



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
THURSDAY, JANUARY 23, 2014
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
12:30 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 13, 2014 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2014-0006: A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2013-0227; and declaring the necessity that this Resolution become immediately effective.
 - b) R2014-0015: A Resolution approving the appropriation of funds for Year 2014 based on the Statement of Appropriation Status dated 12/31/2013, and declaring the necessity that this Resolution become immediately effective:
 - 1) Free balances for grants and capital projects;
 - 2) Encumbrances for grants and capital projects; and
 - 3) Encumbrances for all other funds.

6. MISCELLANEOUS BUSINESS

- a) Discussion regarding late distribution of tax bills

7. OTHER PUBLIC COMMENT

8. ADJOURNMENT

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JANUARY 13, 2014
COUNCIL CONFERENCE ROOM
323 W. LAKESIDE AVENUE-4th FLOOR
1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:07 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Carter to call the roll. Committee members Miller, Gallagher, Connally, Greenspan and Brady were in attendance and a quorum was determined. Committee members Jones and Schron were absent from the meeting.

3. PUBLIC COMMENT RELATED TO THE AGENDA

No public comments were given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 18, 2013 MEETING

A motion was made by Mr. Brady, seconded by Mr. Greenspan and approved by unanimous vote to approve the minutes of the November 18, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

a) None

No matters were referred to Committee.

6. MISCELLANEOUS BUSINESS

- a) Informal discussion regarding goals, plans and agenda for Finance & Budgeting Committee for 2014

Mr. Miller addressed the Committee regarding the goals, plans and agenda for the Finance & Budgeting Committee for 2014 including: financial policies legislation, year end, evaluation of new programs, year-end financial review, first quarter review, advance notice of salary adjustments legislation, loan forgiveness and loss reserves, and General Fund expenditures. Discussion ensued.

Mr. Matthew Rubino, Director of the Office of Budget and Management, and Mr. Chris Murray, Sr. Budget Management Analyst, addressed the Committee regarding the County's bonding capacity, direct deposit for assigned counsel, six tax legislation and General Fund expenditures. Discussion ensued.

Committee members asked questions of Mr. Rubino and Mr. Murray pertaining to the item, which they answered accordingly.

Mr. Miller thanked Mr. Rubino for his work as Director of the Office of Budget and Management and congratulated him on his new position with the City of Shaker Heights.

Mr. Miller announced that the next Finance & Budgeting Committee meeting will take place on Thursday, January 23, 2014 at 12:30 p.m.

7. OTHER PUBLIC COMMENT

No public comments were given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Ms. Connally with a second by Mr. Gallagher, the meeting was adjourned at 2:13 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0006

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution amending the 2012/2013 Biennial Operating Budget for 2013 by providing for additional fiscal appropriations from the General Fund and other funding sources and for appropriation transfers between budget accounts, in order to meet the budgetary needs of various County departments, offices and agencies related to year-end close-out activities, in accordance with Resolution No. R2013-0227; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 13, 2011, the Cuyahoga County Council adopted the 2012/2013 Biennial Operating Budget and Capital Improvements Program (Resolution No. R2011-0291) establishing the 2012/2013 biennial budgets for all County departments, offices and agencies;

WHEREAS, on December 11, 2012, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program Update for 2013 (Resolution No. R2012-0232) establishing the 2013 biennial budget update for all County departments, offices and agencies;

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2013 to reflect budgetary funding increases, funding reductions, and to transfer budget appropriations in order to accommodate the operational needs of certain County departments, offices, and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following additional appropriation increases and decreases, to be determined by the Office of Budget & Management (OBM), for the purpose of year-end reconciliation of accounts, provided that the maximum amount of any one item shall not exceed \$200,000.00, unless the additional appropriation increase is offset by a

corresponding decrease of the same amount, except that any one item identified to fund pending service charge(s) shall not exceed \$700,000.00.

Fund Nos./Budget Accounts

Journal Nos.

ITEMS SUBMITTED THROUGH DECEMBER 10, 2013

Resolutions: Additional Appropriations

A.	01A001 – General Fund SU513754 – CRIS Subsidy Other Expenses	\$	1.00	BA1301595
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The increased appropriation is to provide sufficient funds in the subsidy account for a pending operating transfer (JT1305168). Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

B1.	20A811 – Juvenile Court – Detention & Probation Svcs. JC107516 – Juvenile Court Probation Services Other Expenses	\$	(78,000.00)	BA1307159
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B2.	20A823 – JC – HHS – Youth & Family Community Partnership JC108092 – Youth & Family Community Partnership Personal Services	\$	78,000.00	BA1307160
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The requested appropriation increase and commensurate decrease in Juvenile Court Health and Human Service levy accounts would provide sufficient appropriation for year-end payroll expenses in the Youth & Family Community Partnership detention alternative program.

ITEMS SUBMITTED THROUGH DECEMBER 17, 2013

C.	20A600 – Cuyahoga Support Enforcement Agency SE496018 – Fatherhood Initiative Personal Services Other Expenses	\$	(10,035.00) (526,840.56)	BA1307161
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Fatherhood Initiative has requested to reduce appropriation in the old index code because all activity is now being recorded in the new index code. The funding source is the Health and Human Services Levy Fund.

D.	24A601 – Senior and Adult Services SA138305 – Community Social Services Programs Other Expenses	\$	(125,558.64)	BA1301613
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Request to decrease appropriation within the Division of Senior and Adult Services. Appropriation should be decreased because corresponding contracts have been decertified and funding is no longer available. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

E.	20N306 – Soil & Water Conservation		BA1301603
	SW500058 – Soil & Water Conservation 80		
	Personal Services	\$	48,800.00

An appropriation increase would cover remaining year payroll expenses. There are sufficient funds for this appropriation request. The District is funded through local charges for pollution prevention services, watershed planning and service fees, State grants for watershed planning, private grants, a County General Fund subsidy, and a State match of all local funds.

F.	20A822 – Custody Mediation		BA1307238
	JA108118 – Custody Mediation		
	Other Expenses	\$	193,854.00

Provide additional appropriations in Justice Services Custody Mediation account to reflect the changes in the model for space maintenance costs. Funding is from contracts with Juvenile and Domestic Relations Courts and a General Fund subsidy covering the period January 1, 2013 through December 31, 2013.

G1.	01A001 – General Fund		BA1307242
	SH350470 – Jail Operations-Sheriff		
	Other Expenses	\$	4,122,452.00

G2.	01A001 – General Fund		
	PC400051 – Probate Court		
	Other Expenses	\$	109,100.00

G3.	01A001 – General Fund		
	LA000794 – County Law Department		
	Other Expenses	\$	88,717.00

G4	01A001 – General Fund		
	PR191056 – Prosecutor-General Office		
	Other Expenses	\$	122,550.00

G5.	01A001 – General Fund		
	JA100354 – Justice Affairs-CECOMS		
	Other Expenses	\$	17,515.00

G6	01A001 – General Fund		
	DR391052 – Domestic Relations Court		
	Other Expenses	\$	51,668.00

Provide additional appropriations to reflect the changes in the model for space maintenance costs. There is a corresponding decrease (BA1307243) from other General Fund accounts. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

H1.	01A001 – General Fund		BA1307243
	JC372052 – Juvenile Court-Judges		
	Other Expenses	\$	(472,176.00)

H2.	01A001 – General Fund JC370056 – Juvenile Court-Detention Home Other Expenses	\$	(1,569,930.00)
H3.	01A001 – General Fund CT577601 – Archives Other Expenses	\$	(515,647.00)
H4.	01A001 – General Fund CO380121 – Common Pleas-Judicial/General Other Expenses	\$	(1,470,327.00)
H5.	01A001 – General Fund BE474064 – Election Administration Other Expenses	\$	(450,000.00)
H6.	01A001 – General Fund CA360057 – Court of Appeals Other Expenses	\$	(15,084.00)
H7.	01A001 – General Fund DV014100 – Economic Development Other Expenses	\$	(18,838.00)

Reduce appropriations to reflect the changes in the model for space maintenance costs. There is a corresponding increase (BA1307242) to other General Fund accounts. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

ITEMS SUBMITTED THROUGH DECEMBER 21, 2013
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I.	29A390 –Health and Human Services Levy 2.9 SU514646 –Alcohol Drug Addiction Mental Health 2.9 Other Expenses	\$	1.00	BA1307141
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Request to increase appropriation for the Health and Human Services Levy 2.9 to fully appropriate the Alcohol Drug Addiction Mental Health 2.9 through December 31, 2013 covering fourth quarter subsidy payment. The funding source is the Health and Human Services Levy Fund.

J1.	01A001 – General Fund CA360057 – Court of Appeals Other Expenses	\$	32,428.00	BA1307293
J2.	01A001 – General Fund DR391052 – Domestic Relations- Child Support Other Expenses	\$	99,730.00	

Provide additional appropriations to reflect the changes in the model for space maintenance costs. There is a corresponding decrease (BA1307294) from other General Fund account. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

K.	01A001 – General Fund		BA1307294
	JC372052 – Juvenile Court-Judges		
	Other Expenses	\$	(132,158.00)

Reduce appropriations to reflect the changes in the model for space maintenance costs. There is a corresponding increase (BA1307293) to other General Fund accounts. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

L.	20A658 – Fiscal Certificate of Title Administration		BA1307233
	FS109694 – Fiscal Operations – Title Bureau		
	Other Expenses	\$	160,000.00

The Title Bureau had one-time expenses during 2013 to improve security and prepare for multiple branch moves to remain competitive for titling motor vehicles. As a result of the moves, two leases were certified for 2014 using 2013 appropriation and require additional appropriation. Funding comes from fees for the titling of motor vehicles and boats. There are sufficient funds for this request.

M1.	01A001 – General Fund		BA1307256
	JC375055 – Juvenile Court – Child Support		
	Other Expenses	\$	(115,000.00)

M2.	20A811 – Juvenile Court Detention & Probation Services		BA1307257
	JC107516 – Juvenile Court – Probation Services		
	Other Expenses	\$	115,000.00

The Juvenile Court HHS Levy budget has a deficit for space maintenance expenses. The Juvenile Court General Fund budget has a surplus due to a \$3 million credit for space maintenance General Fund overcharges from 2012, the first year of space maintenance expenses in the new Juvenile Justice Center. These two budget adjustments would increase the HHS Levy appropriation for controlled services in an amount equal to the decrease in the General Fund appropriation for controlled services to cover the space maintenance expenses.

N.	24A641 – PA Homeless Services		BA1307146
	HS158097 – PA Homeless Services		
	Other Expenses	\$	9,300.00

Request to increase appropriation for the Office of Homeless Services to cover data services and other controlled services charges thru year end. The primary funding source is the Health and Human Services Levy Fund.

ITEMS SUBMITTED THROUGH DECEMBER 31, 2013
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O1.	20A658 - Fiscal Certificate of Title Administration		BA1307303
	FS109694 – Fiscal Operations – Title Bureau		
	Other Expenses	\$	(22,528.38)
	Capital Outlay	\$	(225,000.00)

O2.	20A301 – Real Estate Assessment		
	FS109702 – Fiscal Operations – Tax Assessments		
	Personal Services	\$	(930,000.00)
	Capital Outlay	\$	(3,179.02)
O3.	20A322 – Delinquent Real Estate Tax Assessment		
	FS109710 – Treasury - Delinquent Real Estate Tax Assessment		
	Personal Services	\$	(8,498.24)
	Other Expenses	\$	(312,990.68)
	Capital Outlay	\$	(2,784.00)
O4.	20AA03 – County Land Reutilization		
	FS109744 – Fiscal – County Land Reutilization		
	Other Expenses	\$	(752,443.75)

Reductions in unneeded year end appropriations. Funding for Title Administration comes from fees for the titling of motor vehicles and boats. Funding for the Real Estate Assessment is generated from a fee supplies to moneys collected on any tax duplicate other than estate taxes. Funding for the Treasury Delinquent Real Estate Tax Assessment fund comes from a fee on delinquent taxes and assessments per ORC section 321.261. The County Land Reutilization Fund receives funding from penalties and interest on collected delinquent real estate taxes and assessment per ORC section 321.263.

P1.	20A325 – Fiscal – Tax Prepay Special Interest			BA1307304
	FS109728 – Fiscal – Tax Prepay Special Interest			
	Personal Services	\$	(36,986.11)	
	Other Expenses	\$	(145,912.13)	
	Capital Outlay	\$	(338.00)	
P2.	20A340 – Tax Certificate Administration			
	FS109736 – Tax Certificate Administration			
	Personal Services	\$	(26,083.95)	
	Other Expenses	\$	(229,388.97)	
	Capital Outlay	\$	(230.00)	
P3.	20A819 – Geographic Information System			
	IT470591 – Geographic Information System			
	Personal Services	\$	(6,800.00)	
	Other Expenses	\$	(89,500.00)	
	Capital Outlay	\$	(8,000.00)	

Reductions in appropriation are requested to remove unneeded 2013 appropriations. Funding for the Tax Prepay Special Interest fund comes from interested earned on tax prepayments per ORC Chapter 321.45. Funding for the Tax Certificate Administration fund is from fees for the administration of tax certificates per ORC Chapter 5721.31. Funding for the Geographic Information System comes from a subsidy primarily funded by the Real Estate Assessment fund which receives funding from fees on delinquent taxes and assessments.

Q1.	62A603 – County Garage		BA1307098
	CT575001 – Buildings and Grounds – Maintenance Garage		
	Personal Services	\$ (31,000.00)	
	Other Expenses	\$ (251,500.00)	
	Capital Outlay	\$ (3,500.00)	
Q2.	64A601 – Supplies		BA1307099
	FS109751 – Fiscal – County Supplies		
	Other Expenses	\$ (12,090.00)	
Q3.	64A606 – Fast Copier		
	CT577551 – Fast Copy		
	Personal Services	\$ (46,000.00)	
	Other Expenses	\$ (154,000.00)	
	Capital Outlay	\$ (35,000.00)	
Q4.	65A604 – Postage		BA1307100
	CT577353 – County Mailroom		
	Personal Services	\$ (71,500.00)	
	Other Expenses	\$ (164,000.00)	
	Capital Outlay	\$ (800.00)	
Q5.	52A100 – County Airport		BA1307101
	DV520031 – County Airport		
	Personal Services	\$ (12,231.10)	
	Other Expenses	\$ (222,552.94)	
Q6.	61A607 – Centralized Custodial Services		BA1307096
	CT571000 – Buildings and Grounds - Administration		
	Personal Services	\$ (29,000.00)	
	Other Expenses	\$ (2,000.00)	
Q7.	61A607 – Centralized Custodial Services		
	CT577379 – Buildings and Grounds – Custodial Services		
	Personal Services	\$ (103,000.00)	
	Other Expenses	\$ (57,500.00)	
Q8.	61A607 – Centralized Custodial Services		
	CT577395 – Buildings and Grounds – Trades Services		
	Other Expenses	\$ (61,726.00)	
	Capital Outlays	\$ (5,500.00)	
Q9.	61A607 – Centralized Custodial Services		
	CT577411 – Buildings and Grounds – Other Services		
	Other Expenses	\$ (233,500.00)	
Q10.	61A607 – Centralized Custodial Services		
	CT571034 – Buildings and Grounds – Special Trades		
	Personal Services	\$ (115,000.00)	

Decreases are requested to remove excess appropriation. The sources of funding for the Garage, Supplies, Fast Copier, Postage, and Centralized Custodial funds are charges to user agencies for services. The Airport receives revenues from rentals and various airport fees.

R.	20A812 – Common Pleas Special Project I		BA1307297
	SH456483 – Sheriff’s Dept. Special Project I		
	Personal Services	\$	1,900.00

Increase appropriations in the Sheriff’s Department Special Project I account for wages (other earnings per requirement of the bargaining agreement) that are exceeding the original budget. The Common Pleas Court has approved the additional appropriations level and sufficient cash exists in the sub-fund for the request. Funding is from court fees covering the period January 1, 2013 through December 31, 2013.

S.	20A695 – Clerk of Courts Computerization		BA1307298
	CL576124 – Clerk of Courts Computerization		
	Other Expenses	\$	156,675.00

Increase appropriations in the Clerk of Courts Computerization Fund for requisition CO-13-28569 for the Disaster Recovery Project. The Common Pleas Court has approved the additional appropriations level and sufficient cash exists in the sub-fund for the request. Funding is from court fees covering the period January 1, 2013 through December 31, 2013.

T1.	01A001 – General Fund		BA1307314
	DR391052- Domestic Relations Court		
	Other Expenses	\$	29,115.00

T2.	01A001 – General Fund		
	DR495515 – Domestic Relations- Child Support		
	Other Expenses	\$	14,154.00

Provide additional appropriations to reflect the changes in the model for space maintenance costs and additional data processing charges. There is a corresponding decrease (BA1307316) from another General Fund account. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

U1.	01A001 – General Fund		BA1307316
	JC372052 – Juvenile Court-Judges		
	Other Expenses	\$	(43,269.00)

U2.	01A001 – General Fund		
	JC375055 – Juvenile Court-Child Support		
	Other Expenses	\$	(104,370.00)

Reduce appropriations to reflect the changes in the model for space maintenance costs. There are corresponding increases (BA1307314 & BA1307317) to other General Fund and/or General Fund Subsidy accounts. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

V.	20A192 – TASC		BA1307317
	CO456533 – TASC		
	Personal Services	\$	1,800.00
	Other Expenses	\$	102,570.00

Increase appropriations in the Common Pleas Treatment Alternatives to Street Crime (TASC) account for space maintenance costs. There is a corresponding decrease (BA1307316) from another General Fund account. Funding is from a subsidy from the General Fund covering the period January 1, 2013 through December 31, 2013.

W1.	20A811 – JC Detention & Probation Services		BA1307330
	JC107532 – JC Legal Services		
	Personal Services	\$	(11,500.00)
	Other Expenses	\$	(88,000.00)

W2.	20A811 – JC Detention & Probation Services		
	JC107516 – JC Probation Services		
	Personal Services	\$	(46,000.00)
	Other Expenses	\$	(24,700.00)
	Capital Outlay	\$	(8,300.00)

W3.	20A811 – JC Detention & Probation Services		
	JC107524 – JC Detention Services		
	Personal Services	\$	(8,500.00)
	Other Expenses	\$	(8,500.00)

W4.	20A823 – JC Youth & Family Community Partnership		
	JC108092 - Youth & Family Community Partnership		
	Personal Services	\$	(51,000.00)
	Other Expenses	\$	(61,200.00)

Reductions in appropriation are requested to remove unneeded 2013 appropriations for the Juvenile Court. Funding comes from the Health and Human Services levy fund.

X.	20A600 – Cuyahoga Support Enforcement Agency		BA1307308
	SE496000 – Child Support Enforcement Agency		
	Personal Services	\$	(1,497,000.00)
	Other Expenses	\$	(1,357,000.00)

The Division of Jobs and Family Services Office of Child Support has requested to decrease excess appropriation. CSEA is funded by reimbursement through Title IV-D of the Social Security Act at the rate of 66%, the State Child Support allocation, fees for services (2% of collections), and the County's Health and Human Services Levy Fund.

Y1.	24A601 – Senior and Adult Services		BA1307309
	SA138321 – Administrative Services-SAS		
	Personal Services	\$	(64,600.00)
	Other Expenses	\$	(387,000.00)

Y2.	24A601 – Senior and Adult Services SA138354 – Management Services		
	Personal Services	\$	(144,900.00)
Y3.	24A601 – Senior and Adult Services SA138420 – Home Support		
	Personal Services	\$	(20,400.00)
	Other Expenses	\$	(81,000.00)
Y4.	24A601 – Senior and Adult Services SA138479 – Protective Services		
	Personal Services	\$	(281,400.00)
Y5.	24A601 – Senior and Adult Services SA138602 – Home Based Services		
	Personal Services	\$	(203,400.00)
Y6.	24A601 – Senior and Adult Services SA138610 – Care Management Support		
	Personal Services	\$	(95,900.00)

The Department of Senior and Adult Services has requested to decrease excess appropriation. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

Z1.	24A510 – Work & Training Admin WT137109 – Admin Services-General Manager			BA1307310
	Personal Services	\$	(77,500.00)	
	Other Expenses	\$	(532,000.00)	
	Capital Outlay	\$	(115,800.00)	
Z2.	24A510 – Work & Training Admin WT137141 – Client Support Services			
	Personal Services	\$	(55,100.00)	
	Other Expenses	\$	(417,200.00)	
Z3.	24A510 – Work & Training Admin WT137315 – Work First Services			
	Personal Services	\$	(83,700.00)	
	Other Expenses	\$	(51,800.00)	
Z4.	24A510 – Work & Training Admin WT137414 – Southgate NFSC			
	Personal Services	\$	(1,400.00)	
	Other Expenses	\$	(33,400.00)	
Z5.	24A510 – Work & Training Admin WT137430 – Ohio City NFSC			BA1307311
	Personal Services	\$	(63,100.00)	
	Other Expenses	\$	(81,000.00)	

Z6.	24A510 – Work & Training Admin WT137455 – Quincy Place NFSC		
	Personal Services	\$	(65,932.00)
	Other Expenses	\$	(311,000.00)
Z7.	24A510 – Work & Training Admin WT137463 – VEB Building NFSC		
	Personal Services	\$	(80,800.00)
	Other Expenses	\$	(141,000.00)
Z8.	24A510 – Work & Training Admin WT137539 – West Shore NFSC		
	Personal Services	\$	(38,600.00)
	Other Expenses	\$	(176,000.00)
Z9.	24A510 – Work & Training Admin WT137943 – Information Services		
	Personal Services	\$	(20,800.00)
	Other Expenses	\$	(291,000.00)

The Department of Jobs and Family Services has requested to decrease excess appropriation. The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

AA.	24A430 – Executive Office of HHS HS157289 – Executive Office of H&HS		BA1307319
	Personal Services	\$	(16,000.00)
	Other Expenses	\$	(330,000.00)

The Department of Jobs and Family Services Executive Office of Health and Human Services has requested to decrease excess appropriation. The funding source is primarily the Human Services Levy Fund.

AB.	28W036 – Workforce Development Operations W1140905 – WIA Executive and Financial Operations		BA1307320
	Personal Services	\$	(48,000.00)
	Other Expenses	\$	(1,076,000.00)

The Department of Workforce Development has requested to decrease excess appropriation. The source of funding for Workforce Development is the Federal Department of Labor through The Workforce Investment Act.

AC.	24A435 - DCFS - Cuy Tapestry System of Care CF135004 – Cuyahoga Tapestry System of Care (CTSOC)		BA1307149
	Personal Services	\$	(8,999.00)
	Other Expenses	\$	(188,899.00)

Appropriation decreases are requested to reduce excess appropriations in various index codes in the salaries lines in Children and Family Services. The funding source is primarily the Health and Human Services levies.

AD1.	24A301 - Children & Family Services CF135442- Caregiver Parent Recruitment		BA1307150
	Personal Services	\$	(5,195.00)
	Other Expenses	\$	(132,458.00)
AD2.	24A301 - Children & Family Services CF135467-CFS Administration		
	Personal Services	\$	(236,670.00)
	Other Expenses	\$	(1,314,497.00)
	Capital Outlays	\$	(42,090.00)
AD3.	24A301 - Children & Family Services CF135483-Training		
	Personal Services	\$	(47,736.00)
	Other Expenses	\$	(63,411.00)
AD4.	24A301 - Children & Family Services CF135491-Information Services		
	Personal Services	\$	(160,457.00)
	Other Expenses	\$	(495,003.00)
	Capital Outlays	\$	(4,348.00)

Appropriation decreases are requested to reduce excess appropriations in various index codes in the salaries lines in Children and Family Services. The funding source is primarily the Health and Human Services levies.

AE1.	24A301 - Children & Family Services CF135509-Direct Services		BA1307151
	Personal Services	\$	(810,661.00)
	Other Expenses	\$	(139,322.00)
AE2.	24A301 - Children & Family Services CF135525-Supportive Services		
	Personal Services	\$	(121,928.00)
	Other Expenses	\$	(882,340.00)
AE3.	24A301 - Children & Family Services CF135541-Visitation Center		
	Personal Services	\$	(20,356.00)
	Other Expenses	\$	(38,584.00)
AE4.	24A301 - Children & Family Services CF135608-Contracted Placements		
	Personal Services	\$	(24,604.00)
	Other Expenses	\$	(1,485.00)
AE5.	24A301 - Children & Family Services CF135616-CFS Foster Homes		
	Personal Services	\$	(88,049.00)
	Other Expenses	\$	(29,620.00)

Appropriation decreases are requested to reduce excess appropriations in various index codes in the salaries lines in Children and Family Services. The funding source is primarily the Health and Human Services levies.

AF1.	24A301 - Children & Family Services CF135582-Permanent Custody Adoption	BA1307152
	Personal Services	\$ (31,120.00)
	Other Expenses	\$ (21,700.00)
AF2.	24A640 - FCFC Public Assistance FC451492 – Family and Children First Council PA	
	Personal Services	\$ (15,099.00)
	Other Expenses	\$ (2,919.00)
AF3.	24A635 - EC- Invest In Children PA EC451484 – Early Childhood Admin Services	
	Personal Services	\$ (38,220.00)
	Other Expenses	\$ (120,420.00)
AF4.	20A807 - EC- Invest In Children EC451401 – Welcome Home	
	Other Expenses	\$ (2,450.00)
AF5.	20A807 - EC- Invest In Children EC451419 – Early Intervention	
	Other Expenses	\$ (1,929.00)
AF6.	24A641 - PA-Homeless Services HS158097 – PA-Homeless Services	
	Personal Services	\$ (3,115.00)
	Other Expenses	\$ (22,615.00)
AF7.	20A303 - Children Services Fund CF134015-Client Supportive Services	
	Other Expenses	\$ (154,500.00)
AF8.	20A303 - Children Services Fund CF134023 - Adoption Services	
	Other Expenses	\$ (966,890.00)
AF9.	20A303 - Children Services Fund CF134031- CFS Foster Care	
	Other Expenses	\$ (679,240.00)
AF10.	20A303 - Children Services Fund CF134049- Purchased Congregate & Foster Care	
	Other Expenses	\$ (20,969,650.00)

Appropriation decreases are requested to reduce excess appropriations in several departments' index codes within Health and Human Services budget lines. The funding source is primarily the Health and Human Services levies.

AG.	28W036 – Workforce Development Operations W1140905 – WIA Executive and Financial Operations Personal Services	\$ 6,340.00	BA1307343
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The Department of Workforce Development has requested to increase appropriation for benefits through year end. The source of funding for Workforce Development is the Federal Department of Labor through The Workforce Investment Act.

SECTION 2. That the 2012/2013 Biennial Operating Budget for 2013 be amended to provide for the following appropriation transfers, to be determined by OBM, for the purpose of year-end reconciliation of budget accounts and line items, provided that transfer items adhere to the currently established financial policies for processing transfers:

<u>Fund Nos. /Budget Accounts</u>	<u>Journal Nos.</u>
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ITEMS SUBMITTED THROUGH DECEMBER 11, 2012

Resolutions: Appropriation Transfers

A. FROM:	68A100 – Hospitalization Self-Insurance Fund CC499202 – Human Resources Benefits Office Other Expenses	\$ 12,000.00	BA1302206
TO:	68A100 – Hospitalization Self-Insurance Fund CC499202 – Human Resources Benefits Office Personal Services	\$ 12,000.00	

An appropriation transfer is requested from contracts to fringe benefits at the Benefits Office to cover fringe benefit expenses through the end of the year. Funding for the benefits office comes from employee and employer payroll contributions.

B. FROM:	01A001 – General Fund FS109678 – Office of Procurement and Diversity Personal Services	\$ 15,000.00	BA1307207
	01A001 – General Fund FS109637 – Financial Reporting Other Expenses	\$ 55,000.00	
	01A001 – General Fund FS109686 - Fiscal Operations – Property Valuation Other Expenses	\$ 50,000.00	
	01A001 – General Fund FS109652 – Fiscal Operations – Contractual Services Other Expenses	\$ 57,000.00	

TO: 01A001 – General Fund
 FS109686 - Fiscal Operations – Property Valuation
 Personal Services \$ 15,000.00

01A001 – General Fund
 FS109652 – Fiscal Operations – Contractual Services
 Personal Services \$ 50,000.00
 Capital Outlay \$ 2,000.00

01A001 – General Fund
 FS109660 – Treasury Management
 Other Expenses \$ 110,000.00

The requested appropriation transfers within the Fiscal Office budget would cover year end expenses. Funding comes from the General Fund.

C. FROM: 01A001 – General Fund **BA1307130**
 IT601096 – Engineering Services
 Other Expenses \$ 130,000.00

01A001 – General Fund
 IT601104 – Mainframe Operation Services
 Other Expenses \$ 105,000.00

01A001 – General Fund
 IT601138 – Wide Area Network WAN Services
 Personal Services \$ 157,800.00

01A001 – General Fund
 IT601047 – Web and Multi-Media Development
 Capital Outlay \$ 3,000.00

TO: 01A001 – General Fund
 IT601021 – Information Technology Administration
 Personal Services \$ 390,000.00
 Capital Outlay \$ 3,000.00

01A001 – General Fund
 IT601161 – Communication Services
 Personal Services \$ 2,800.00

The appropriation transfers among the Department of Information Technology’s divisions would eliminate projected deficits. Funding comes from the General Fund.

D. FROM: 01A001 – General Fund **BA1307154**
 JC372052 – Juvenile Court – Judges
 Other Expenses \$ 554,900.00

01A001 – General Fund
 JC375055 – Juvenile Court – Child Support
 Capital Outlay \$ 2,000.00

01A001 – General Fund
 JC370056 – Juvenile Court – Detention Home
 Personal Services \$ 359,000.00
 Capital Outlay \$ 1,000.00

TO: 01A001 – General Fund
 JC372052 – Juvenile Court – Judges
 Personal Services \$ 105,000.00
 Other Expenses \$ 173,000.00

01A001 – General Fund
 JC372060 – Juvenile Court – Legal
 Personal Services \$ 15,000.00
 Other Expenses \$ 385,600.00
 Capital Outlay \$ 9,000.00

01A001 – General Fund
 JC375055 – Juvenile Court – Child Support
 Personal Services \$ 170,000.00
 Other Expenses \$ 22,300.00

01A001 – General Fund
 JC370056 – Juvenile Court – Detention Home
 Other Expenses \$ 37,000.00

The requested transfers among Juvenile Court General Fund budget lines would alleviate projected year-end deficits. Funding comes from the General Fund.

E. FROM: 20A811 – Juv. Court Detention and Probation Services **BA1307155**
 JC107516 – Juvenile Court – Probation Services
 Other Expenses \$ 136,000.00

TO: 20A811 – Juv. Court Detention and Probation Services
 JC107516 – Juvenile Court – Probation Services
 Personal Services \$ 47,000.00

20A811 – Juv. Court Detention and Probation Services
 JC107524 – Juvenile Court – Detention Services
 Personal Services \$ 89,000.00

The requested transfers among Juvenile Court Health and Human Services levy appropriations would alleviate projected year-end deficits. Funding comes from the Health and Human Services Levy Fund.

F. FROM: 20A301 – Real Estate Assessment **BA1307162**
 BR420067 – Board of Revision
 Other Expenses \$ 87,000.00

TO: 20A301 – Real Estate Assessment
 BR420067 – Board of Revision
 Personal Services \$ 87,000.00

The Board of Revision hired temporary employees to assist to organize its files and process appeals, which caused a payroll deficit. This adjustment would cover the deficit with surplus other operating appropriation. Real Estate Assessment funds derive from a fee applied to money collected on any tax duplicate other than estate taxes.

G. FROM:	01A001 – General Fund	BA1307037
	CT577601 – County Archives	
	Other Expenses	\$ 140,616.30
	01A001 – General Fund	
	FS109645 – Fiscal Operations – Records/License/Outreach	
	Other Expenses	\$ 524,268.25
	01A001 – General Fund	
	IA018002 – Internal Audit Department	
	Other Expenses	\$ 25,407.34
	26A601 – General Gas and License Fees	
	CE835025 – County Engineer Administration	
	Other Expenses	\$ 136,427.01
TO:	01A001 – General Fund	
	AE210005 – Soldiers’ and Sailors’ Monument	
	Other Expenses	\$ 66,051.49
	01A001 – General Fund	
	CN017004 – County Council	
	Other Expenses	\$ 74,564.81
	01A001 – General Fund	
	FS109611 – Fiscal Administration	
	Other Expenses	\$ 185,621.61
	01A001 – General Fund	
	FS109629 – Office of Budget and Management	
	Other Expenses	\$ 19,831.73
	01A001 – General Fund	
	EX016006 – County Executive	
	Other Expenses	\$ 113,673.44
	01A001 – General Fund	
	HR018010 – Human Resources	
	Other Expenses	\$ 152,092.18
	01A001 – General Fund	
	IT601021 – Information Technology Administration	
	Other Expenses	\$ 53,049.29
	01A001 – General Fund	
	IG030411 – Inspector General	
	Other Expenses	\$ 25,407.34

26A601 – General Gas and License Fees
 CE835249 – County Engineer - Maintenance Engineer
 Other Expenses \$ 136,427.01

Appropriation transfers are requested to cover year end space maintenance and data processing charges. The Road and Bridge Fund’s revenues are from license fees and motor vehicle fuel taxes.

ITEMS SUBMITTED THROUGH DECEMBER 17, 2013

H. FROM: 20A606 – Fatherhood Initiative **BA1307125**
 SE507152 –Fatherhood Initiative
 Other Expenses \$ 4,200.00

TO: 20A606 – Fatherhood Initiative
 SE507152 – Fatherhood Initiative
 Personal Services \$ 4,200.00

Fatherhood Initiative has requested appropriation transfers to realign appropriations to cover projected salary and fringe charges for the remainder of the year. The funding source is the Health and Human Services Levy Fund.

I. FROM: 21A762 – Port Security Grant **BA1301606**
 JA767657 –Port Security Grant 8/1/08-7/31/2011
 Other Expenses \$ 2,512.07

TO: 21A762 – Port Security Grant
 JA767657 – Port Security Grant 8/1/08-7/31/2011
 Personal Services \$ 2,512.07

The appropriation transfer is in preparation of grant closure. Funding is from the United States Department of Homeland Security passed through the Ohio Emergency Management Agency covering the period August 1, 2008 through July 31, 2011.

J. FROM: 21A526 – JAIBG Block Grant **BA1301607**
 JA752956 –JAIBG Block Grant 2011
 Other Expenses \$ 1,194.05

TO: 21A526 – JAIBG Block Grant
 JA752956 – JAIBG Block Grant 2011
 Personal Services \$ 1,194.05

The appropriation transfer is in preparation of grant closure. Funding is from the Ohio Department of Youth Services covering the period January 1, 2011 through December 31, 2013.

K. FROM: 01A001 – General Fund **BA1301609**
 DV014100 –Economic Development
 Other Expenses \$ 84,000.00

TO: 01A001 – General Fund
 DV014100 – Economic Development
 Personal Services \$ 84,000.00

The appropriation transfer in Economic Development is to provide sufficient funding for payroll related expenses by year end. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

L. FROM: 21A579 – VAWA Administration Grant **BA1301610**
 JA753467 –FY2011 VAWA Admin Fund CY2012
 Other Expenses \$ 4,672.59

TO: 21A579 – VAWA Administration Grant
 JA753467 – FY2011 VAWA Admin Fund CY2012
 Personal Services \$ 4,672.59

The appropriation transfer is in preparation of grant closure in the Violence Against Women Act Administration Grant. Funding is from the Ohio Criminal Justice Services Agency covering the period January 1, 2012 through June 30, 2013.

M. FROM: 01A001 – General Fund **BA1307218**
 DR391052 –Domestic Relations Court
 Other Expenses \$ 500.00

TO: 01A001 – General Fund
 DR391052 – Domestic Relations Court
 Capital Outlays \$ 500.00

The appropriation transfer in Domestic Relations Court is to provide sufficient funding for computer purchases by years end. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

N. FROM: 01A001 – General Fund **BA1307219**
 DR391052 –Domestic Relations Court
 Personal Services \$ 59,500.00
 Other Expenses \$ 10,000.00

TO: 01A001 – General Fund
 DR495515 – Domestic Relations Child Support
 Personal Services \$ 69,500.00

The appropriation transfer in Domestic Relations Court is to provide sufficient funding for year-end payroll related expenses in the Child Support Division. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

O. FROM: 20A820 – Delinquent Real Estate Tax Assessment-
 Prosecutor **BA1307222**
 PR495572 –Delinquent Real Estate Tax Assessment-Prosecutor
 Personal Services \$ 120,000.00

TO: 20A820 – Delinquent Real Estate Tax Assessment-Prosecutor
 PR495572 – Delinquent Real Estate Tax Assessment-Prosecutor
 Other Expenses \$ 120,000.00

The appropriation transfer in the Prosecutor’s Delinquent Real Estate Tax Assessment account is to provide sufficient funding for year-end title work payments and other expenses. Funding is from delinquent real estate tax assessments covering the period January 1, 2013 through December 31, 2013.

P. FROM: 20A322 – Delinquent Real Estate Tax Assessment **BA1301604**
 FS109710 – Treasury – Delinquent Tax Assessment Collection
 Other Expenses \$ 55,000.00

TO: 20A322 – Delinquent Real Estate Tax Assessment
 FS109710 – Treasury – Delinquent Tax Assessment Collection
 Personal Services \$ 55,000.00

A transfer in appropriation would cover a salary deficit. Funding comes from fees on delinquent taxes and assessment per O.R.C. section 321.261.

Q1. FROM: 24A601 – Senior and Adult Services **BA1301596**
 SA138479 –Protective Services
 Personal Services \$ 60,728.21

TO: 24A601 – Senior and Adult Services
 SA138503 – Information and Outreach
 Personal Services \$ 60,728.21

Q2. FROM: 24A601 – Senior and Adult Services **BA1301602**
 SA138602 –Home Based Services
 Personal Services \$ 27,275.00

TO: 24A601 – Senior and Adult Services
 SA138701 – Options Program
 Personal Services \$ 27,275.00

Request to realign appropriation within the Division of Senior and Adult Services to cover projected salary and fringe charges for the remainder of the year. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

R. FROM: 01A001 – General Fund **BA1307244**
 CO380196 – Common Pleas-Arbitration
 Capital Outlays \$ 1,000.00

FROM: 01A001 – General Fund
 CO380220 – Common Pleas-Central Scheduling
 Capital Outlays \$ 3,000.00

FROM: 01A001 – General Fund
 CO380410 – Common Pleas-Probation
 Capital Outlays \$ 5,000.00

TO: 01A001 – General Fund
CO380121 – Common Pleas-Judicial/General
Capital Outlays \$ 9,000.00

The appropriation transfer is necessary for year-end expenses within the Common Pleas Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

S. FROM: 01A001 – General Fund **BA1307246**
CO380220 – Common Pleas-Center Scheduling
Other Expenses \$ 80,000.00

TO: 01A001 – General Fund
CO380121 – Common Pleas-Judicial/General
Other Expenses \$ 80,000.00

The appropriation transfer is necessary for year-end expenses within the Common Pleas Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

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T. FROM: 24A601 – Senior and Adult Services **BA1307253**
SA138479 –Protective Services
Capital Outlay \$ 1,000.00

24A601 – Senior and Adult Services
SA138503 –Information and Outreach
Capital Outlay \$ 346.00

24A601 – Senior and Adult Services
SA138602 –Home Based Services
Capital Outlay \$ 2,000.00

24A601 – Senior and Adult Services
SA138701 –Options Program
Capital Outlay \$ 1,500.00

24A601 – Senior and Adult Services
SA138354 –Management Services
Capital Outlay \$ 2,000.00

TO: 24A601 – Senior and Adult Services
SA138321 – Administrative Services
Capital Outlay \$ 6,846.00

Request to realign appropriation within the Division of Senior and Adult Services to cover projected salary/fringe charges and capital outlay for the remainder of the year. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

Requesting to amend Resolution R2013-0286 on the floor of the regular Council meeting by submitting the following additional fiscal items to be added to the resolution:

U. FROM:	24A510 – Work & Training Admin WT137463 –VEB Building NSFC Other Expenses	\$ 910,000.00	BA1307290
TO:	24A510 – Work & Training Admin WT137315 – Work First Services Other Expenses	\$ 910,000.00	

Request to realign appropriation within the Department of Job and Family Services to cover projected contractual expenses for the remainder of the year. HHS Job and Family Services is funded by Federal, State, and HHS Levy Fund resources.

V. FROM:	01A001 – General Fund DR391052 – Domestic Relations Other Expenses	\$ 5,370.00	BA1307251
FROM:	01A001 – General Fund DR495515 – Domestic Relation Child Support Other Expenses	\$ 863.00	
TO:	01A001 – General Fund DR391052 – Domestic Relations Personal Services	\$ 533.00	
TO:	01A001 – General Fund DR495515 – Domestic Relation Child Support Personal Services	\$ 5,700.00	

The appropriation transfer is necessary for year-end expenses within the Domestic Relations Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

W. FROM:	20A264 – County Law Library Resource Board (CLLRB) LL440008 – County Law Library Resource Board (CLLRB) Other Expenses	\$ 945.00	BA1307267
TO:	20A264 – County Law Library Resource Board (CLLRB) LL440008– County Law Library Resource Board (CLLRB) Personal Services	\$ 945.00	

The appropriation transfer is necessary for year-end expenses within the County Law Library Resource Board. Funding is from court fines covering the period January 1, 2013 through December 31, 2013.

X. FROM:	01A001 – General Fund PC400051 – Probate Court Other Expenses	\$ 26,510.00	BA1307269
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TO: 01A001 – General Fund
 PC400051 – Probate Court
 Personal Services \$ 26,510.00

The appropriation transfer is necessary for year-end expenses within Probate Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013

Y. FROM: 01A001 – General Fund **BA1307275**
 SH350272 – Law Enforcement-Sheriff
 Personal Services \$ 1,702,444.00

TO: 01A001 – General Fund
 SH350470 – Jail Operations-Sheriff
 Personal Services \$ 1,342,644.00

TO: 01A001 – General Fund
 SH350272 – Law Enforcement-Sheriff
 Other Expenses \$ 217,000.00

TO: 01A001 – General Fund
 SH350579 – Sheriff Operations
 Personal Services \$ 142,800.00

The appropriation transfer is necessary for year-end expenses within the Sheriff Department. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

Z. FROM: 61A608 – Central Security Services-Sheriff **BA1307278**
 SH352005 – Building Security Services-OPBA-Officers
 Personal Services \$ 162,345.00

TO: 61A608 – Central Security Services-Sheriff
 SH352005 – Building Security Services-OPBA-Officers
 Other Expense \$ 142,345.00
 Capital Outlays \$ 20,000.00

The appropriation transfer is necessary for year-end expenses within the Sheriff's Protective Services Division. Funding is from the charges to user agencies covering the period January 1, 2013 through December 31, 2013

AA.FROM: 01A001 – General Fund **BA1307280**
 JA302224 – Public Safety Grans Administration
 Personal Services \$ 70,000.00

TO: 01A001 – General Fund
 JA050088 – Justice Affairs Administration
 Personal Services \$ 70,000.00

The appropriation transfer is necessary for year-end expenses within the Department of Public Safety and Justice Services to provide funding for the reinstatement of employee. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AB.FROM: 01A001 – General Fund **BA1307284**
 JA050088 – Justice Affairs Administration
 Other Expenses \$ 1,000.00

TO: 01A001 – General Fund
 JA050088 – Justice Affairs Administration
 Capital Outlays \$ 1,000.00

The appropriation transfer is necessary for the purchase of a computer for the director by year-end. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AC.FROM: 20A390 – Emergency Management **BA1307285**
 JA100123 – Justice Affairs-Emergency Management
 Personal Services \$ 954.00

TO: 21A390 – Emergency Management
 JA100123 – Justice Affairs-Emergency Management
 Capital Outlays \$ 954.00

The appropriation transfer is necessary for the purchase of a computer for the operations manager by year-end. Funding is from a General Fund subsidy and grants covering the period January 1, 2013 through December 31, 2013.

AD.FROM: 01A001 – General Fund **BA1307286**
 PR191056 – Prosecutor-General Office
 Personal Services \$ 174,000.00

TO: 01A001 – General Fund
 PR191056 – Prosecutor-General Office
 Other Expenses \$ 144,000.00
 Capital Outlays \$ 30,000.00

The appropriation transfer is necessary for the year end expenses in the Prosecutor’s Office. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AE.FROM: 01A001 – General Fund **BA1307292**
 DR391052 – Domestic Relations
 Other Expenses \$ 57,965.00

TO: 01A001 – General Fund
 DR391052 – Domestic Relations
 Personal Services \$ 105.00

TO: 01A001 – General Fund
 DR495515 – Domestic Relation Child Support
 Other Expenses \$ 57,860.00

The appropriation transfer is necessary for year-end expenses within the Domestic Relations Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AF.FROM: 68A100 – Hospitalization Self-Insurance Fund **BA1307262**
CC499202 – Human Resources Benefits Office
Other Expenses \$ 1,000.00

TO: 68A100 – Hospitalization Self-Insurance Fund
CC499202 – Human Resources Benefits Office
Other Expenses \$ 1,000.00

An appropriation transfer is requested from contracts to fringe benefits at the Benefits Office to cover fringe benefit expenses through the end of the year. Funding for the benefits office comes from employee and employer payroll contributions.

AG.FROM: 54A100 – Sanitary Engineer **BA1307074**
ST540252 – Sanitary Engineer Administration
Capital Outlays \$ 300,000.00

TO: 54A100 – Sanitary Engineer
ST540252 – Sanitary Engineer Administration
Other Expenses \$ 300,000.00

A transfer is requested to cover space maintenance expenses. Revenues are generated from sewer district assessments.

AH.FROM: 26A651 – \$7.50 Road and Bridge Registration **BA1307075**
Tax
CE417477 – \$7.50 License Tax Fund Capital Improvements
Capital Outlays \$ 20,000.00

TO: 26A651 – \$7.50 Road and Bridge Registration Tax
CE417477 – \$7.50 License Tax Fund Capital Improvements
Other Expenses \$ 20,000.00

A transfer is requested to cover remaining year debt service payments for the Schaaf Road project. Funding comes from motor vehicle license and fuel taxes.

AI. FROM: 26A601 – General Gas and License Fees **BA1307083**
CE835249 – County Engineer Maintenance Engineer
Personal Services \$ 800,000.00

TO: 26A601 – General Gas and License Fees
CE835025 – County Engineer Administration
Personal Services \$ 800,000.00

A transfer is requested to cover remaining year payroll expenses. Funding comes from motor vehicle license and fuel taxes.

AJ. FROM:	01A001 – General Fund CN017004 – County Council Other Expenses	\$ 7,000.00	BA1307081
TO:	01A001 – General Fund CN017004 – County Council Personal Services	\$ 7,000.00	

A transfer is requested to cover remaining year expenses.

AK.FROM:	61A607 – Centralized Custodial Services CT577411 – Buildings and Grounds – Other Services Other Expenses	\$ 166,000.00	BA1307081
TO:	61A607 – Centralized Custodial Services CT571000 – Buildings and Grounds – Administration Other Expenses	\$ 166,000.00	

A transfer is requested to cover remaining space maintenance expenses. Funding for the Centralized Custodial Fund comes from charges to user agencies for space maintenance.

AL1.FROM:	61A607 – Centralized Custodial Services CT577395 – Buildings and Grounds – Trades Services Other Expenses	\$ 150,000.00	BA1307082
TO:	61A607 – Centralized Custodial Services CT577411 – Buildings and Grounds – Other Services Other Expenses	\$ 150,000.00	

AL2.FROM:	61A607 – Centralized Custodial Services CT577379 – Buildings and Grounds – Custodial Services Personal Services	\$ 266,141.00	
TO:	61A607 – Centralized Custodial Services CT577395 – Buildings and Grounds – Trades Services Personal Services	\$ 266,141.00	

A transfer is requested to cover remaining year payroll and utilities expenses. Funding comes from charges to user agencies for space maintenance.

AM.FROM:	01A001 – General Fund FS109611 – Fiscal Administration Personal Services	\$ 70,000.00	BA1307252
	01A001 – General Fund FS109629 – Office of Budget & Management Personal Services	\$ 10,000.00	
	01A001 – General Fund FS109637 – Financial Reporting Personal Services	\$ 75,000.00	

01A001 – General Fund
 FS109652 – Fiscal Operations – Contractual Services
 Personal Services \$ 23,000.00

TO: 01A001 – General Fund
 FS109645 – Fiscal Operations – Record/License/Outreach
 Personal Services \$ 155,000.00

01A001 – General Fund
 FS109686 – Fiscal Operations – Property Valuation
 Personal Services \$ 23,000.00

This request would transfer salary and benefits appropriation within the Fiscal Office General Fund budget to avoid year-end payroll deficits. Funding comes from the General Fund.

AN.FROM: 01A001 – General Fund **BA1307255**
 JC372052 – Juvenile Court – Judges
 Other Expenses \$ 37,000.00

01A001 – General Fund
 JC372060 – Juvenile Court – Legal
 Personal Services \$ 13,000.00

TO: 01A001 – General Fund
 JC372052 – Juvenile Court – Judges
 Personal Services \$ 15,000.00

01A001 – General Fund
 JC375055 – Juvenile Court – Child Support
 Personal Services \$ 6,000.00

01A001 – General Fund
 JC370056 – Juvenile Court – Detention Home
 Personal Services \$ 9,000.00
 Other Expenses \$ 20,000.00

The realignments would cover year-end expenses within the Juvenile Court. Funding comes from the General Fund.

AO.FROM: 01A001 – General Fund **BA1307259**
 IT601161 – Communications Services
 Other Expenses \$ 5,000.00

TO: 01A001 – General Fund
 IT601161 – Communications Services
 Capital Outlay \$ 5,000.00

A transfer in appropriation would allow a capital outlay purchase by the Department of Information Technology. Funding comes from the General Fund.

AP.FROM:	01A001 – General Fund IT601021 – IT Administration Personal Services	\$ 8,800.00	BA1307273
	20N306 – Soil & Water Conserv. SW500058 – Soil & Water Conserv. 80 Other Expenses	\$ 1,500.00	
TO:	01A001 – General Fund IT601047 – Web & Multi-Media Development Personal Services	\$ 8,500.00	
	01A001 – General Fund IT601161 - Communications Services Personal Services	\$ 300.00	
	20N306 – Soil & Water Conserv. SW500058 – Soil & Water Conserv. 80 Personal Services	\$ 1,500.00	

The requested realignments would cover the last payroll of 2013. Funding for the Department of Information Technology budget lines comes from the General Fund. Funding for the Soil & Water Conservation District comes from local charges for pollution prevention services, watershed planning and service fees, State grants for watershed planning, private grants, a County General Fund subsidy, and a State match of all local funds.

AQ1.FROM:	24A601 – Senior and Adult Services SA138479 –Protective Services Personal Services	\$ 6,810.12	BA1307300
TO:	24A601 – Senior and Adult Services SA138503 – Information and Outreach Personal Services	\$ 6,810.12	
AQ2.FROM:	24A601 – Senior and Adult Services SA138602 –Home Based Services Personal Services	\$ 13,875.58	
TO:	24A601 – Senior and Adult Services SA138701 – Options Program Personal Services	\$ 13,875.58	

Request to realign appropriation within the Division of Senior and Adult Services to cover projected salary/fringe charges and capital outlay for the remainder of the year. The funding source is the Health and Human Services Levy Fund, the Public Assistance allocations, and fees for direct services provided to clients.

AR.FROM:	24A510 – Work & Training Admin WT137463 –VEB Building NSFC Personal Services	\$ 350,000.00	BA1307299
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	24A510 – Work & Training Admin WT137943 – Information Services Personal Services	\$	162,000.00
TO:	24A510 – Work & Training Admin WT137414 – Southgate NFSC Personal Services	\$	170,000.00
	24A510 – Work & Training Admin WT137430 – Ohio City NFSC Personal Services	\$	78,000.00
	24A510 – Work & Training Admin WT137455 – Quincy Place NFSC Personal Services	\$	129,000.00
	24A510 – Work & Training Admin WT137539 – West Shore NFSC Personal Services	\$	135,000.00

Request to realign appropriation within the Department of Job and Family Services to cover projected salary/fringe and contractual expenses for the remainder of the year. HHS Job and Family Services is funded by Federal, State, and HHS Levy Fund resources.

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AS.FROM:	24A301 –Children and Family Services CF135467 – Administrative Services Other Expenses	\$	150,000.00	BA1307147
TO:	24A301 –Children and Family Services CF135616 – CFS Foster Homes/Resource Mgt Other Expenses	\$	150,000.00	

Request to transfer appropriation for the Department of Children and Family Services to cover pre encumbrance GE1300006 10 for the Placement tracking contract. The primary funding source is the Health and utilized Human Services Levy Fund.

AT.FROM:	01A001 – General Fund FS109611 – Fiscal Administration Other Expenses	\$	57,000.00	BA1307302
TO:	01A001 – General Fund FS109629 – Office of Budget & Management Other Expenses	\$	57,000.00	

The requested appropriation transfer would cover the 2012 reconciliation of space maintenance expenses to the Office of Budget & Management. Funding comes from the General Fund.

AU.FROM:	01A001 – General Fund IT601138 – Wide Area Network (WAN) Services Personal Services	\$	15,000.00	BA1307088
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TO: 01A001 – General Fund
 IT601138 – Wide Area Network (WAN) Services
 Other Expenses \$ 15,000.00

The requested appropriation transfer would cover remaining year expenses.

AV.FROM: 61A607 – Centralized Custodial Services **BA1307086**
 CT571000 – Buildings and Grounds Administration
 Personal Services \$ 245,000.00

TO: 61A607 – Centralized Custodial Services
 CT571000 – Buildings and Grounds Administration
 Other Expenses \$ 245,000.00

A transfer is requested to cover data processing charges. Revenues are generated from charges to user agencies for space maintenance.

AW.FROM: 01A001 – General Fund **BA1307312**
 SH350272 – Law Enforcement-Sheriff
 Personal Services \$ 112,000.00

TO: 01A001 – General Fund
 SH350272 – Law Enforcement-Sheriff
 Other Expenses \$ 112,000.00

The appropriation transfer is necessary for year-end expenses within the Sheriff Department. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AX.FROM: 01A001 – General Fund **BA1307313**
 CO380410 – Common Pleas-Probation
 Other Expenses \$ 148,000.00

FROM: 01A001 – General Fund
 CO380220 – Common Pleas-Central Scheduling
 Other Expenses \$ 150,000.00

TO: 01A001 – General Fund
 CO380410 – Common Pleas-Probation
 Personal Services \$ 298,000.00

The appropriation transfer is necessary for year-end expenses within the Common Pleas Court. Funding is from the General Fund covering the period January 1, 2013 through December 31, 2013.

AY.FROM: 20A192 – TASC **BA1307321**
 CO456533 – TASC
 Other Expenses \$ 21,872.00
 Capital Outlays \$ 327.00

TO: 20A192 – TASC
 CO456533 – TASC
 Personal Services \$ 22,199.00

The appropriation transfer is necessary for year-end expenses within the Common Pleas Court Treatment Alternatives to Street Crime (TASC). Funding is from a General Fund subsidy covering the period January 1, 2013 through December 31, 2013.

AZ.FROM: 20A658 - Fiscal Certificate of Title Administration **BA1307091**
 FS109694 – Fiscal Operations – Title Bureau
 Other Expenses \$ 10,000.00

TO: 20A658 - Fiscal Certificate of Title Administration
 FS109694 – Fiscal Operations – Title Bureau
 Personal Services \$ 10,000.00

A transfer in appropriation would cover year-end employee benefits. Funding comes from fees for the titling of motor vehicles and boats.

BA.FROM: 01A001 – General Fund **BA1307322**
 CO380121 – Common Pleas-Judicial/General
 Personal Services \$ 63,638.00

FROM: 01A001 – General Fund
 CO380196 – Common Pleas-Arbitration
 Personal Services \$ 7,809.00

FROM: 01A001 – General Fund
 CO380196 – Common Pleas-Central Scheduling
 Personal Services \$ 19,017.00

TO: 01A001 – General Fund
 CO380410 – Probation
 Personal Services \$ 90,464.00

The appropriation transfer is necessary for year-end fringe benefits within the Common Pleas Court. Funding is from a General Fund covering the period January 1, 2013 through December 31, 2013.

BB.FROM: 01A001 – General Fund **BA1307326**
 JC372052 – Juvenile Court – Judges
 Other Expenses \$ 50,000.00

01A001 – General Fund
 JC370056 – Juvenile Court – Detention Home
 Capital Outlay \$ 9,000.00

TO: 01A001 – General Fund
 JC370056 – Juvenile Court – Detention Home
 Personal Services \$ 50,000.00
 Other Expenses \$ 9,000.00

Year-end resolution item to cover NSF for Union salary. According to Juvenile Court staff, the most recent bargaining unit agreement included an increase in holiday pay, which caused a year-end payroll NSF. A \$9,000 transfer would cover an NSF caused by the increase in food expenses caused by the significant increase in the average daily population at the detention center in the fourth quarter of 2013. Funding comes from the General Fund.

BC.FROM:	54A100 – Sanitary Engineer	BA1307328
	ST540252 – Sanitary Engineer Administration	
	Personal Services	\$ 109,000.00
TO:	54A100 – Sanitary Engineer	
	ST540252 – Sanitary Engineer Administration	
	Other Expenses	\$ 109,000.00

A transfer in surplus payroll appropriation would cover space maintenance charges. Funding comes from sewer district fees for most municipalities and charges for services on a few municipalities.

BD.FROM:	01A001 – General Fund	BA1307324
	DR495515 – Domestic Relations-Child Support	
	Personal Services	\$ 370.00
	Capital Outlays	\$ 2,280.00
TO:	01A001 – General Fund	
	DR495515 – Domestic Relations-Child Support	
	Other Expenses	\$ 1,560.00
TO:	01A001 – General Fund	
	DR391052 – Domestic Relations	
	Capital Outlays	\$ 1,090.00

The appropriation transfer is necessary for year-end expenses within the Domestic Relations Court. Funding is from a General Fund covering the period January 1, 2013 through December 31, 2013.

BE.FROM:	61A607 – Centralized Custodial Services	BA1307102
	CT571000 – Buildings and Grounds Administration	
	Other Expenses	\$ 19,300.00
TO:	61A607 – Centralized Custodial Services	
	CT577395 – Buildings and Grounds - Trades Services	
	Other Expenses	\$ 11,000.00
TO:	61A607 – Centralized Custodial Services	
	CT577379 – Buildings and Grounds - Custodial Services	
	Other Expenses	\$ 8,300.00

A transfer is requested to cover fleet maintenance charges. Revenues are generated from charges to user agencies for space maintenance.

BF.FROM: 61A608 – Central Custodial Services **BA1307331**
SH352005 – Building Security Services-OPBA-Officers
Other Expenses \$ 7,100.00

TO: 61A608 – Central Custodial Services
SH352005 – Building Security Services-OPBA-Officers
Capital Outlays \$ 7,100.00

The appropriation transfer is necessary for year-end expenses within the Sheriff Department. Funding is from charges for security for county buildings covering the period January 1, 2013 through December 31, 2013.

BG.FROM: 01A001 – General Fund **BA1307332**
CO380410 – Probation
Personal Services \$ 33,500.00

TO: 01A001 – General Fund
CO380220 – Common Pleas-Central Scheduling
Personal Services \$ 33,500.00

The appropriation transfer is necessary for year-end wages and fringe benefits within the Common Pleas Court. Funding is from a General Fund covering the period January 1, 2013 through December 31, 2013.

BH.FROM: 01A001 – General Fund **BA1307334**
CO380410 – Probation
Other Expenses \$ 111,758.00

TO: 01A001 – General Fund
CO380410 – Probation
Personal Services \$ 111,758.00

The appropriation transfer is necessary for year-end fringe benefits within the Common Pleas Court. Funding is from a General Fund covering the period January 1, 2013 through December 31, 2013.

BI.FROM: 20A192 – TASC **BA1307335**
CO456533 – TASC
Other Expenses \$ 15,487.00

TO: 20A192 – TASC
CO456533 – TASC
Personal Services \$ 15,487.00

The appropriation transfer is necessary for year-end wages and fringe benefits within the Common Pleas Court Treatment Alternatives to Street Crime (TASC). Funding is from a General Fund subsidy covering the period January 1, 2013 through December 31, 2013.

SECTION 3. That items approved in Resolution No. R2013-0286, passed on December 10, 2013, be corrected as follows to reconcile appropriations for 2013 in the County's financial system:

Fund Nos./Budget Accounts

Journal Nos.

Section 1, Page 4 Item M: Correcting the fund/subfund.

M.	40A51640A526 – Ohio Dept. of Transportation – Local Projects Admin.			BA1307072
	CE785006 – ODOT - LPA			
	Personal Services	\$	466,787.31	
	Other Expenses	\$	106,550.76	

Funding Source: Most projects are funded 80% from Federal Highway Administration dollars passed through ODOT and 20% from a combination of County Road and Bridge funds and municipal.

Section 2, Page 6 Item F: Correcting the fund/subfund.

F. FROM:	20A303 – Children Services Fund			BA1307135
	CF134049 – Purchased Congregate & Foster Care			
	Other Expenses	\$	50,000.00	
TO:	24A303 20A303 – Children Services Fund			
	CF134015 – Client Supportive Services			
	Other Expenses	\$	50,000.00	

Funding Source: The funding source is primarily Federal/State as well as the Health and Human Services Levy Fund.

And that the remainder of said Resolution No. R2013-0286 is to remain in full force and effect.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 14, 2014
Committee(s) Assigned: Finance & Budgeting

Journal _____
_____, 2014

County Council of Cuyahoga County, Ohio

Resolution No. R2014-0015

Sponsored by: County Executive FitzGerald/Fiscal Officer/Office of Budget & Management	A Resolution approving the appropriation of funds for Year 2014 based on the Statement of Appropriation Status dated 12/31/2013, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Officer/Office of Budget & Management, recommends the appropriation of funds for Year 2014 based on the attached Statement of Appropriation Status dated 12/31/2013 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds; and,

WHEREAS, pursuant to R.C. 5705.38, each year the County must appropriate funds for each of its non-trust and agency accounts; and,

WHEREAS, the County appropriates the full amount of a grant or capital project when it is first identified; and,

WHEREAS, the free balance (the unexpended and unencumbered appropriation) is then appropriated each following year until the grant or capital project is completed; and,

WHEREAS, encumbrances for capital projects, grant funds and all other funds must also be appropriated and these encumbrances represent payments in process or contract in place at the end of the year that span more than one (1) calendar year; and,

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. The County Council hereby approves the appropriation of funds for Year 2014 based on the attached Statement of Appropriation Status dated 12/31/2013 for: a) free balances for grants and capital projects, b) encumbrances for grants and capital projects, and c) encumbrances for all other funds.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 3. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: January 14, 2014
Committee(s) Assigned: Finance & Budgeting

Journal CC013
_____, 2014