



**Cuyahoga County Board of Control Agenda**  
**Monday, June 27, 2022 - 11:00 A.M.**  
**County Headquarters**  
**2079 East Ninth Street**  
**4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:**

<https://www.YouTube.com/CuyahogaCounty>

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 6/21/2022**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-385**

Department of Development, recommending a Redevelopment and Modernization Loan, to an entity to be named and created in the future, and to be owned by Northeast Ohio Hispanic Center for Economic Development in the amount not-to-exceed \$500,000.00 for the renovation of a vacant building, located at 3140 West 25<sup>th</sup> Street, City of Cleveland for the Centro Villa 25 project.

Funding Source: Economic Development Loan Fund

**BC2022-386**

Department of Development,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nottingham Spirk Design Associates, Inc. in the amount not-to-exceed \$125,000.00 for analysis of NASA's patent portfolio and creation of a strategic development/licensing plan, focused on creating commercial economic development in Cuyahoga County, commencing upon contract signature of all parties for a period of 8 weeks.
- b) Recommending an award and enter into Contract No. 2529 with Nottingham Spirk Design Associates, Inc. in the amount not-to-exceed \$125,000.00 for analysis of NASA's patent portfolio and creation of a strategic development/licensing plan, focused on creating commercial economic development in Cuyahoga County, commencing upon contract signature of all parties for a period of 8 weeks.

Funding Source: Economic Development Fund

**BC2022-387**

Department of Development,

- a) Submitting an RFP exemption, which will result in a grant award (via Contract No. 2415) to Food Strong in the amount not-to-exceed \$400,000.00 to identify and prioritize vacant lots and existing revitalization efforts for development in connection with the Vacant Lot Restoration Initiative, commencing upon contract signature of all parties for a period of 2 years.
  
- b) Recommending a grant award (via Contract No. 2415) to Food Strong in the amount not-to-exceed \$400,000.00 to identify and prioritize vacant lots and existing revitalization efforts for development in connection with the Vacant Lot Restoration Initiative, commencing upon contract signature of all parties for a period of 2 years.

Funding Source: General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services

**BC2022-388**

Department of Information Technology, submitting an amendment to Contract No. 1951 with Addy Systems LLC for enterprise scheduling software subscription services for use by various departments for the period 6/17/2020 – 6/16/2022, to extend the time period to 6/16/2023 and for additional funds in the amount not-to-exceed \$42,420.00.

Funding Source: General Fund

**BC2022-389**

Department of Information Technology, recommending an award on Purchase Order No. 22002476 to TEC Communications Inc. (12-1) in the amount not-to-exceed \$108,370.20 for the purchase of (8) DMZ switches and related peripherals.

Funding Source: General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services

**BC2022-390**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nexum, Inc. in the amount not-to-exceed \$492,493.17 for the purchase of (4) BIG-IP Firewall Appliances and associated peripherals and software.
  
- b) Recommending an award on Purchase Order No. 22002689 to Nexum, Inc. in the amount not-to-exceed \$492,493.17 for the purchase of for the purchase of (4) BIG-IP Firewall Appliances and associated peripherals and software.

Funding Source: General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services

**BC2022-391**

Department of Information Technology, on behalf of the Public Defender's Office

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$41,948.60 for a state contract purchase of replacement equipment including (12) HP EliteBook Notebooks with Docking Stations, (10) HP Workstations, (20) HP LCD Monitors and related accessories.
- b) Recommending an award on Purchase Order No. 22002766 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$41,948.60 for a state contract purchase of replacement equipment including (12) HP EliteBook Notebooks with Docking Stations, (10) HP Workstations, (20) HP LCD Monitors and related accessories.

Funding Source: General Fund

**BC2022-392**

Department of Information Technology, on behalf of the Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Integrated Precision Systems in the amount not-to-exceed \$12,620.60 for a state contract purchase, installation and programming of (5) cameras with microphones, activation switches and status lights for the Interview Rooms at the Justice Center.
- b) Recommending an award on Purchase Order No. 22002695 to Integrated Precision Systems in the amount not-to-exceed \$12,620.60 for a state contract purchase, installation and programming of (5) cameras with microphones, activation switches and status lights for the Interview Rooms at the Justice Center.

Funding Source: Capital Project

**BC2022-393**

Department of Workforce Development, submitting an amendment to Contract No. 565 with Towards Employment Inc. for job seeker services for applicants with felony backgrounds in connection with the Workforce Innovation and Opportunity Act for the period 7/1/2019 – 6/30/2022, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$75,000.00.

Funding Source: Workforce Innovation & Opportunity Act Fund

**BC2022-394**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1878 with Cleveland Rape Crisis Center in the amount not-to-exceed \$67,960.00 for juvenile diversion services for at-risk minority youth for the Positive Youth Development: Preventing Delinquency Program in connection with the 2021 Title V Community Prevention Grant for the period 10/1/2021 – 3/31/2023.

Funding Source: Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention

**BC2022-395**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 1879 with Golden Ciphers, Inc. in the amount not-to-exceed \$67,960.00 for mentoring, life skills and training services for the SESA Rites of Passage and Mentoring Program in connection with the 2021 Title V Community Prevention Grant for the period 10/1/2021 – 3/31/2023.

Funding Source: Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention

**BC2022-396**

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 2106 with City of Cleveland/Department of Public Safety in the amount not-to-exceed \$46,083.69 for the provision of a Sexual Assault Advocate to assist victims with crisis intervention and referral services in connection with the FY2021 STOP Violence Against Women’s Act Block Grant Program for the period 1/1/2022 – 12/31/2022.

Funding Source: FY2021 STOP Violence Against Women’s Act Block Grant

**BC2022-397**

Office of the Medical Examiner, recommending an award and enter into Contract No. 2504 with Alere San Diego Inc. dba Immunalysis in the amount not-to-exceed \$150,000.00 for a sole source purchase of Enzyme Linked Immunosorbent Assay (ELISA) Reagent Kits and Tecan EVOware software maintenance for the Toxicology Department, effective upon contract signature of all parties for a period of 2 years.

Funding Source: General Fund

**BC2022-398**

Sheriff’s Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Jack Bauer Development Group LLC in the amount not-to-exceed \$13,272.00 for the purchase of (1) Broco Breaching Door and Screen Door Emulator for training of officers on mechanical, ballistic, hydraulic and explosive breaching techniques.
  
- b) Recommending an award on Purchase Order No. 22002813 to Jack Bauer Development Group LLC in the amount not-to-exceed \$13,272.00 for the purchase of (1) Broco Breaching Door and Screen Door Emulator for training of officers on mechanical, ballistic, hydraulic and explosive breaching techniques.

Funding Source: Department of Justice – Federal Equitable Sharing Account

**BC2022-399**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to a Master Contract with various providers for Short-Term Emergency Child Care services for children in custody of (DCFS) for the period 4/1/2019 – 3/31/2022, to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$475,000.00:

- a) Contract No. 2326 (formerly Contract No. 286) with Providence House, Inc. in the amount not-to-exceed \$36,500.00.
- b) Contract No. 1287 with Specialized Alternatives for Families and Youth of Ohio, Inc. in the amount not-to-exceed \$43,800.00.
- c) Contract No. 464 with Beech Brook in the amount not-to-exceed \$25,000.00.
- d) Contract No. 466 with OhioGuidestone in the amount not-to-exceed \$25,000.00.
- e) Contract No. 470 with Ohio Mentor in the amount not-to-exceed \$25,000.00.
- f) Contract No. 1078 with Bluestone Child and Adolescent Psychiatric Hospital in the amount not-to-exceed \$55.00.
- g) Contract No. 467 with Bellefaire Jewish Children’s Bureau in the amount not-to-exceed \$195,325.00.
- h) Contract No. 1488 with Applewood Centers, Inc. in the amount not-to-exceed \$124,320.00.

Funding Source: 70% Health and Human Services Levy Fund and 30% Title IV-E Federal

**BC2022-400**

Department of Health and Human Services/Division of Children and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Keystone Newport News, LLC dba Newport News Behavioral Health in the amount not-to-exceed \$90,783.00 for emergency out-of-home placement services for the period 4/27/2021 – 12/31/2021.
- b) Recommending an award on Purchase Order No. 22001489 to Keystone Newport News, LLC dba Newport News Behavioral Health in the amount not-to-exceed \$90,783.00 for emergency out-of-home placement services for the period 4/27/2021 – 12/31/2021.

Funding Source: 70% Health and Human Services Levy Fund and 30% Federal IV-E

**C. - Exemptions**

**BC2022-401**

Department of Public Works, recommending an alternative procurement process on RQ9296 to allow for a total of (3) award recommendations for construction management/support services, rather than (2) awards, as advertised in the Request for Qualifications, which closed on 4/21/2022.

Funding Source: Road and Bridge Fund

**D. - Consent Agenda**

**BC2022-402**

Department of Public Works, submitting an amendment to Contract No. 2448 (formerly Contract No. 1551) with Wiss, Janney, Elstner Associates, Inc. for general architectural engineering services for the period 11/28/2017 – 11/27/2021, to extend the time period to 12/31/2022; no additional funds required.

Funding Source: General Fund – Capital Project

**BC2022-403**

Fiscal Department, presenting proposed travel/membership requests for the week of 6/27/2022:

Dept:	Office of the Medical Examiner							
Event:	Conference entitled "International Association for Identification 2022 Annual Conference"							
Source:	International Association for Identification							
Location:	Omaha, NE.							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground Trans/ Mileage/ Luggage **	Air ***	Total	Funding Source****
Kate Snyder	7/30 – 8/5/2022	\$570.00	\$341.00	\$886.20	\$305.00	\$743.55	\$2,845.75	General Fund
Amy Koons	7/31 - 8/5/2022	\$670.00	\$291.00	\$659.12	\$304.62	\$697.96	\$2,622.70	Coverdell FY 21 Grant
Dawn Schilens	7/31 – 8/5/2022	\$400.00	\$291.00	\$649.90	\$201.87	\$697.96	\$2,240.73	Coverdell FY 21 Grant

\*Paid to host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\* Only 2 spots were available to be funded by the Coverdell FY 21 grant

**Purpose:**

The purpose of this conference is to learn new skill sets as well as improve on known skills to apply to casework. Travelers will also be able to maintain current IAI Forensic Photography Certification. More than one person is traveling because they are certified in different disciplines.

Dept:	Public Defender's Office							
Event:	Seminar entitled "NACDL 2022 Making the Case for Life"							
Source:	National Association of Criminal Defense Lawyers (NACDL)							
Location:	New Orleans, LA.							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source****
Linda Hricko	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Ashley Stebbins	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Joshua Barnhizer	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Erica Cunliffe	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Brant Dichera	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Sheila Downs-Terbrack	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Christine Julian	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Zachary Moore	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Morgan Pirc	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Kelsey Taylor	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund
Russel Tye	8/24 – 8/27/2022	\$229.00	\$140.00	\$351.11	\$223.86	\$389.21	\$1,333.18	General Fund

\*Paid to the Host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\* Funding Source of General Fund will be 100% reimbursed by the State Public Defender Fund

Purpose:

This event is designed to help capital defenders, investigators, and mitigation specialists. Participants will hear cutting-edge presentations regarding different aspects of capital criminal defense from seasoned capital trial lawyers, law professors and jury consultants.



**BC2022-404**

Department of Purchasing, presenting proposed purchases for the week of 6/27/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22002699	(600) Replacement over-the-head, noise-cancelling, wired headsets	Cuyahoga Job and Family Services	MNJ Technologies, Inc.	\$14,130.00	50% Health and Human Services Levy and 50% State and Federal Reimbursement
22002433	(5) additional and (5) replacement Fujitsu desktop document scanners	Department of Health and Human Services/Office of the Director	Howling Print and Promo	\$9,199.90	Health and Human Services Levy Fund

**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22002677	Skill up training for the Learn and Earn Program*	Cuyahoga Job and Family Services	R-Force Enterprises dba Paul Davis Restoration of Cleveland Metro West	\$12,004.00	Health & Human Services Levy Fund

\*Approval No. BC2021-738 dated 12/13/2021, which approved an alternative procurement process and exemption from aggregation on various purchase orders, which will result in various award recommendations to various providers in the total amount not-to-exceed \$2,000,000.00 to reimburse employers for employee wage and training expenses in connection with the Learn and Earn Program for the period 1/1/2022 – 12/31/2022.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

**V- OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, submitting a Right-of-Way Permit with Columbia Gas of Ohio to construct, maintain and operate a 4-inch and 6-inch medium pressure gas main, including underground installations, attachments and appurtenances, within the public right-of-way on Bagley Road, from 27014 Bagley Road to the East Corporation Limit in Olmsted Township.

Funding Source: N/A

**Item No. 2**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

RQ No.	Contract Number	Vendor	Service Description	Amount	Department	Date(s) of Service	Funding Source	Date of Execution
RQ 43493	Amend Contract No. 2280	American Institutes for Research	Workforce Innovation and Opportunities Act consultant services	\$-0-	Department of Workforce Development	2/1/2019 – 6/30/2022, to <b>extend the time period to 12/31/2022</b>	(Original) Workforce Innovation and Opportunities Act (WIOA) Federal Funds	6/13/2022 (Executive) 6/16/2022 (Law Dept.)
N/A	Amend Contract No. 1903	Urban League of Greater Cleveland	Training and job placement services for (75) eligible participants and Diversity, Equity and Inclusion support services to local employers in connection with the Enhanced Skills for Success Program	\$-0-	Department of Workforce Development	10/25/2021 – 6/30/2022, to <b>extend the time period to 9/30/2022</b>	(Original) Workforce Innovation and Opportunities Act (WIOA) Federal Funds	6/14/2022 (Executive) 6/16/2022 (Law Dept.)

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Minutes

Cuyahoga County Board of Control  
Tuesday, June 21, 2022 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:01 a.m.

Attending:

Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Mellany Seay, Administrator, Operations and Finance, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing

**II – REVIEW MINUTES – 6/13/2022**

Leigh Tucker motioned to approve the minutes from the June 13, 2022 meeting; Dale Miller seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-370**

Department of Public Works, submitting an amendment to Contract No. 1487 with Partners Environmental Consulting Inc. for general environmental consultant services for the period 6/1/2020 – 5/31/2023 for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-370 was approved by unanimous vote.

**BC2022-371**

Department of Public Works, submitting an amendment to Contract No. 1304 with K2M Design, Inc. for general architectural - engineering services for the period 10/2/2017 – 6/30/2022, to extend the time period to 3/31/2023 and for additional funds in the amount not-to-exceed \$50,000.00.

Funding Source: General Fund

Matt Rymer, Department of Public Works, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-371 was approved by unanimous vote.

**BC2022-372**

Department of Public Works, submitting an amendment to Contract No. 2518 with Info Tech, Inc. for Appia Standard Software Licenses for Construction Administration and Inspection Services for the period 6/17/2019 - 6/16/2022, to extend the time period to 6/16/2023 and for additional funds in the amount not-to-exceed \$28,500.00.

Funding Source: 87% Road and Bridge Fund and 13% Sanitary Sewer Fund

Tom Pavich, Department of Public Works, presented. Dale Miller commented on the millions of dollars the County spends on software licenses and asked if there was any thought to coordinate software purchases with Department of Information Technology, to prioritize purchases and possibly achieve cost savings; said licensing purchases need coordination and a systematic approach in this large operation, where a lot of money is spent for these services; and said the Department of Information Technology needs to work with various departments to get a handle on overall activity for license purchases to reap potential savings. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-372 was approved by unanimous vote.

**BC2022-373**

Fiscal Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Legal News Publishing Co. in the amount not-to-exceed \$13,000.00 for the publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a Forfeited Land Sale.
- b) Recommending an award on Purchase Order No. 22002641 with Legal News Publishing Co. in the amount not-to-exceed \$13,000.00 for the publication of (2) consecutive, legal advertisements of a block notice and the listing of properties for a Forfeited Land Sale.

Funding Source: Real Estate Assessment Fund

Mike Zapola, Fiscal Department, presented. James Boyle commented that while the Ohio Revised Code requires print advertisement for these notices, that these could be advertised in a more contemporary fashion and hopes this process will eventually be modernized. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-373 was approved by unanimous vote.

**BC2022-374**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Nexum, Inc. in the amount not-to-exceed \$14,000.00 for consulting and design services in connection with the Data Center Design Project, commencing upon contract signature of all parties for a period of 1 year.
- b) Recommending an award and enter into Contract No. 2490 with Nexum, Inc. in the amount not-to-exceed \$14,000.00 for consulting and design services in connection with the Data Center Design Project, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: IT Security & Disaster Recovery Fund

Dennis Sullivan and Jeremy Mio, Department of Information Technology, presented. Nan Baker asked for clarification on what the overall price for all phases of this project will be; asked how this project interacts with Enterprise Resource Planning System; asked if future purchases related to this long-term project will go to Board of Control or Council Committee for further discussions on goals and costs; said the anticipated amounts for future phases seem high for Board of Control consideration; and asked what form of protection is in place currently. Dale Miller asked if this is considered a Disaster Recovery Project or is the scope broader; asked what the name of the project was, its' overall purpose and total estimated cost; asked if the purpose is to protect the County from critical failures; said that a general information session for Finance and Budgeting Committee may be necessary. Ms. Baker concurred with Mr. Miller's recommendation for Committee discussion. James Boyle asked for more information on Nexum, Inc.; asked if there will be 3-4 more phases for the project; asked if Nexum, Inc. will be involved in those phases; said that using an RFP exemption to select this provider because they have familiarity with the project and has done good work in the past is problematic because it gives them a leg up on the competition for future phases of the project; said that use of RFP exemptions should be the exception rather than the rule because this may start as a \$14,000.00 purchase but could potentially be much larger as the project evolves; said there may be a different discussion if this was a State contract; and asked for clarification on the funding source. Paul Porter said that future hardware purchases related to this project may not require an RFP exemption; said that having a provider with familiarity of the architecture of the existing data center can give the County an advantage rather than someone who needs to learn about our disaster recovery infrastructure; and said that this may not have been competitive had it been bid, due to the low amount. Mr. Boyle concurred with Mr. Porter's comments but restated his concern for the continuation of using bidders in the County employ, rather than open to competition. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-374 was approved by unanimous vote.

**BC2022-375**

Court of Common Pleas/Corrections Planning Board, submitting an amendment to Contract No. 628 with Microgenics Corporation/Thermo Fisher Scientific for on-site drug detection services for the period 7/1/2019 – 6/30/2022, to extend the time period to 6/30/2024 and for additional funds in the amount not-to-exceed \$251,766.08.

Funding Source: General Fund

Linda Lagunzad, Corrections Planning Board, presented. Dale Miller asked how the cost over the next 2 years compares to the current rate; said that the locked pricing will work to our benefit; and asked if there is another option for 1 year after this renewal. James Boyle asked if this request has any bearing or relationship to the Diversion Center. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-375 was approved by unanimous vote.

**BC2022-376**

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 1880 with Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$54,080.00 for collaborative re-entry mediation services for at-risk minority youth for the Gateway Program in connection with the 2021 Title V Community Prevention Grant for the period 10/1/2021 – 3/31/2023.

Funding Source: Ohio Department of Youth Services through funding provided by the Department of Justice/Office of Justice Programs/Office of Juvenile Justice Delinquency and Prevention

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. James Boyle commented on the department’s timeline to process this request. Leigh Tucker motioned to approve the item; James Boyle seconded. Item BC2022-376 was approved by unanimous vote.

**BC2022-377**

Department of Public Safety and Justice Services, recommending an award and enter into Agreement No. 2105 with City of Cleveland/Department of Public Safety in the amount not-to-exceed \$100,533.93 for the provision of (2) Cleveland Police Detectives to perform investigation services for the Cleveland Domestic Violence Project in connection with the FY2021 STOP Violence Against Women Act Block Grant Program for the period 1/1/2022 – 12/31/2022.

Funding Source: FY2021 STOP Violence Against Women’s Act Block Grant

Mary Beth Vaughn, Department of Public Safety and Justice Services, presented. Nan Baker asked for confirmation that services will provide for 2 detectives through 12/31/2022; and asked if the provider is waiting on payment. Leigh Tucker motioned to approve the item; Mellany Seay seconded. Item BC2022-377 was approved by unanimous vote.

**BC2022-378**

Department of Health and Human Services/Cuyahoga Job and Family Services,

- a) Submitting an RFP exemption, which will result in an award recommendation to Carahsoft in the amount not-to-exceed \$68,320.00 for a state contract purchase of DocuSign Enterprise Pro for Government software and support services for the period 7/8/2022 – 7/7/2023.
- b) Recommending an award on Purchase Order No. 22002656 to Carahsoft in the amount not-to-exceed \$68,320.00 for a state contract purchase of DocuSign Enterprise Pro for Government software and support services for the period 7/8/2022 – 7/7/2023.

Funding Source: 50% Health and Human Services Levy and 50% Federal and State Reimbursement

Remon Kaldas, Cuyahoga Job and Family Services, presented. There were no questions. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-378 was approved by unanimous vote.

**BC2022-379**

Department of Health and Human Services/Division of Children and Family Services, submitting an amendment to Contract No. 252 with Community of Hope for trauma informed team mentoring services for transition age young adults who have and/or are aging out of the foster care system in Cuyahoga County for the period 1/1/2020 – 12/31/2021, to extend the time period to 12/31/2022 and for additional funds in the amount not-to-exceed \$150,000.00.

Funding Source: 30% Title IV-E Admin and 70% Health and Human Services Levy Fund

Kathleen Johnson, Department of Health and Human Services, presented. Nan Baker asked if any services have been provided or money paid to provider; asked how many youths are typically served and how is the money allocated; and asked if larger numbers of youths are expected to be served this year and is \$150,000.00 enough to cover the increase. Paul Porter said some of the delay was due to determining the funding level due to the lower numbers of those served in prior year due to COVID-19 pandemic and said he believes \$150,000.00 is adequate; asked if a Request for Proposals will be issued; and said funds are allocated between staff salaries and student services. Leigh Tucker motioned to approve the item; Nan Baker seconded. Item BC2022-379 was approved by unanimous vote.

**BC2022-380**

Department of Health and Human Services/Division of Children and Family Services, recommending an award and enter into Agreement No. 2399 with Court of Common Pleas/Juvenile Court Division in the amount not-to-exceed \$44,000.00 for psychological evaluation services for the period 1/1/2022 – 12/31/2023.

Funding Source: Health and Human Services Levy Fund

Kathleen Johnson, Department of Health and Human Services, presented. Nan Baker commented that it is frustrating that Board of Control must consider a recurring contract that is 5-6 months late when funding was an internal funding source and not impacted by State of Federal delays. Paul Porter provided history on the delays to get this item submitted for approval. Ms. Baker asked if invoices submitted are to catch up on services provided. Paul Porter responded. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-380 was approved by unanimous vote.



## C. - Exemptions

### **BC2022-381**

Office of the Medical Examiner, recommending an alternative procurement process, which will result in various award recommendations to Airgas USA, LLC in the total amount not-to-exceed \$5,000.00 for the purchase of various medical gases for the period 6/21/2022 – 11/1/2022.

Funding Source: General Fund

Hugh Shannon, Office of the Medical Examiner, presented. James Boyle asked how much helium is typically used by the Office of the Medical Examiner; and asked what the cost was per canister. Dale Miller asked for clarification on whether helium appears in nature in gaseous form or as solids connected to other matter and said that it cannot be artificially made because it is a basic element. Paul Porter asked if the current amount is higher than in the past. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-381 was approved by unanimous vote.

### **BC2022-382**

Sheriff's Department, recommending to amend Board Approval No. BC2020-575 dated 10/19/2020, which amended various Board Approval Nos. and authorized an alternative procurement process on RQ44198, resulting in award recommendations to Daily Legal News for legal advertisements of Notice of Foreclosure Sale for delinquent land taxes, in accordance with Ohio Revised Code Section 2329.26 for the period 7/21/2018 – 4/30/2023, **by extending the time period to 12/31/2023 and for additional funds in the amount-to-exceed \$200,000.00, to be drawn down against the amount allocated annually for various payments.**

Funding Source: General Fund

Chris Costin, Sheriff's Department, presented. James Boyle commented on his prior statements regarding the lack of a modern process to advertise for these sales. Dale Miller concurred with Mr. Boyle's comment. Nan Baker asked if the \$200,000.00 will be used through 2022 or 2023. Leigh Tucker motioned to approve the item; Dale Miller seconded. Item BC2022-382 was approved by unanimous vote.

**D. - Consent Agenda**

There were no questions or comments on the Consent Agenda items. Leigh Tucker motioned to approve Consent Agenda Item Nos. BC2022-383 through -384; James Boyle seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2022-383**

*Fiscal Department, presenting proposed travel/membership requests for the week of 6/21/2022:*

<i>Dept:</i>	<i>Department of Consumer Affairs</i>							
<i>Event:</i>	<i>Conference entitled "Cities for Financial Empowerment – 2022 CFPI National Convening"</i>							
<i>Source:</i>	<i>Cities For Financial Empowerment (CFE)</i>							
<i>Location:</i>	<i>Philadelphia, PA.</i>							
<i>Staff</i>	<i>Travel Dates</i>	<i>Registration *</i>	<i>Meals ** See "NOTE" below</i>	<i>Lodging *</i>	<i>Ground Trans/ Mileage/ Luggage **</i>	<i>Air *</i>	<i>Total</i>	<i>Funding Source</i>
<i>Sheryl Harris</i>	<i>7/6 - 7/8/2022</i>	<i>\$0.00</i>	<i>\$80.00</i>	<i>\$0.00</i>	<i>\$65.20</i>	<i>\$0.00</i>	<i>\$145.20</i>	<i>General Fund</i>

*\*Paid by the host based on traveler speaking at the event (not an ethics violation as determined by the Inspector General)*

*NOTE: Certain meals (2 breakfasts and a lunch) are also being provided as part of the overall conference.*

*\*\*Staff reimbursement*

*Purpose:*

*The purpose of this conference is to obtain valuable information on consumer protection strategies, emerging customer issues and best practices. Local and Federal consumer protection agencies will discuss ways to collaborate and to use consumer protection to combat racial inequity.*

**BC2022-384**

Department of Purchasing, presenting proposed purchases for the week of 6/21/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002692	(20) replacement laptops, docking stations and related accessories for the Cuyahoga County Office of Emergency Management Emergency Operation Center	Department of Public Safety and Justice Services	SpaceBound Inc.	\$38,813.70	50% FY2021 Emergency Management Performance Grant and 50% Public Safety Grants Administration Fund
22002482	(27) packs of various Strata screen tubes for the Toxicology Department	Office of the Medical Examiner	Phenomonex Inc.	\$5,412.00	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22002645	Factory Authorized – Purchase and Installation of (25) garage sensors*	Department of Public Works	Johnson Controls	\$23,766.05	General Fund
22002514	Formamide, Pop-4 Polymer, Capillary Arrays, Anode Buffer, Conditioning Reagent, Cathode Buffer, Septa Strips, and 96 well plates for DNA Department**	Office of the Medical Examiner	Life Technologies Corporation	\$26,813.48	FY2020 DNA Backlog Grant

\*Approval No. BC2022-224 dated 4/11/2022, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to various Factory Authorized Dealers for vehicle and equipment repairs, parts and services for the period 3/24/2016 – 12/31/2022.

\*\*Approval No. BC2021-515 dated 9/20/2021, which amended various Board Approvals on various dates, authorizing an alternative procurement process resulting in awards to Promega and Life Technologies to procure genetic testing kits and other consumable supplies for the period 1/1/2019-12/31/2023.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

## **V- OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Works, submitting a Right-of-Entry Agreement with Norfolk Southern Railway Company to perform an in-depth inspection of Lakewood Heights Boulevard Bridge No. 01.50 over the Norfolk Southern Railroad and Greater Cleveland Regional Transit Authority in the Cities of Cleveland and Lakewood.

Funding Source: N/A

#### **Item No. 2**

Sheriff's Department, submitting a grant agreement with Ohio Department of Public Safety/Office of Criminal Justice Services in the amount not-to-exceed \$163,000.00 for (2) mobile trailer surveillance cameras, (2) mobile license plate readers and data analytic software for use by various law local enforcement agencies in connection with the FY2022 Violent Crime Reduction Grant for the period 1/1/2022 - 12/31/2022.

Funding Source: Ohio Criminal Justice Services Violence Crime Reduction Grant

#### **Item No. 3**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting a grant agreement with U.S. Department of Housing and Urban Development in the amount not-to-exceed \$494,088.00 for Rapid Re-housing services for families in connection with the FY2021 Continuum of Care Homeless Program Competition Grant for the period 6/1/2022 - 5/31/2023.

Funding Source: U.S. Department of Housing and Urban Development Continuum of Care Homeless Program Competition Grant

**Item No. 4**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 4874</i>	<i>Amend Contract No. 1126</i>	<i>Union Industrial Contractors, Incorporated</i>	<i>Rehabilitation of Cedar Point Bridge No. 00.49 over the Rocky River located in the Cleveland Metropolitan Park District in the City of North Olmsted, to adjust construction material quantities</i>	<i>\$2,026.85</i>	<i>Department of Public Works</i>	<i>n/a</i>	<i>(Original) 80% Federal Funds and 20% Road and Bridge Fund</i>	<i>6/8/2022 (Executive) 6/9/2022 (Law Dept.)</i>

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**

Leigh Tucker motioned to adjourn; Mellany Seay seconded. The motion to adjourn was unanimously approved at 11:55 a.m.

Item Details as Submitted by Requesting Departments

**IV. Contracts and Awards**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-385**

Title: Department of Development 2022; entity to be named and created in the future, to be owned by Northeast Ohio Hispanic Center for Economic Development (NEOHCED) to loan up to \$500,000 Redevelopment and Modernization Loan from the Economic Development Fund Loan Number 323-01-01

Scope of Work Summary

Department of Development requesting approval of a loan with NEOHCED for the anticipated cost not-to-exceed \$500,000.

Economic Development Loan

Entity to be named and created in the future, to be owned by Northeast Ohio Hispanic Center for Economic Development

3140 West 25<sup>th</sup> Street, Cleveland, Ohio 44102

Renovate a long vacant building and anchor the neighborhood

Economic Development Loan Fund (Redevelopment and Modernization Loan)

\$375,000 of loan to be deferred and considered for forgiveness if job creation requirements are met

Payments required on \$125,000

2<sup>nd</sup> position

25 jobs to be created

0 Jobs retained

\$500,000 loan

15-year fully amortizing principal and interest payments to be made on \$125,000 over 7 years at 1% interest with \$375,000 deferred for potential forgiveness

Total Project amount = \$9,848,586

Date Recommended – April 26, 2022

Recommended by Cuyahoga County Community Improvement Corporation

Funding Source: Economic Development Loan Fund

**BC2022-386**

Title: Department of Development; 2022; Nottingham Spirk Design Associates, Inc.; Contract 2529; NASA IP Strategy Program

**Scope of Work Summary**

The Department of Development is requesting approval of a contract with Nottingham Spirk Design Associates, Inc. for the anticipated not-to-exceed cost of \$125,000.00.

The contract will result in a collaboration with Nottingham Spirk Design Associates, Inc. to analyze selected innovations from NASA's current patent portfolio. The goals of the project are to understand the nature of work, prioritize the patents and develop a strategic development/licensing plan focused on creating commercial economic development in Cuyahoga County. The contract will be effective for 8 weeks upon execution of both parties.

**Procurement**

The procurement method for this project was an RFP Exemption. Due to the expertise and experience that Nottingham Spirk Design Associates, Inc. brings to this initiative it is in the best interest of the County to collaborate with them on this project.

**Contractor and Project Information**

The address of the vendor is:

Nottingham Spirk Design Associates, Inc.  
2200 Overlook Road  
Cleveland, OH 44106

**Council District – 7**

The Co-President of the vendor is John Nottingham.

The project will have an impact in all Council Districts.

**Project Status and Planning**

The project is a new, one-time project.

**Funding**

The project is funded 100% by the Economic Development Fund. The schedule of payment is by vendor invoice.



**BC2022-387**

Title: Department of Development; 2022-2024, Food Strong; Contract 2415; Vacant Lot Restoration Initiative

**Scope of Work Summary**

Department of Development is requesting approval of a contract with Food Strong for the anticipated cost of not to exceed \$400,000.00. The contract will be effective for a time period of 2 years upon execution of both parties.

The primary goal of the project is to identify and prioritize vacant lots and existing revitalization efforts to development for community benefit. It is expected that at least 13-15 City of Cleveland projects and 3 suburban projects will be completed.

The goal will be accomplished by working with community groups, block clubs, schools, churches, and garden clubs, among others to coordinate efforts for envisioning and developing vacant lots for the community's benefit.

Food Strong will supply tools, equipment, soil and other materials to help create and sustain vacant lots spaces and nascent urban agriculture and community green space. It will also provide consulting and support services to navigate critical stages of the restoration process, including mapping, resource acquisition, permit acquisition, securing water sources, budgeting, and volunteer mobilization.

**Procurement**

The procurement method for this project is RFP Exemption Requested.

**Contractor and Project Information**

The address of the vendor is:

Food Strong  
4222 Bexley Blvd  
South Euclid, OH 44121  
Council District – 11

The project will have an impact in all Council Districts.

The Founder & executive Director of the vendor is Sara Continenza

**Funding**

The project is funded 100% by General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services. The schedule of payment is by vendor invoice submitted annually.

**BC2022-388**

Title: Department of Information Technology; RQ# NA; 2022-2023; TimeTap DBA Addy Systems LLC; Contract 2<sup>nd</sup> Amendment; TimeTap Web Scheduler Software Subscription

Scope of Work Summary

Department of Information Technology requesting approval of a Contract 2nd Amendment with TimeTap DBA Addy Systems LLC for the anticipated cost not-to-exceed \$42,420.00; extending time thru 6/16/2023.

The Project is not new to the County; initial contract was procured by Emergency Purchase (EMRP 20-061 Approved 6/17/2020; subsequent 1<sup>st</sup> amendment was approved on 11/1/2021 BC2021-614.

Describe the exact services being provided: for Time Tap web scheduler-cloud subscription software. The anticipated start-completion dates are 6/17/2022 – 6/16/2023.

The primary goals of the project are (list 2 to 3 goals:

1. Web based self scheduling for appointments, events and trainings.
2. Provides email and texts messaging instructions prior to appointments etc.

Technology Items - If the request is for the purchase of software or technical equipment: Yes

- a) Please state the date of TAC Approval 10/14/2021 TAC2021-IT-025
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved NA
- d) Are the services covered by the original ERP budget NA

Procurement

The initial procurement method for this project was Emergency Purchase EMRP 20-061, approved 6/16/2020; for one-year subscription in the amount of \$42,420.00. This is a request for a 2<sup>nd</sup> Amendment to continue services thru 6/16/2023.

Contractor and Project Information

Addy Systems LLC  
3705 Latrobe Drive  
Charlotte, NC 28211  
The owner for the vendor is Addy Kapur.

Project Status and Planning

The project is an extension of the existing project.

Timeline for late submittal-

5/2/2022 Request for renewal received  
5/9/2022 Matrix ITD-900 request or draft amendment  
5/10/2022 Request for updated quote  
5/10/2022 Contract 2<sup>nd</sup> Amendment and document request to vendor  
5/17/2022 Follow-up email to vendor for contract, document return  
6/1/2022 2<sup>nd</sup> Follow-up email to vendor for contract, document return  
6/7/2022 3<sup>rd</sup> Follow-up email to vendor for contract, document return  
6/8/2022 Document received from vendor  
6/9/2022 Item submitted in Infor for approvals to BOC Agenda

#### Funding

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

The project is a 2nd amendment to a contract. This amendment extends the term to 6/16/2023 for the additional amount of \$42,420.00

#### **BC2022-389**

Title: Department of Information Technology; 2022; TEC Communications; PO 22002476 RFB

#### Scope of Work Summary

The Department of Information Technology is requesting approval of a purchase order with TEC Communications for the anticipated cost of \$108,370.20.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – On IT Standards List
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

#### Procurement

The procurement method for this project was a Formal RFB. The total value of the RFB is \$108,370.20.

**“No bid sheets” were sent to planholders who elected to not submit a bid for these services. Department of Purchasing received (1) response from vendor who indicated that they wanted to participate but are not yet at the level of Cisco Premier or Gold.**

#### Contractor and Project Information

TEC Communications, Inc.

20234 Detroit Road

Rocky River, OH 44116

The president of TEC Communications is Melanie Schilling.

#### Funding

The project is funded 100% by the ~~General Fund~~ **General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services**

The schedule of payments is by invoice.

**BC2022-390**

Title: Department of Information Technology; RQ# NA; 2022; Nexum Inc.; PO 22002689 EXMT

Scope of Work Summary

Department of Information Technology requesting approval of a purchase order with Nexum Inc. for the anticipated cost not-to-exceed \$492,493.17.

A firewall appliance allows DoIT to provide secure access (such as the VPN) to County data when users are attempting to utilize the data both internally and externally. As we have datacenters that are not onsite, it is critical for the County to ensure that this data is secured. These firewalls are critical as we build out our disaster recovery plan.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval
- b) Are the purchases compatible with the new ERP system?
- c) Is the item ERP approved
- d) Are the services covered by the original ERP budget

Procurement

Ohio State Contract 534354

Contractor and Project Information

Nexum Inc.  
2901 Carlson Drive, Ste. 204  
Hammond, IN 46323  
The President is David Lesser.

Funding

The project is funded 100% by the ~~ARPA LOCAL FISCAL RECOV FUND~~ **General Fund – American Plan Rescue Act (ARPA) Revenue Replacement/Provision of Government Services**

The schedule of payments is by invoice.

**BC2022-391**

Department of Information Technology on behalf of the Public Defender Commission; PO22002766 STAC 2022 MNJ Technologies Direct, Inc.; Purchase Order County Standard Laptops and Workstations and Associated Hardware

Scope of Work Summary

Department of Information Technology on behalf of the Public Defender Commission requesting approval of a purchase order with MNJ Technologies Direct, Inc. for the anticipated cost \$41,948.60.

The Department of Information Technology on behalf of the Public Defender Commission plans to contract with MNJ Technologies Direct, Inc., for the purchase of County Standard Laptops and Workstations and Associated Hardware in the amount of \$41,948.60.

The primary goal of the project is to provide the Public Defender Commission with the requested approved standard computers and peripheral hardware.

Approved IT Standards Purchase.

#### Procurement

The procurement method for this project was Ohio state term schedule purchase. The total value of the purchase is \$41,948.60.

MNJ Technologies Direct, Inc. is able to provide Cuyahoga County with the requested hardware using Ohio State Term Schedule agreement pricing. All vendors awarded state term contracts have completed a competitive bidding process and have been vetted and approved by the State of Ohio. OH STS #534103 expires on June 26, 2022. OH STS #534486 expires on July 2, 2023.

#### Contractor and Project Information

1025 Busch Parkway  
Buffalo Grove, Illinois 60089

The account representative for MNJ Technologies is Jimmy Lochner.

#### Project Status and Planning

Information Technology approved standard equipment is purchased on a regular basis throughout the year.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is once by invoice.

#### **BC2022-392**

Department of Information Technology on behalf of the County Sheriff; PO22002695 2022 Integrated Precision Systems, Inc. Interview Room Cameras

Department of Information Technology on behalf of the County Sheriff requesting approval of a purchase order with Integrated Precision Systems, Inc. for the anticipated cost of \$12,620.60.

Five (5) cameras with external microphones along with switches to activate the audio and visual recording system, with lights inside and outside the interview rooms to indicate a session is being recorded. The cost for purchase, installation, and programming of this equipment is \$12,620.60.

The primary goals of the project are to provide the County Sheriff interview rooms with needed audio and visual recording equipment.

This is an IT standard approved purchase.

#### Procurement

The procurement method for this project was state contract purchase. The total value of the state contract purchase order is \$12,620.60.

Integrated Precision Systems, Inc. is able to provide Cuyahoga County the requested cameras, microphones, and related equipment using Ohio State Term Schedule pricing. All vendors awarded an Ohio state contract have gone through formal bidding processes and have been vetted by the State of Ohio prior to award. OH STS contract #800545 expires on January 31, 2023.

#### Contractor and Project Information

8555 Sweet Valley Drive, Suite B  
Valley View, Ohio 44125

The account representative for Integrated Precision Systems is Rob Jackson.

#### Project Status and Planning

The project is a purchase for an extension of the existing project. This equipment is being integrated into the County's existing enterprise class security systems. Having a different vendor provide such equipment and then maintain it on a system currently maintained by IPS is not feasible.

#### Funding

The project is funded 100% by Capital Projects.

The schedule of payments is by invoice.

#### **BC2022-393**

Title: Workforce Development; RQ#44417 2022 Towards Employment, Inc; Contract Amendment #5 WIOA Job Seeker Services for Applicants with Felony Backgrounds

#### Scope of Work Summary

Department of Workforce Development is requesting approval of a contract amendment with Towards Employment #565 for the anticipated cost of not-to-exceed \$75,000.00.

If the Project is not new to the County List the Resolution Number R2019-0141; BC2019-758; BC2020-311; BC2021-34; BC2021-267.

Towards Employment will continue to provide workforce services to jobseekers with felony backgrounds.

The anticipated start-completion dates are: the additional services will be delivered under the contract terms of 7/1/2022-12/31/2022.

The primary goals of the project are (list 2 to 3 goals). Provide career, training and support activities to eligible participants to promote successful employment.

#### Procurement

The procurement method for this project was RFP. This is an amendment to contract CM#565

The RFP was closed on 2/5/2019.

There were #7 proposals pulled from OPD, #7 proposals submitted for review, #3 proposals approved.

#### Contractor and Project Information

Towards Employment, Inc.  
1255 Euclid Avenue #300  
Cleveland, OH 44115

#### Council District – County Wide

The executive director for the contractor is Jill Rizika

The project is located in Council District - ALL

#### Project Status and Planning

The project required by Workforce Innovation & Opportunity Act and is ongoing.

#### Funding

The project is funded 100% by Workforce Innovation & Opportunity Act.

The schedule of payments is monthly.

The project is an amendment to a contract. This amendment changes the end date and the value and is the ~~4<sup>th</sup>~~ 5<sup>th</sup> amendment of the contract.

#### **BC2022-394**

Title: Public Safety and Justice Services; 2021-2022; Cleveland Rape Crisis Center; Contract; Positive Youth Development Prevents Delinquency.

#### Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract with Cleveland Rape Crises Center for the anticipated cost not-to-exceed \$67,960.00.

Cleveland Rape Crisis Center will provide juvenile diversion services for at-risk minority youth. The anticipated start-completion dates are 10/01/2021- 03/31/2023.

This project is not new to the County. The project was approved previously in BC2021-244.

The primary goals of the project are (list 2 to 3 goals).

- I. Provide Juvenile Diversion Services to at-risk minority youth.
- II. Provide life-skills and entrepreneurial training.
- III. Provide youth with the tools and resources to help overcome challenges to minimize contact with law enforcement and juvenile detention.

#### Procurement

The procurement method for this project was an alternate procurement process and exemption from aggregation under BC2018-481.

The proposed contract, received an RFP, exemption on July 23, 2018. The approval letter is attached for review.

#### Contractor and Project Information

Cleveland Rape Crisis Center  
2937 W 25<sup>th</sup> Street, Second Floor  
Cleveland, Ohio 44113  
Council District 7

The Executive Director for the vendor is Sondra Miller.

The project is located in Council District 7

#### Project Status and Planning

The project is not new to the County.

#### Timeline for late submittal-

- 1) RFP was released on 7/12/2021. Closed on 8/13/2021.
- 2) Received insurance approval from Risk Management on 9/16/2021
- 3) Received email from Ohio Department of Youth Services (ODYS) on 11/3/2021 that block and administrative subgrant awards would be delayed by several months.
- 4) Sent email to ODYS on 01/18/2022 on status of subgrant awards.
- 5) ODYS responded via email on 1/18/2022 stating that federal and state administrators were meeting on 1/20/2022 to discuss the status of the subgrant awards.
- 6) Followed up with ODYS on status of subgrant awards on 2/2/2022.
- 7) ODYS responded via email on 2/2/2022 stating that the federal awards to the States had not been received.
- 8) Received email from ODYS on 2/28/2022, that due to the delay in the Title II Formula, the decision was made to award funding under the Title V Formula funding for Community Prevention Planning. Notified that the awards would be coming via U.S. mail within the next week.
- 9) Subgrant awards received in office on 3/9/2022.
- 10) Submitted items for block and administrative subgrant awards in OnBase on 3/10/2022.
- 11) Subgrant awards for CPG block and administrative grants approved on 3/28/2022.
- 12) Documents requested from vendor on 4/1/2022
- 13) Forward BOC approvals for set up for fiscal activities on 3/30/2022 for the administrative subgrant award.
- 14) Sent original copies of subgrant awards to dept. of purchasing to receive Wet signatures on 3/31/2022.
- 15) Waiting on original copies of subgrant awards to be signed by Executive on 4/6/2022.
- 16) Received signed subgrant awards on 4/14/2022.
- 17) Received insurance approval from Risk Management on 4/24/2022.
- 18) Waiting on new accounting unit and activity code to be set up and added into contract manager before contracts could be released for review and approval. (Submitted 5/2/2022)
- 19) Received new accounting unit and activity code on 6/1/2022.

#### Funding

The project is funded 100% by a grant awarded by the Ohio Department of Youth Services through funding provided by the Department of Justice's Office of Justice Programs', Office of Juvenile Justice Delinquency and Prevention total grant award of \$190,000.00.

The schedule of payments is monthly.



**BC2022-395**

Title: Public Safety and Justice Services, 2021-2022 Golden Ciphers Contract JJDP Grant Funding.

**Scope of Work Summary**

Public Safety and Justice Services is requesting approval of a contract, with Golden Ciphers in the amount of not-to-exceed \$67,960.00.

This project is not new to the County. The project was approved previously in BC2021-245.

Golden Ciphers will provide mentoring, youth enrichment, summer activities, life-skills training in order to decrease the likelihood of minority youth having negative contact with law enforce and/or are entered into juvenile detention. The anticipated start-completion dates are 10/01/2021- 3/31/2023.

The primary goals of the contract are:

- 1.) To provide mentoring and youth services to minority youth who are part of a domestic violence incident in the home.
- 2.) Develops programmatic activities for minority youth to help on the development of life-skills and long-term choices.
- 3.) Submit monthly and quarterly reports to the Regional Planning Unit (Public Safety and Justice Services) as required by the grant guidelines.

**Procurement-**

The procurement method for this project was an alternate procurement process and exemption from aggregation under BC2018-481.

The proposed contract received an RFP exemption on July 23, 2018. The approval letter is attached for review.

**Contractor and Project Information**

Golden Ciphers  
5704 Broadway Ave  
Cleveland, Ohio 44127  
Council District 7

The Executive Director for the vendor is Pamela Hubbard.

**Project Status and Planning**

The project is not new to the County.

#### Timeline for late submittal-

- 1) RFP was released on 7/12/2021. Closed on 8/13/2021.
- 2) Received insurance approval from Risk Matrix 9/16/21 under PSJ-0838
- 3) Received email from Ohio Department of Youth Services (ODYS) on 11/3/2021 that block and administrative subgrant awards would be delayed by several months.
- 4) Sent email to ODYS on 01/18/2022 on status of subgrant awards.
- 5) ODYS responded via email on 1/18/2022 stating that federal and state administrators were meeting on 1/20/2022 to discuss the status of the subgrant awards.
- 6) Followed up with ODYS on status of subgrant awards on 2/2/2022.
- 7) ODYS responded via email on 2/2/2022 stating that the federal awards to the States had not been received.
- 8) Received email from ODYS on 2/28/2022, that due to the delay in the Title II Formula, the decision was made to award funding under the Title V Formula funding for Community Prevention Planning. Notified that the awards would be coming via U.S. mail within the next week.
- 9) Subgrant awards received in office on 3/9/2022.
- 10) Submitted items for block and administrative subgrant awards in OnBase on 3/10/2022.
- 11) Subgrant awards for CPG block and administrative grants approved on 3/28/2022.
- 12) Forward BOC approvals for set up for fiscal activities on 3/30/2022 for the administrative subgrant award.
- 13) Sent original copies of subgrant awards to dept. of purchasing to receive Wet signatures on 3/31/2022.
- 14) Documents requested from vendor on 4/1/2022
- 15) Waiting on original copies of subgrant awards to be signed on 4/6/2022.
- 16) Received signed subgrant awards on 4/14/2022.
- 17) Waiting on new accounting unit and activity code to be set up and added into contract manager before contracts could be released for review and approval. (Submitted request on 5/2/2022)
- 18) Received new accounting unit and activity code on 6/1/2022.

#### Funding

The project is funded 100% by a grant awarded by the Ohio Department of Youth Services through funding provided by the Department of Justice's Office of Justice Programs', Office of Juvenile Justice Delinquency and Prevention total grant award of \$190,000.00.

The schedule of payments is monthly.

#### **BC2022-396**

Public Safety and Justice Services 2021 VAWA Block Grant, Agreement with the City of Cleveland-Department of Public Safety for services provided through the Sexual Assault Advocate Project.

#### Scope of Work Summary

Public Safety and Justice Services requesting approval of a contract with the City of Cleveland Sexual Assault Advocate, for the cost not-to-exceed \$46,083.69.

The Program has provided services to the County previously as referenced in BOC resolution No. BC2021-325.

The City of Cleveland will contract with the Cleveland Rape Criss Center to provide a Sexual Assault Advocate who will victims of domestic violence who are referred by the Cleveland Law Enforcement Domestic Violence Unit to provide services such as access to medical treatment, counseling, and other resources necessary to assist victims. The anticipated start-completion dates are 01/01/2022 - 12/31/2022.

The primary goals of the project are to:

- 1.) Assist victims of domestic violence that are referred through Cleveland's Domestic Violence Unit.
- 2.) Act as an advocate by assisting victims with medical and counseling services

#### Procurement

The procurement method for this project was alternative procurement RFP. The total value of the RFP is \$586,470.50. This alternative procurement was approved in BC2018-481.

#### Contractor and Project Information

City of Cleveland Law Enforcement Division  
601 Lakeside Ave, Room 230  
Cleveland, Ohio 44113  
Council District 10

The project director for the vendor is Dawn Heartsong.

The address or location of the project is: City of Cleveland  
The project is located in Council District(s) 7 & 10.

#### Project Status and Planning

##### Timeline for late submittal-

1. Notification of the award from the State, Ohio Criminal Justice Services (OCJS), was not received until 1/3/2022. Pre-award conditions forms must be completed first before actually grant award is sent. This is the first phase of award acceptance.
2. Submitted pre-award conditions to be signed by department director on 1/4/2022. Received signed documents on 1/4/2022.
3. Submitted pre-award conditions for signature in OnBase on 1/10/2022.
4. Pre-award conditions signed and returned on 1/19/2022
5. Submitted pre-award conditions to State on 1/24/2022.
6. Received notification of subgrant award agreement on 3/23/2022.
7. Submitted subgrant award agreement to department director on 3/23/2022. Department director signed subgrant award agreement on 3/23/2022.
8. Submitted OnBase item for approval of grant award on 3/24/2022.
9. Grant award approved by BOC on 4/11/2022.
10. Contract sent to the City of Cleveland for signature 2/1/2022. Receive signed contract back from the City of Cleveland 6/3/2022. Several attempts were made by e-mail for status update on the contract.
11. Contract released in Infor Landing on 6/8/2022.

The agreement needs a signature upon approval.

#### Funding

The project is funded 100% through the 2021 STOP Violence Against Women's Act Block Grant.

The schedule of payments is monthly.

#### **BC2022-397**

Title: Medical Examiner's Office; 2022-2024 Alere San Diego DBA Immunalysis; ELISA Reagent Kits Sole Source Contract

#### Scope of Work Summary

Medical Examiner Office requesting approval of a Sole Source Contract with Alere San Diego DBA Immunalysis for the anticipated cost not-to-exceed \$150,000.00. The ELISA reagent kits are used in every Toxicology case screening. This is the first step in the toxicology process to determine what the results show and next steps for further research.

#### Procurement

The procurement method for this project was a Sole Source Public Notice resulting in no responses. The total value of the exemption is not-to-exceed \$150,000.00.

**The department posted a public notice of intent to purchase. The request was reviewed by the Department of Purchasing and determined that it is compliant with the requirements of a sole source purchase. The vendor provided a sole source affidavit.**

#### Contractor and Project Information

Alere San Diego DBA Immunalysis

829 Towne Center Dr

Pomona, CA 91767

The Executive Director of Reagents for the vendor is Kathy Miller

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is by invoice.

#### **BC2022-398**

Sheriff's Department, 2022, Jack Bauer Development Group, LLC, Purchase Order for a Broco Breaching Door

#### Scope of Work Summary

Sheriff's Department is requesting approval of a Purchase Order with Jack Bauer Development Group, LLC for the anticipated cost of \$13,272.00.

The primary goal of this purchase is to provide Officers with a Training Door that will enable teaching of breaching techniques for mechanical, ballistic, hydraulic, and explosive breaching options.

## Procurement

The procurement method for this project is an RFP Exemption. The total value of the RFP Exemption is \$13,272.00.

The request for the RFP Exemption is due to the Jack Bauer Development Group, LLC being the only vendor who supplies this specific item. After researching breaching doors extensively, it was determined that this specific door meets the needs for functionality, capabilities, and durability. Many other breaching doors made by other manufacturers are lacking in one or more of those areas and several require separate doors for different types of breaching.

## Contractor and Project Information

Jack Bauer Development Group, LLC.  
1721 Riveroak Rd.  
Inman, SC 29349  
Steven Bauer, Principle

## Project Status and Planning

The Broco Training Door is an occasional product used for training purposes.

## Funding

Federal Equitable Sharing Account – Department of Justice 100%

The schedule of payment is by invoice.

## **BC2022-399**

Title: 2022 DCFS CF-18-44002 Short-Term Emergency Child Care Amendment #5 to Master Contract Providence House Inc. CM# 2326, Specialized Alternatives for Families and Youth of Ohio, Inc (SAFY) CM# 1287, Beech Brook CM# 464, Ohio Guidestone CM# 466, Bellefaire JCB CM# 467, Ohio MENTOR CM# 470 and Bluestone CM# 1078 and Applewood Center Inc CM# 1488 for the time period of 4/1/2022 to 9/30/2022 in the amount of \$475,000.00.

## Scope of Work Summary

DCFS is requesting approval of an amendment to the master contract for Short-Term Emergency Child Care with:

- (1/8) Applewood CM#: 1488 (Master Contract Cover Contract)
- (2/8) Beech Brook CM#: 464
- (3/8) Bellefaire JCB CM#: 467
- (4/8) Bluestone Child & Adolescent Psychiatric Hospital CM#: 1078
- (5/8) Ohio Guidestone CM#: 466
- (6/8) OHIO Mentor CM#: 470
- (7/8) Providence House CM#: 2326
- (8/8) Specialized Alternatives for Families and Youth [SAFY] CM#: 1287

in the amount of \$475,00.00 from 04/01/2022 – 09/30/2022.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.

BC2019-218	03/18/2019
BC2020-235	04/27/2020
Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)	01/19/2021
Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)	03/31/2021
BC2021-410	08/02/2021

To deliver high quality short-term emergency childcare for children in the custody of the Division of Children and Family Services (DCFS) who are awaiting a long-term permanent placement. The anticipated start-completion dates are 04/01/2022 – 09/30/2022.

The primary goals of the project are (list 2 to 3 goals).

- Maximize physical and psychological safety for children and youth placed in emergency care
- Minimize trauma experienced by children and youth placed in emergency care

#### Procurement

~~An RFP exemption is being sought to~~ amend the current master agreement in order to meet increased demand by adding additional funding in the amount of \$475,000.00

#### Contractor and Project Information

Providence House Inc.  
2050 W. 32nd Street  
Cleveland, Ohio 44113  
Council District 03

Specialized Alternatives for Families and Youth of Ohio, Inc.  
10100 Elida Road  
Delphos, Ohio 45833  
Council District N/A

Beech Brook  
3737 Lander Road  
Pepper Pike, Ohio 44134  
Council District 11

OhioGuidestone  
202 Bagley Road  
Berea, Ohio 44017  
Council District 05

Bellefaire Jewish Children's Bureau  
22001 Fairmount Blvd.  
Shaker Heights, Ohio 44118  
Council District 09

Ohio Mentor, Inc.  
MENTOR  
3085 West Market Street, Suite 101  
Fairlawn, Ohio 44333  
Council District N/A

Bluestone Child & Adolescent Psychiatric  
Hospital  
2575 S. Belvoir Blvd.  
University Heights, Ohio 44118  
Council District 10

Applewood Centers, Inc.  
10427 Detroit Avenue  
Cleveland, Ohio 44102  
Council District 3

The President and CEO for Providence House is Natalie A. Leek-Nelson.  
The Executive Director for Specialized Alternatives for Families and Youth of Ohio, Inc. is Tonya Brooks-Thomas.  
The Executive Director for Beech Brook is Thomas Royer.  
The Director of Foster care for OhioGuidestone is Debora Gault.  
The contact person for Bellefaire Jewish Children's Bureau is Leigh Johnson and Adam G. Jacobs, PhD.  
The Executive Director for Ohio Mentor, Inc. is A.M. Chip Bonsutto.  
The Executive Director for Bluestone Child & Adolescent Psychiatric Hospital is Kelli Michaud.  
The contact person for Applewood Centers, Inc is Leigh Johnson and Adam G. Jacobs, PhD.

#### Project Status and Planning

The project is an amendment to an existing Master Contract with the County.

The project's term has already begun on 4/1/2022.

- The project was assigned to DCAP from a different department on 3/11/2022.
- Several documents from providers that needed to be uploaded into infor could not be found on the shared drive.
- Several documents on infor needed to be reuploaded. Providence House's COI had expired, and they needed to submit a new one.
  - When we received the new COI, we noticed that their cyber insurance was still expired. We contacted them again and asked that they send us an updated cyber insurance certificate. This delayed the contract processing further.
- None of the providers had received the amendment to sign. The amendment was sent out and the contract processing was further delayed waiting for signatures to return.

#### Funding

The project is funded 70% by HHS LEVY and 30% Title IV-E Federal.  
The schedule of payments is by monthly invoice.

The project is an amendment to a contract.

This amendment ~~changes the number of providers on the contract by adding one vendor for a total of 8 vendors— at no cost~~ **adds \$475,000 and extends time period.**

The history of the amendments is:

First Amendment, extension to 3/31/2021, \$0.00.

Second Amendment - to add various providers effective 1/5/2021; **\$0**

Third Amendment – to add various providers and change end date to 03/31/2022 effective 3/12/2021 - no additional funds; ~~add one provider— no additional funds –~~

Fourth amendment – ~~to extend the time period to 3/31/22 and added Applewood as a provider, with no additional funds.~~ **added \$475,000.00 and expanded the scope of services.**

#### **BC2022-400**

Title: Division of Children and Family Services (DCFS); 2021; Keystone Newport News, LLC, dba Newport News Behavioral Health; Exemption

#### Scope of Work Summary

The Health and Human Services Division of Children and Family Services plans to enter into a ~~mission critical~~ purchase order with Keystone Newport News, LLC for 04/27/2021 – 12/31/2021 for Out of Home Care in the amount of \$90,783.00.

Describe the exact services being provided. The anticipated term is 04/27/21 – 12/31/2021. Child is 14, she was in a crisis bed for 10 days a Bellfaire for 2 weeks. The parents report these concerns started at onset of adolescence. Family has tried multiple mental health medications and psych assessments in the past. She has an IEP and in a behaviorally focused. Had been ready for discharge from hospital for 2 weeks before placement could be secured, and contracted providers indicated they could not meet her needs at the time.

This child is 15, acting out in paternal grandmother's home, however ended up accumulating new charges related to fire setting and property damages. Ended up in Mahoning Co. dh and eventually transferred to Cuyahoga. Since she's been in dh, assaulted staff, continued property damage. Staff have been working to secure placement since she has been in the dh. Fire setting behavior is an exclusionary criterion for most programs. Have ruled out all-instate and contracted providers. Continuing to look while she awaits hearing for additional charges. It will likely only be needed until 12/31/21. This agency does not have a current contract, which is why we are using an exemption purchase.

The primary goals of the project are (list 2 to 3 goals).

-Adding another provider to add another location.

-Adding a provider to suit the need of these specific children.

#### Procurement

The procurement method for this project was Exemption. The total value of the Exemption is \$90,783.00.

#### Funding sources

70% HHS- HHS Levy

30% Federal IV-E

Using this process to get a contract with this vendor as the need for placement was immediate.



### Contractor and Project Information

Keystone Newport News, LLC

Address: 17579 Warwick Blvd., Newport News, VA 23603

Phone: (757) 369-5302

Contact person: Holly Gonzales

The contact person for the contractor/vendor is: Holly Gonzales

### Project Status and Planning

The project is new to the County.

The project is on a critical action path because placement occurred already due to immediate need.

The project's term had already begun as placement occurred April 27, 2021.

### Timeline for late submittal-

1. Date of insurance approval from risk manager: 3/24/2022
2. Date documents were requested from vendor: 1/12/2022, 1/20, 2/25 3/10 Missing Umbrella, Auto Insurance Incorrect, Missing Cyber, Paul had us combine Insurance policies but, by this time they were being changed from TSMC to RFP Exempt, so had to change all the documents including checklist, Briefing Memo, Justification
3. Date item was entered and released in Infor: 4/5 Released, returned name incorrect, 5/2 invoices were missing, reached out to DCFS researched and found invoices from vendor,5/11 resubmitted in On Base name change
4. Project/Procurement Start Date (date your team started working on this item): 1/12/2022 Severe Insurance issues
5. Date using department approved item in infor: 5/16/2022
6. Date Law Department approved item in infor: 3/24/2022
7. Date approved by DoP in Infor 5/16/2022, 6/15 requesting BOC Approval
8. Length of processing time in Infor in calendar days
  1. Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction: Insurance, Name Change, Missing Invoices, Change from TSMC To RFP EXMPT Purchase Order

### Funding

The project is funded by the following funding sources:

70% HHS- HHS Levy

30% Federal IV-E

The schedule of payments is monthly, by invoice.

## **C.- Exemptions**

### **BC2022-401**

Department of Public Works – Alternative Procurement – Award to 3 vendors instead of 2

#### Scope of Work Summary

The Department of Public Work is requesting an Alternative Procurement purchasing process that will allow the County to award to three (3) vendors instead of the advertised two (2) per the already closed RFQ for Construction Management/Construction Support Services.

The purpose of the construction management/support services contract is to provide construction management and construction support services required for various county funded roadway and bridge construction projects. To satisfy that function, the County must have vendors in place that are able to assist our construction department and will allow this office to continue to maximize our resources (staff and financial) to address our infrastructure needs.

The primary goal of this request is to allow the Department of Public Works authority to award to three (3) vendors instead of the advertised two (2) per the RFQ. The Department of Public works has identified the need to hire an additional vendor now, so that the current workload can be handled, as well as hopefully preventing the need to award similar contracts next year. Once approved, Public Works will collaborate with the Purchasing Department to award three (3) contracts in INFOR.

#### Procurement

The procurement method utilized was an RFQ that has already been closed and now an alternative procurement which will allow Public Works to collaborate with the Purchasing Department to award three (3) multi-year contracts in INFOR

#### Project Status and Planning

The project is new to the County.

#### Funding

Road & Bridge Fund / 100%

## **D. - Consent Agenda**

### **BC2022-402**

Title: Public Works, 2021, Wiss, Janney, Elstner Associates, Inc., Amendment No. 3 to CE1700275, CM1551, RQ #40115

#### Scope of Work Summary

Department of Public Works requesting approval of an amendment with Wiss, Janney, Elstner Associates, Inc. to extend the contract to December 31, 2022 with no additional funds and it needs Board of Control approval, This item is late due to the fact that the item was incorrectly ready of activation and it was then there was issues with the activation and DOIT approved infor item our of queue.

Department of Public Works is requesting the approval of a contract amendment with Wiss, Janney, Elstner Associates, Inc. to extend the contract until December 31, 2022 for General Architectural-Engineering Services. The primary goal of the contract was for Wiss, Janney, Elstner Associates, Inc. to provide professional architectural engineering services through a General Architectural-Engineering Services Contract. Wiss, Janney, Elstner Associates have done the preliminary and construction plans for various projects, these projects are now under construction and the County needs them to complete the projects., as engineer of record. It would be less expense and take less time because they are familiar with the projects. There are still funds available in their contract to be used.

#### Various Locations

Various Districts

There is no change in scope.

The original contract was for:

\$200,000.00 – November 28, 2017 – November 27, 2020. BC2017-809

Amendment No. 1 for additional funds of \$100,000.00. BC2018-691

Amendment No. 2 for additional funds of \$150,000.00 and extend the contract from November 27, 2020 to November 27, 2021. BC2020-22

Amended Contract:

October 23, 2018 – December 31, 2022 - \$450,000.00

#### Procurement

Identify the original procurement method on the contract/purchase:

RFQ

The RFQ was closed on November 20, 2015.

There were 11 statement of qualifications submitted for review, 2 proposal was approved, 2 proposals were approved for 200,000.00.

There was 15% SBE, 10% MBE, and 5% WBE on this RFQ.

Not SBE set aside.

## Contractor Information

The Consultant:

Wiss, Janney, Elstner Associates, Inc.

19655 Sweet Valley Drive, Suite 3

Cleveland, Ohio 44125

Council District (06)

The consultant board president is William Nugent

### Timeline for late submittal-

12/9/2021 Submitted Amendment No. 3 to CM 1551 into infor. It was late because consultant switched PM and I had issues getting the paperwork I needed.

1/12/2022 disapproved by OPD, resubmitted corrected forms

1/12/2022 OPD created Cover Sheet and revised the Checklist

End of Jan. we thought the item was approved and went into infor and it said it "ready to be activated". So I activated it.

Went back into in February and saw that it did not activate so I activated it again.

I asked for help in February and after numerous help tickets and no resolution. Help desk said I would have to do a contract copy in April.

I did the Contract copy CM 2448 and released it.

4/28/2022 disapproved by OPD. I need to get all background information on encumbered amounts and paid amounts and needed OBM Approval of amounts. It took some time because Matt had to go back thru Famis. Released it.

Beginning of June found out it was never approved the system had set the "ready to be activated" itself. Worked with OPD to get this on a meeting for approval.

### Funding

The funding for the contract is Capital Project General Funds.

The schedule of payments is monthly by invoicing.

### **BC2022-403**

(See related items for proposed travel/memberships for the week of 6/27/2022 in Section D. above).

### **BC2022-404**

(See related items for proposed purchases for the week of 6/27/2022 in Section D. above).

**V – OTHER BUSINESS**

**Item of Note (non-voted)**

**Item No. 1**

Department of Public Works, Columbia Gas of Ohio, Right of Way Permit on Bagley Road from address 27014 Bagley Road to the East Corporation Limit in Olmsted Township, Ohio

Scope of Work Summary

Public Works Department requesting approval of a right-of-way permit with Columbia Gas of Ohio Bagley Road from address 27014 Bagley Road to the East Corporation Limit in Olmsted Township, Ohio. The permit will allow the Columbia Gas of Ohio to construct, maintain and operate a 4-inch and 6-inch medium pressure gas main including underground installations, attachments and appurtenances within the public right-of-way on Bagley Road.

Describe the primary goals of the project.

- a. The primary goal of this permit is to approve the proposed construction, maintenance and operation of Columbia Gas of Ohio’s facilities within public right-of-way.
- b. This project is located on Bagley Road from address 27014 Bagley Road to the East Corporation Limit in Olmsted Township, Ohio (Exhibit A).
- c. District 5.

Contractor Information

The address of the Utility Company is:

Columbia Gas of Ohio

3101 North Ridge Road East

Lorain, Ohio 44055

The vendor is Chris Blair, Leader, Field Engineering

Project Status

The project’s term has not begun.

**Item No. 2**

(See related list of Contracts \$0.00 - \$4,999.99 – processed and executed for the week of 6/27/2022 in Section V. above).

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**