

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0248

Sponsored by: **County Executive
Budish/Fiscal Officer/Office of
Budget and Management**

A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2019 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	21A408 – VOCA Safe Harbor			BA1900057
	JC759159 – VOCA Safe Harbor			
	Personal Services	\$	78,543.06	
	Other Expenses	\$	191,015.20	

Cuyahoga County Court of Common Pleas, Juvenile Court Division was awarded a Victims of Crime Act (VOCA) United States Department of Justice passed through the Ohio Attorney General's Office to be utilized on youth programming for the Safe Harbor Docket. The award is \$191,015.20 requiring a minimum cash match of \$47,753.80 of which the Court has elected to fully fund an employee designated to this program that costs \$78,543.06 including wages and fringes funded from the Court's Health and Human Services Levy (see cash transfer document JT1900059). This is a continuation grant that began in October 1, 2016 totaling \$563,137 to date. The grant period of this award is 10/1/2019 through 9/30/2020.

B.	21A030 – Sheriff's Office – Federal Grants			BA1901608
	SH774901 – FY19 Smart AWA			
	Personal Services	\$	150,000.00	

The New appropriation is being requested to set up the FY 2019 SMART AWA Grant Program from the U.S. Department of Justice, Office of Justice Programs. This grant award was approved by the County Executive on 10/28/19 via BC2019-784. The grant period is 10/1/2019-09/30/2022.

C.	21A003 – High Visibility Enforcement OT			BA1901609
	SH774885 – FY20 HVEO – IDEP Grant			
	Personal Services	\$	44,088.13	
	Other Expenses	\$	1,843.92	

The New appropriation is being requested to set up a the FY20 High Visibility Enforcement Overtime (HVEO), Impaired Driving Enforcement Program (IDEP) grant. The grant comes from the U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA) passed through the Ohio Department of Public Safety, Ohio State Highway Patrol/Ohio Traffic Safety Office. This grant award was approved by the County Executive on 10/15/2019 via Approval No. BC2019-748. The last grant award received for the FY19 HVEO-IDEP grant was in the amount of \$44,106.

D.	21A003 – High Visibility Enforcement OT			BA1901610
	SH774893 – FY20 HVEO-STEP Grant			
	Personal Services	\$	33,521.71	
	Other Expenses	\$	1,247.31	

The New appropriation is being requested to set up a the FY20 High Visibility Enforcement Overtime (HVEO), Selective Enforcement Program (STEP) grant. The grant comes from the U.S. Department of Transportation, National Highway Traffic Safety Administration (NHTSA) passed through the Ohio Department of Public Safety, Ohio State Highway Patrol/Ohio Traffic Safety Office. This grant award was approved by the County Executive on 10/15/2019 via Approval No. BC2019-748. The previous grant award for FY19 was in the amount of \$32,904.

E. 01A001 – General Fund **BA1903153**
 PC400051 – Probate Court
 Other Expenses \$ 30,000.00

20A602 – Probate Crt (CLRK) Comput. Fund
 PC404632 – Probate Computerization \$10 Fee Fd
 Capital Outlays \$ 150,000.00

The Probate Court has been working with the ADAMHS Board on an Assisted Outpatient Treatment program, a grant awarded to ADAMHS to reduce the incidence and duration of inpatient psychiatric hospitalizations, homelessness and interactions with the criminal justice system among persons with severe mental illness. Clients diagnosed with Severe Mental Illness (SMI) receive the benefits of an Assertive Community Treatment (ACT) Team approach to care for them while participating in a study component of the grant. The Probate Court conducts bi-weekly meetings with grant participants and their treatment managers to encourage commitment to treatment goals. The program has seen successes, but in some instances, the participants decompensate (go off medications) and end up in the hospital. This requires the court to conduct a hearing to transfer them to a more restrictive setting. Because of the nature of AOT, the participant's commitments are continued, requiring additional hearings to be held.

The original 2018 budget was increased by \$130,000 as a result of the increase in mental health commitments, but the deficit is smaller this year because the Court has been able to control the cost of court recordings, which is in the same budget line. The request for a \$30,000 increase comes from the General Fund.

The Probate Court requests appropriation of \$150,000 of its special revenue fund to complete a computer refresh of 110 devices. Funding comes from the Computerization Fund which had a cash balance of \$3,904,735 as the end of September 2019.

F. 20A635 – Title IV-E Juvenile Court **BA1903154**
 JC517318 – Title IV-E Juvenile Court FCM
 Other Expenses \$ 300,000.00

An additional appropriation request for the Cuyahoga County Court of Common Pleas, Juvenile Court Division, to allow for funding to be appropriated for a special revenue index code. This will allow the Court to certify these funds to youth serving contracts. This fund receives revenue from federal reimbursements for local expenses incurred for out of home placements for children and had a cash balance of \$4,643,963 as of the end of September.

G. 20D450 – 2015 Excise Tax **BA1909099**
 DS040212 – Excise Tax Improvements
 Other Expenses \$ 2,635,016.17

30A922 – 2015 Excise Tax Debt Service
 DS040196 – 2015 Excise Tax Debt Service
 Other Expenses \$ 6,992,231.04

The Office of Budget and Management requests additional appropriation to post expenditures relating to the 2019 General Obligation Bond issuance which refunded previously outstanding 2015 Excise Tax Bonds. These expenditures reflect transfer of excise tax funds between escrow

accounts held with the bond trustee. Transferred funds include bond and project reserves. Funding source is cigarette and alcohol excise tax.

H.	01A001 – General Fund		BA1909102
	IG030411 – Inspector General		
	Personal Services	\$	23,900.00

The Office of Budget and Management requests additional appropriation for the Agency of the Inspector General. Additional appropriation is needed for employee benefits through the remainder of fiscal year 2019. Estimates and assumptions in regard to the budget appropriation established for employee benefits during the previous budget cycle was insufficient in accounting for employee elections and actual charges. AIG is funded by the General Fund.

I.	20A312 – Coroner’s Lab		BA1912184
	CR180034 – Medical Examiner - Lab		
	Other Expenses	\$	305,997.10

The Office of Budget Management (on behalf of the Medical Examiner's Office) is requesting an appropriation increase of \$305,997.10 in Other Operating. This is to prepare for a transfer out to the newly setup AFIS System Capital Account for the purpose of supporting the purchase of the AFIS/Cogent Bridge Upgrade for hardware and software. Funding is provided by the Medical Examiner's Coroner's Lab Fund via revenue from completed Out of County Autopsies by the office. Current Cash Balance (as of 30-Oct-19) is \$657,516. This balance after vouchers payable of \$2,895.00 and outstanding encumbrances of \$74,631.74, is \$579,989.62.

J.	20D449 – Property Demolition Fund		BA1912186
	DV520809 – Property Demolition Fund		
	Other Expenses	\$	248,119.58

The Office of Budget Management is requesting an appropriation increase for the Department of Development in the Property Demolition Fund for \$248,119.58. This is for the purpose of appropriating for the Demolition agreement for the 2019 portion for the Village of Cuyahoga Heights. Funding is provided by the Property Demolition Fund through General Fund Subsidies. Current Cash Balance (as of 24-Oct-19 when including legislative encumbrances of \$8.4 mil) is \$1.1 mil. It is still anticipated that Property Demolition Fund will begin spending down on the \$8 million in reserves this year to complete pending 2019 agreements and upcoming 2020 agreements.

K.	40A069 – Capital Projects		BA1912190
	CC769786 – Medical Examiner AFIS System		
	Other Expenses	\$	9,285.00
	Capital Outlays	\$	590,470.46

The Office of Budget Management (on behalf of the Medical Examiner's Office) is requesting an appropriation increase of \$599,755.46 in the newly created AFIS Capital Account. This is to post costs of the newly setup AFIS System Capital Account supporting the purchase of the AFIS/Cogent Bridge Upgrade for hardware, software, and set up services. Funding within this capital account was provided by a combination of the Medical Examiner's Coroner's Lab Fund via revenue from completed Out of County Autopsies by the office and the Department of Information Technology via the General Fund through item JT1912189 on the 12-Nov Fiscal Agenda.

L. 01A001 – General Fund **BA1913651**
 PR194720 – Prosecutor-Children & Family Serv
 Other Expenses \$ 132,834.41

The Office of Budget and Management is requesting appropriations, \$132,834.41, to cover the cost of Controlled Costs for 2019 (Space Maintenance, \$50,015; Indirect Costs, \$82,819.41, which is due to the 2018 Indirect Cost Reconciliation). These expenses are funded by the General Fund.

M. 01A001 – General Fund **BA1913652**
 PR200071 – Prosecutor-Child Support
 Other Expenses \$ 110,282.68

The Office of Budget and Management is requesting appropriations, \$110,282.68, to cover the cost of Indirect Costs for 2019 (\$78,363 is due to the 2018 Indirect Cost Reconciliation). This expense is funded by the General Fund.

N. 20A824 – Family Justice Ctr **BA1913653**
 JA107441 – Family Justice Center
 Other Expenses \$ 40,755.00

The Office of Budget and Management is requesting appropriations, \$40,755, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. This expense is funded by the Health and Human Services Levy 3.9.

O. 21A359 – Internet Crimes Against Children **BA1913657**
 PR765271 – FY17 Ohio ICAC Task Force
 Personal Services \$ 425,426.00
 Other Expenses \$ 112,443.00
 Capital Outlays \$ 71,150.00

The Prosecutor's Office is requesting additional appropriation for year 3 of a collaborative agreement grant that funds the Prosecutor Ohio Internet Crimes Against Children Task Force from Department of Justice/Office of Juvenile Justice and Delinquency Prevention. This third-year award is for \$609,019 and is funded by the U.S Department of Justice Office of Justice Programs for the period October 1, 2019 to September 30, 2020; CFDA 16.543. This additional supplement award is added to the existing year 1 and 2 awards of \$945,212 for a new total for this index code (PR765271) of \$1,554,231. Currently, 86.1% of the \$945,212 has been expended. This is the final award year for this grant.

P. 20A302 – Dog & Kennel **BA1915194**
 DK050005 – County Dog Kennel
 Other Expenses \$ 9,881.00

The Office of Budget and Management is requesting appropriations in the amount of \$9,881, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding in the Kennel comes from the sale of dog licenses and adoption fees and has a current cash balance of \$255,871.

Q. 20A658 – Fiscal Certificate of Title Admin **BA1915195**
 FS109694 – Fiscal Oper-Title Bureau
 Other Expenses \$ 465,422.00

The Office of Budget and Management is requesting appropriations in the amount of \$465,422, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding in the Auto Title Office comes from the sale of auto and boat titles and has a current cash balance of \$7,046,858.

R. 24A641 – PA-Homeless Services **BA1915196**
 HS158097 – PA-Homeless Services
 Other Expenses \$ 18,710.00

The Office of Budget and Management is requesting appropriations in the amount of \$18,710, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding for Homeless services comes a fixed subsidy as well as miscellaneous grants and has a current cash balance of \$955,332.

S. 20A322 – Delinquent R E Tax Assmt - Treasurer **BA1915197**
 TS160119 – Treasury-Delinquent Tax Assmt. Coll.
 Other Expenses \$ 61,362.00

The Office of Budget and Management is requesting appropriations in the amount of \$61,362, to cover the cost of Indirect Costs for 2019 due to the 2018 Indirect Cost Reconciliation. Funding for Delinquent Tax Assessment comes from the collection of delinquent taxes and has a current cash balance of \$5,856,520.

T. 52A100 – County Airport **BA1915204**
 AP520890 – County Airport
 Personal Services \$ 90,000.00

The Office of Budget and Management is requesting appropriations in the amount of \$90,000. Due to overtime as well as chargebacks to the County Airport salaries and benefits line items for services provided by various individuals not directly compensated from the Airport budget, this has necessitated the additional appropriation request. Funding in the Airport comes from rents and leased spaces and has a current cash balance of \$1,236,685.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 20A811 – JC Detention and Probation Services BA1900058 JC107516 – JC Probation Services Personal Services \$ 78,543.06	
TO: 20A811 – JC Detention and Probation Services JC107516 – JC Probation Services Other Expenses \$ 78,543.06	

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting an appropriation transfer in JC Probation Services to provide sufficient appropriation for both the required cash match for the VOCA Grant Award and additional funding for a full-time staff devoted to the grant activities. Funding is from the Health and Human Services Levy covering the period 1/1/2019-12/31/2019.

B. FROM:	20A811 – JC Detention and Probation Services		BA1903149
	JC107516 – JC Probation Services		
	Personal Services	\$	375,000.00
TO:	20A811 – JC Detention and Probation Services		
	JC107532 – JC Legal Services		
	Personal Services	\$	375,000.00

The transfer in appropriation would align payroll appropriation with staff realignments and avoid a deficit. Funding comes from the HHS Levy.

C. FROM:	40A526 – ODOT – LPA		BA1903156
	CE785006 – ODOT - LPA		
	Personal Services	\$	513,258.41
TO:	40A526 – ODOT – LPA		
	CE785006 – ODOT - LPA		
	Capital Outlays	\$	513,258.41

The Department of Public Works request to move appropriation from the personal services and personal benefits expense lines to the capital outlays expense line within the Royalton Rd project. This fund receives reimbursement from the Ohio Department of Transportation, and the local share of this project will receive a cash transfer from the Road & Bridge \$5.00 fund. The cash balance in the ODOT LPA 50A/526 fund was \$4,030,406 as of the end of September.

D. FROM:	01A001 – General Fund		BA1909103
	IG030411 – Inspector General		
	Other Expenses	\$	25,553.00
TO:	01A001 – General Fund		
	IG030411 – Inspector General		
	Personal Services	\$	25,553.00

The Office of Budget and Management requests and appropriation transfer for the Agency of the Inspector General from controlled services to personnel services to cover employee benefits for the remainder of fiscal year 2019. The AIG is not charged indirect costs or space maintenance being funded by the General Fund resulting in unnecessary and unneeded appropriation. AIG is funded by the General Fund.

E. FROM:	01A001 – General Fund		BA1909107
	BE474064 – Election Administration		
	Other Expenses	\$	1,000,000.00

TO: 01A001 – General Fund
 BE475095 – Electronic Voting Consultation
 Capital Outlays \$ 1,000,000.00

The Board of Elections requests a budget transfer of funds appropriated for voting booths, from administration to election equipment. This transfer will keep similar equipment related expenses categorized together for reporting clarity. Funding source is General Fund.

F. FROM: 01A001 – General Fund **BA1912183**
 VS490052 – Veterans Service Commission
 Other Expenses \$ 35,000.00

TO: 01A001 – General Fund
 VS490052 – Veterans Service Commission
 Personal Services \$ 35,000.00

The Veterans Services Commission is requesting an appropriation transfer of \$35,000.00 from Client Services to Personnel Services. Using appropriation from projected surpluses in Client Services, the Commission will be supporting funding for the staffing of their new Mobile Support Vehicle. Funding is provided by the General Fund.

G. FROM: 21A513 – CCA 407 Felony Program **BA1912185**
 CO759548 – CCA 407 Non-Support Specialist FY18/19
 Other Expenses \$ 12,000.00

TO: 21A513 – CCA 407 Felony Program
 CO759548 – CCA 407 Non-Support Specialist FY18/19
 Personal Services \$ 12,000.00

The Common Pleas Court is requesting an appropriation transfer of \$12,000.00 in the CCA 407 Non-Support Specialist 18/19 Grant index code. This appropriation transfer is necessary to align funds appropriately to match the approved Budget Revision completed in Intelligrants. Funding is provided by the Ohio Department of Rehabilitation and Corrections for the period of 7/1/2017 to 6/30/2019 .

H. FROM: 01A001 – General Fund **BA1912188**
 IT601021 – Information Technology Administration
 Personal Services \$ 293,758.36

TO: 01A001 – General Fund
 IT601021 – Information Technology Administration
 Other Expenses \$ 293,758.36

The Office of Budget Management is requesting an appropriation transfer within the Information Technology Administration index code for \$293,758.36. This is for the purpose of preparing for a transfer out into the newly configured AFIS System Capital Account. This is an effort to correct for a 2014 grant that the department purchased invalid equipment and software for, resulting in the loss of the grant and repayment back to the State of Ohio (completed in May of this year). The department is using projected surpluses in salaries to assist the Medical Examiner in making the lost revenue from the grant whole. Funding is provided by the General Fund.

I.	FROM: 20A814 – Wireless 9-1-1 Government Assistance JA106773 – Wireless 9-1-1 Government Assistance Other Expenses	\$ 20,000.00	BA1913662
	TO: 20A814 – Wireless 9-1-1 Government Assistance JA106773 – Wireless 9-1-1 Government Assistance Personal Services	\$ 20,000.00	

The Requesting an appropriation transfer to cover the potential shortfall in salaries for the remainder of the year. This potential shortfall projected based on the three upcoming holidays and overtime that may incur due to being short staffed. Funding source is Communication Agreements, 6.1% and Local Government Revenue, 93.9%.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 20A811 – JC Detention and Probation Services JC107516 – JC Probation Services Transfer Out	\$ 78,543.06
	JT1900059
TO: 21A408 – VOCA Safe Harbor JC759159 – VOCA Safe Harbor Revenue Transfer	\$ 78,543.06

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting a cash transfer from Probation Services HHS to the VOCA Safe Harbor Grant which was extended from the original grant period 10/1/2016 through 9/30/2017 to 09/30/2020. The required cash match is \$47,753.80 that was increased by the Court to fund a full-time staff to the program costing \$78,543.06 including wages and fringes. The grant extension award is \$191,015.20 with a cash transfer of \$78,543.06 for a total project cost of \$238,769.00. Funding is from the Court's Probation Health and Human Services Levy account covering the period January 1, 2019 through December 31, 2019.

B. FROM: 24A301 – Children & Family Services CF135467 – Administrative Services - CFS Transfer Out	\$ 15,000.00	JT1901507
TO: 20A317 – ADAMHSBCC (as of 07/01/2009) MH435560 – Pass Thru Services Revenue Transfer	\$ 15,000.00	

Children and Family Services is requesting a cash transfer to the ADAMHS Board for the purchase of more drug testing strips. Funding comes from the Health and Human Services Levy Fund.

C. FROM: 01A001 – General Fund		JT1912189
IT601021 – Information Technology Administration		
Transfer Out	\$	293,758.36
20A312 – Coroner’s Lab		
CR180034 – Medical Examiner - Lab		
Transfer Out	\$	305,997.10
TO: 40A069 – Capital Projects		
CC769786 – Medical Examiner AFIS System		
Revenue Transfer	\$	599,755.46

Office of Budget Management is requesting an operating transfer for \$599,755.46. This is to provide for the newly created AFIS System Capital Account for tracking the hardware, software, labor, and setup services associated with the completion of the new updated AFIS Fingerprinting System within the Medical Examiner's Office. Funding contributions are supporting by additional documents also on this fiscal agenda from the Department of Information Technology (provided by the General Fund, BA1912188) and the Medical Examiner Coroner's Lab Fund (funded by Out of County Autopsies, BA1912184).

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

Yeas: Tuma, Gallagher, Schron, Conwell, Jones, Brown, Stephens, Simon, Baker
Miller and Brady

Nays: None

Sam I. Buel, 11-13-19
County Council President, Date

[Signature] 11-14-19
County Executive Date

[Signature] 11/12/2019
Clerk of Council Date

Journal CC036
November 12, 2019