoga County Code by adding a new Section 804.01(D) to establish a post-secondary, small business internship component to the Educational Assistance Program and renumbering subsequent sections.
---	---

WHEREAS, Article III, Section 3.09(11) of the Charter authorizes Council to “establish and provide for the administration of a program to provide scholarships, loans, grants and other forms of financial assistance for residents of the County that will enable them to participate in post-secondary education, including vocational education and job training and retraining;” and

WHEREAS, Council has established the Cuyahoga County Educational Assistance Program as codified in Section 804.01 of the Cuyahoga County Code; and

WHEREAS, Council has determined it necessary to add an additional component to the Program to provide for the financial support of job training in the form of professional, project-based experience for post-secondary students in the County.

**NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** Section 804.01 of the Cuyahoga County Code shall be amended by adding a new Subsection (D) and renumbering subsequent sections to read as follows:

**D. Component Three – Post-secondary Professional Experience Program**

1. Component Three of the Cuyahoga County Educational Assistance Program provides financial support for a paid experiential professional education program for Cuyahoga County residents who have recently completed (within one (1) year immediately preceding submitting program application) or are currently engaged in a post-secondary degree or certification program at accredited post-secondary educational institutions located within Cuyahoga County.
2. Individual allocations for each student accepted into the program may be distributed for the following uses:

- a. A stipend to be paid to the student by the program administrator;
  - b. Funding for student participation in a third-party experiential civic education program to run concurrently with Component Three; and
  - c. Appropriate administrative costs of the program administrator.
3. The County Council shall annually determine an administrating organization, and designate an amount of the budgeted funds for Component Three and allocation amounts for grants consistent with this Section.
4. Eligibility
  - a. Student Participant eligibility. Cuyahoga County residents who satisfy all of the following criteria are eligible for participation in Component Three programming:
    1. They are currently engaged in or have recently completed (within one (1) year preceding submitting program application) a post-secondary degree or certificate program at a higher education institution located within Cuyahoga County; and
    2. They meet the academic criteria as established by the program administrator.
  - b. Business Participant eligibility. Businesses located within Cuyahoga County that satisfy all of the following criteria are eligible for participation in Component Three programming:
    1. They fulfill the requirements for certification as a Small Business Enterprise under Cuyahoga County's Small Business Enterprise Program; and
    2. They prepare a work project for completion by student participants deemed appropriate by the program administrator.
5. Student participants will be selected by the program administrator to work on discrete work projects prepared by a business participant to be completed during the program.
6. The Program Administrator is responsible for the following duties:

- a. Selecting student participants for inclusion in Component Three programming; and
- b. Selecting business participants for inclusion in Component Three programming; and
- c. Selecting work projects prepared by Business Participants for completion by Student Participants; and
- d. Acting as the fiscal agent for Component Three programming and administer all stipend payments to student participants; and
- e. Coordinating the work of the student participants on the selected work projects; and
- f. Report to the Cuyahoga County Council on an annual basis on 1) the number and monetary amount of scholarships awarded, 2) a list and description of the student participants (including city of residence, post-secondary institution attended, course of post-secondary study), 3) a list and description of the business participants (including physical address, type of business) 4) a description of selected work projects including which student participants worked on each, and 5) any highlights or problems of which the Council should be aware; and
- g. Such other duties as outlined in an administration agreement between the County and the program administrator.

E. The Cuyahoga County Council hereby authorizes an alternative procurement process for components of the Cuyahoga County Educational Assistance Program.

**SECTION 2.** It is found and determined that all formal actions of this Council meeting and relating to the adoption of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Ordinance was duly enacted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President                      Date

\_\_\_\_\_  
County Executive                                      Date

\_\_\_\_\_  
Clerk of Council                                      Date

First Reading/Referred to Committee: November 25, 2014  
Committee(s) Assigned: Education, Environment & Sustainability

Journal \_\_\_\_\_  
\_\_\_\_\_, 2014