

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0118

<p>Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b></p>	<p><b>A Resolution</b> amending the 2016/2017 Biennial Operating Budget for 2016 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.</p>
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2016 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations, and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts****Journal Nos.**

A. 20A658 – Certificate of Title Fund		<b>BA1609115</b>
FS109694 – Fiscal Operations – Title Bureau		
Other Expenses	\$	500,000.00

An appropriation increase is requested for the Fiscal Office, Title Bureau account to accommodate an operating transfer to the General Fund. The funding is generated from the Certificate of Title Administration Fees. The beginning cash balance in the Fund totaled \$6.6 million and the Fund is projected to end the year with an operating surplus (comparing current revenue against current expenditures) of \$1 million. The cash balance as of May 31<sup>st</sup> totaled \$7.2 million.

B. 64A601 – Supplies		<b>BA1609117</b>
FS109751 – Fiscal – County Supplies		
Other Expenses	(\$	549,915.60)

An appropriation reduction is requested for the Fiscal Office, County Supplies account to remove excess appropriation associated with the expired, decertified office supplies contract. The funding for this account is generated from chargebacks to agencies for office supply orders.

C. 24A301 – Children & Family Services		<b>BA1609118</b>
CF135467 – Administration		
Personal Services	(\$	223,772.63)
24A301 – Children & Family Services		
CF135491 – Information Services		
Personal Services	(\$	105,858.51)

An appropriation reduction is requested for the Department of Children & Family Services for the movement of staff, in order to capture additional reimbursement, to the Department of Information Technology – there is an offsetting increase (BA1609119) for this decrease to the Department of Information Technology budget. The source of funding is 79% HHS Levy, 21% State & Federal Reimbursement.

D. 24A430 – Executive Office of HHS		<b>BA1609119</b>
HS157396 – Human Services Applications		
Personal Services	\$	329,631.14

An appropriation increase is requested for the Department of Information Technology, Human Services Applications account for the movement of staff, in order to capture additional reimbursement, from the Department of Children & Family Services – there is an offsetting decrease (BA1609118) for this increase to the Department of Children & Family Services budget. The source of funding is 79% HHS Levy, 21% State & Federal Reimbursement.

E. 21A762– Port Security Grant		<b>BA1615061</b>
JA768317– Port Security Grant 2013-15		
Other Expenses	\$	(3,359.79)

An appropriation reduction is requested for the Department of Public Safety and Justice Affairs Port Security Grant Program (PGSP) account due to preparation for index closure. The source of funding is the FY 2013-15 Port Security Grant, which had a grant period of September 1, 2013 through August 31, 2015. The PSGP plays an important role in the implementation of the National Preparedness System and FY 2013-15 Port Security Grant Funding focused on maritime training for the Cuyahoga County Sheriff's Department and sonar training for the Cuyahoga County Office of Emergency Management.

<b>F. 20A580–DTAC HHF Project</b>			<b>BA1613581</b>
PR495580 –DTAC HHF Project			
Personal Services	\$	450,577.00	
Other Expenses	\$	1,005,317.00	
Capital Outlays	\$	45,600.00	

The Prosecutor's Office requests a new appropriation in the amount of \$1,501,494.00 to establish appropriations for the DTAC Hardest Hit Fund. These funds will go towards covering personal services, contracts, and capital expenses, and any other miscellaneous activity. Funding source is a combination of delinquent tax collections/reimbursements, Hardest Hit Fund Reimbursements, and the General Fund.

<b>G. 40A069 – Capital Projects</b>			<b>BA1607605</b>
CC768242 – New Archives/Storage Building			
Other Expenses	\$	605,000.00	

Additional appropriation is requested to build an emergency egress, to install a fire alarm system and to install partially a sprinkler system at the new archives building (aka the Halle Building). Funding for this project will come from the General Fund. This project is included in the approved 2016 Capital Improvement Plan.

<b>H. 40A069 – Capital Projects</b>			<b>BA1607607</b>
CC768952 – JJC Redesign of Intake and Exhaust Screens			
Personal Services	\$	200,680.00	
Other Expenses	\$	21,320.00	
Capital Outlays	\$	78,000.00	

Additional appropriation is requested to fund the redesign of the intake and exhaust screens at the Juvenile Justice Center. Funding for the redesign of the screens will come from the General Fund. This project is included in the approved 2016 Capital Improvement Plan.

<b>I. 40A069 – Capital Projects</b>			<b>BA1607609</b>
CC768960 – Old Courthouse ADA Upgrades			
Capital Outlays	\$	1,750,000.00	

Additional appropriation is requested to fund ADA upgrades at the Old Courthouse. Funding for the ADA upgrades will come from the General Fund. This project is included in the approved 2016 Capital Improvement Plan.

<b>J. 21A513 – CCA 407 Felony Program</b>			<b>BA1600177</b>
CO759019 –CCA 407-Intensive Supervision FY17			
Personal Services	\$	2,703,756.00	
Other Expenses	\$	844,337.00	

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 407 Felony Intensive Supervision FY2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

K. 21A513 – CCA 407 Felony Program		<b>BA1600178</b>
CO759027 –CCA 407-Non-Support Specialist FY17		
Personal Services	\$	56,999.00
Other Expenses	\$	46,317.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 407 Felony Intensive Supervision FY2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

L. 21A512 – CCA 408 Jail/Misdemeanant		<b>BA1600179</b>
CO758987 –CCA 408-Jail Case Management FY17		
Personal Services	\$	125,665.00
Other Expenses	\$	294,395.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 408 Jail Case Management FY2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

M. 21A512 – CCA 408 Jail/Misdemeanant		<b>BA1600180</b>
CO758995 –CCA 408-Pretrial Release Program FY17		
Personal Services	\$	639,782.00
Other Expenses	\$	7,200.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 408 Pretrial Release Program FY 2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

N. 21A512 – CCA 408 Jail/Misdemeanant		<b>BA1600181</b>
CO758979 –CCA 408-Domestic Violence FY17		
Other Expenses	\$	219,060.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 408 Domestic Violence FY 2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017.

The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

O. 21A512 – CCA 408 Jail/Misdemeanant **BA1600182**  
 CO758961 –CCA 408-Pre-Sentence Investigations FY17  
 Personal Services \$ 495,000.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 408 Pre-Sentence Investigations FY 2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

P. 21A512 – CCA 408 Jail/Misdemeanant **BA1600183**  
 CO759001 –CCA 408-Prosecutorial Diversion FY17  
 Personal Services \$ 247,997.00

Requesting appropriations in the recently awarded Community Corrections Act (CCA) 408 Prosecutorial Diversion FY 2017 grant. Funding is from the Ohio Department of Rehabilitation and Correction for Community-Based Sanctions for the period July 1, 2016 through June 30, 2017. The award amount is the same as last year. No cash match is required. Both the 2016 budget and current projections assume a transfer of expenses from the Court of Common Pleas' General Fund budget to the CCA grant in this same amount.

Q. 21A165 – TASC 2016 **BA1600184**  
 CO756411 –TASC 2016  
 Personal Services \$ 26,519.00  
 Other Expenses \$ 6,781.00

Requesting additional appropriations in the Treatment Alternatives Street Crime 2016 resulting from an amendment to the original grant from \$632,986 (R2015-0201) to \$646,231. Funding is from the Alcohol, Drug Addiction and Mental Health Services Board of Cuyahoga County for substance abuse services covering the period July 1, 2015 through June 30, 2016. No cash match is required for the additional award. This additional funding will reduce the amount of the subsidy needed from the County's General Fund, currently projected to total \$440,000 in 2016.

R. 01A001– General Fund **BA1601530**  
 CN017004– County Council  
 Other Expenses \$ (13,127.84)

County Council is requesting a decrease in appropriation from a portion of the decertification of the expired office lease contract with 323 Lakeside, LLC. The source of funding is the General Fund.

**SECTION 2.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following appropriation transfers:

**Fund Nos./Budget Accounts****Journal Nos.**

A. FROM: 01A001 – General Fund			<b>BA1609114</b>
FS109611 – Fiscal Office Administration			
Personal Services	\$	59,849.38	
TO: 01A001 – General Fund			
FS109637 – Financial Reporting			
Personal Services	\$	59,849.38	

An appropriation transfer is requested from Administration Financial Reporting to accommodate the reassignment of a budgeted employee between accounts. The source of funding is General Fund.

B. FROM: 01A001 – General Fund			<b>BA1613582</b>
JA302224 – Justice Affairs – Public Safety Grants Administration			
Other Expenses	\$	125,000.00	
TO: 01A001 – General Fund			
JA302224 – Justice Affairs – Public Safety Grants Administration			
Capital Outlays	\$	125,000.00	

The Department of Public Safety and Justice Affairs has requested an appropriation transfer from other expenses to capital outlays in the amount of \$125,000.00. This is to allow purchase of approved P25 Compliant 700/800 MHz Portable Radios (RQ36906) for regional first responders. These funds are from the Assistance to Firefighters Grants match dollars approved by County Council. The regional fire departments have the need for the radios for communications and have approved the use of funds for this purpose as opposed to providing cash matches.

C. FROM: 01A001 – General Fund			<b>BA1613583</b>
MI512657 – Miscellaneous – Miscellaneous Obligations			
Other Expenses	\$	7,000.00	
TO: 01A001 – General Fund			
PR191056 – Prosecutor – General Office			
Other Expenses	\$	7,000.00	

Office of Budget Management has requested an appropriation transfer from Miscellaneous Obligations (other expenses) to Prosecutor (other expenses) in the amount of \$7,000.00. To provide the budget in the Prosecutor's Office for attorney fees in support of the Animal Protective League (APL). The budget was originally provided under Misc. Obligations based on historical trends. There is no General Fund impact on reserves and covers the period January 1, 2016 through December 31, 2016.

D. FROM: 01A001 – General Fund			<b>BA1610586</b>
AE210005 – Soldiers and Sailors Monument			
Other Expenses	\$	4,919.00	

TO: 01A001 – General Fund  
 AE210005 – Soldiers and Sailors Monument  
 Personal Services \$ 4,919.00

An appropriation adjustment is requested from other expenses to personal services to cover a projected deficit in salaries resulting from compensation/exchange time payments. The funding source is General Fund.

E. FROM: 24A641 – Public Assistance – Homeless Services **BA1610587**  
 HS158097 – Public Assistance – Homeless Services  
 Other Expenses \$ 23,352.00

TO: 24A641 – Public Assistance – Homeless Services  
 HS158097 – Public Assistance – Homeless Services  
 Personal Services \$ 23,352.00

An appropriation adjustment is requested from other expenses to personal services to cover a projected deficit in salaries resulting from the approval of two (2) Comprehensive Position Questionnaires approved by Human Resources. The funding source is Health and Human Services Levy.

F. FROM: 01A001 – General Fund **BA1610588**  
 IT601096 – Engineering Services  
 Other Expenses \$ 55,000.00

TO: 01A001 – General Fund  
 IT601021 – Information Technology Administration  
 Personal Services \$ 35,000.00

TO: 01A001 – General Fund  
 IT601088 – Security and Disaster Recovery  
 Personal Services \$ 15,000.00

TO: 01A001 – General Fund  
 IT601047 – Web & Multi-Media Development  
 Personal Services \$ 5,000.00

An appropriation adjustment is requested from other expenses to personal services for the salary deficit due to the approval of Comprehensive Position Questionnaires approved by Human Resources. The Department had pre-encumbered \$400,000 for the Microsoft true-up, which only totaled \$333,380. The Department requests to apply the difference to salaries to cover the increase associated with the CP settlements. The funding source is General Fund.

G. FROM: 20A302 – Dog & Kennel **BA1601531**  
 CT050047 – Dog Kennel Operations  
 Other Expenses \$ 253,753.28

TO: 20A302 – Dog & Kennel  
 DK050005 – County Dog Kennel  
 Other Expenses \$ 253,753.28

A transfer in appropriation is requested from the old Dog Kennel index code to the new Dog Kennel index. The transfer will allow for the decertification of contracts from the old index and recertification to the new index. Funding comes from dog license registration fees and adoption fees.

H. FROM:	21A825 – Dick Goddard Best Friends Fund		<b>BA1601532</b>
	CT790055 – Dick Goddard’s Best Friends Fund		
	Other Expenses	\$	6,056.38
TO:	21A825 – Dick Goddard Best Friends Fund		
	DK050013 – Dick Goddard’s Best Friend Fund		
	Other Expenses	\$	6,056.38

A transfer in appropriation is requested from the old Dick Goddard’s Best Friends’ grant index code to the new Dick Goddard’s grant index code. Funding comes from private donations with no County match required. The grant funds are used to pay for medical expenses for sheltered dogs.

I. FROM:	01A001 – General Fund		<b>BA1604512</b>
	CT577106 – Risk and Property Management		
	Capital Outlays	\$	1,940,781.00
TO:	01A001 – General Fund		
	SU514141 – Capital Improvements Subsidy		
	Other Expenses	\$	1,940,781.00

A transfer is requested to remaining facilities capital appropriations for 2016 from the placeholder Risk and Property Management budget to the more appropriate Capital Improvements Subsidy budget. Funds were previously decreased from this account for the subsidy budget per Resolution Nos. R2016-0041 and R2016-0077.

**SECTION 3.** That the 2016/2017 Biennial Operating Budget for 2016 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM:	20A658 – Certificate of Title Fund	<b>JT1609116</b>
	FS109694 – Fiscal Operations – Title Bureau	
	Transfer Out	\$ 500,000.00
TO:	01A001 – General Fund	
	FS109611 – Fiscal Office Administration	
	Revenue Transfer	\$ 500,000.00

A cash transfer is requested from the Fiscal Office Auto Title Bureau account to the Fiscal Office Administration account to provide support to County General Fund operations; BA1609115 is the corresponding appropriation request to accommodate this transfer. The funding is generated from the Certificate of Title Administration Fees.



B. FROM: 01A001 – General Fund JT1607606  
 SU514141 – Capital Improvements General Fund Subsidy  
 Transfer Out \$ 605,000.00

TO: 40A069 – Capital Projects  
 CC768242– New Archives/Storage Building  
 Revenue Transfer \$ 605,000.00

A cash transfer is requested to fund the additional expenditures required in the new archives/storage building (aka the Halle Building). Funding for this project will come from the General Fund.

C. FROM: 01A001 – General Fund JT1607608  
 SU514141 – Capital Improvements General Fund Subsidy  
 Transfer Out \$ 300,000.00

TO: 40A069 – Capital Projects  
 CC768952– JJC Redesign of Intake and Exhaust Screens  
 Revenue Transfer \$ 300,000.00

A cash transfer is requested from the General Fund to fund the redesign of the intake and exhaust screens at the Juvenile Justice Center. Funding for this project will come from the General Fund.

D. FROM: 01A001 – General Fund JT1607610  
 SU514141 – Capital Improvements General Fund Subsidy  
 Transfer Out \$ 1,750,000.00

TO: 40A069 – Capital Projects  
 CC768960– Old Courthouse ADA Upgrades  
 Revenue Transfer \$ 1,750,000.00

A cash transfer is requested from the General Fund to fund the ADA upgrades at the Old Courthouse. Funding for the project will come from the General Fund.

E. FROM: 20D448– Casino Tax Revenue Fund JT1600187  
 DV520791 –Casino Tax Revenue Fund  
 Transfer Out \$ ~~5,869,449.00~~ 2,394,492.00

TO: 20D447 – Economic Development Fund  
 DV520676 –Cuyahoga County Western Reserve Fund  
 Revenue Transfer \$ ~~5,869,449.00~~ 2,394,492.00

To transfer the necessary cash from the Casino Tax Revenue Fund to the Job Creation Fund (aka Cuyahoga County Western Reserve Fund and Economic Development Fund) as stipulated in the approved 2016 budget. Funding for this transfer ~~covers the period January 1, 2016 through December 31, 2016~~ **represents the unencumbered cash balance in the Casino Revenue Fund as of December 31, 2015.**

F. FROM:	26A651 – \$7.50 Road and Bridge Registration Tax	<b>JT1601510</b>
	CE417477 – \$7.50 License Tax Fund Capital Improvements	
	Transfer Out	\$ 3,280,927.00
TO:	40A521– Countywide Maintenance Program	
	CE785279– Countywide Maintenance Program	
	Revenue Transfer	\$ 10,650.00
TO:	40A069 – Capital Projects	
	CC768523 – Pedestrian and Bicycle Bridge	
	Revenue Transfer	\$ 2,808,412.00
TO:	40A524 – Ohio Department of Public Works Integrating Committee	
	CE785311 – Columbus Road Bridge 109	
	Revenue Transfer	\$ 461,865.00

Cash transfers are requested from the Road and Bridge \$7.50 Capital Improvements Fund for the following: \$10,650 to pay contract termination fees to Specialized Construction for the countywide maintenance program; \$2,808,412 for engineering costs with Parsons Brinckerhoff for the pedestrian and bicycle bridge project; and \$461,865 to pay the local match for the Columbus Road Bridge #109 project, which is funded 50% by Ohio Public Works Commission (Issue 1) funds and 50% by the County. The \$7.50 Capital Improvements fund receives revenues primarily from motor vehicle license fees and has a cash balance of \$20,315,689.

G. FROM:	26A650 – \$5.00 Road Capital Improvements	<b>JT1601511</b>
	CE418053 – County Engineer - \$5.00 License Tax Fund	
	Transfer Out	\$ 276,471.00
TO:	40A526 – Ohio Department of Transportation – Local Projects Administration	
	CE785006 – ODOT - LPA	
	Revenue Transfer	\$ 276,471.00

A cash transfer is requested from the Road and Bridge \$5.00 License Tax Fund to pay the County match for the Lakeshore Bridge project. This project is 80% Federally funded and 20% funded by Cuyahoga County via the \$5.00 Fund. The \$5.00 Fund receives revenues primarily from motor vehicle license fees and has a cash balance of \$9,750,432.

H. FROM:	52A500 – Airport Development - Land Sale Proceeds	<b>JR1601501</b>
	DV520130 – Airport Development - Land Sale Proceeds	
	Transfer Out	\$ 70,530.85
TO:	52A100 – County Airport	
	AP520890 – County Airport	
	Revenue Transfer	\$ 70,530.85

A transfer is requested from the Airport's Land Sale Proceeds to the Airport's operating account to offset the 2016 General Fund subsidy and to close the old Land Sale Proceeds account. Funding for the Airport comes from rental and landing fees and other charges for services in addition to the General Fund Subsidy (approximately 45% of all funding).

I. FROM: 01A001 – General Fund	<b>JT1604505</b>
HR018028 – General Fund	
Transfer Out	\$ 216,000.00
TO: 80P237 – RTA Monthly Pass	
ND509026 – RTA Monthly Pass	
Revenue Transfer	\$ 216,000.00

This cash transfer provides a General Fund subsidy to employees that use the RTA transit system.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Greenspan, seconded by Mr. Miller, the foregoing Resolution was duly adopted.

Yeas: Jones, Brown, Hairston, Simon, Greenspan, Miller, Germana, Gallagher, Conwell and Brady

Nays: None

*Dan Brady*  
County Council President

6/29/2016  
Date

*[Signature]*  
County Executive

7/1/16  
Date

  
Clerk of Council

6/28/2016  
Date

Legislation Amended on the Floor: June 28, 2016

Journal CC022  
June 28, 2016