



AGENDA
CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, AUGUST 27, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE AUGUST 6, 2013 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) O2013-0017: An Ordinance enacting Chapter 603 of the Cuyahoga County Code to establish a Cuyahoga County Fire and Smoke Damper Inspection Program, and declaring the necessity that this Ordinance become immediately effective.
- 6. DISCUSSION**
 - a) Update regarding contract with Proware and e-filing of court documents
 - b) Dispatch Center Consolidation Feasibility Study-Daila Shimek, Cleveland State University
 - c) Cuyahoga County and City of Cleveland Jail Consolidation Project

d) Jail Kitchen Project

e) Women's Safety Program

7. MISCELLANEOUS BUSINESS

8. OTHER PUBLIC COMMENT

9. ADJOURNMENT

*In accordance with Section 108.01 of the Cuyahoga County Code, complimentary parking in the Huntington Park Garage will be available for the public on any day when the Council or any of its committees holds meetings. Please see the Clerk to obtain a parking pass.



MINUTES

**CUYAHOGA COUNTY PUBLIC SAFETY & JUSTICE AFFAIRS COMMITTEE MEETING
TUESDAY, AUGUST 6, 2013
CUYAHOGA COUNTY JUSTICE CENTER
COUNCIL CHAMBERS – 1ST FLOOR
1:00 PM**

1. CALL TO ORDER

Chairman Gallagher called the meeting to order at 1:04 p.m.

2. ROLL CALL

Mr. Gallagher asked Assistant Deputy Clerk Carter to call the roll. Committee members Gallagher, Greenspan, Germana and Conwell were in attendance and a quorum was determined. Committee member Rogers entered the meeting shortly after the roll call was taken. Councilmembers Miller and Simon were also in attendance.

3. PUBLIC COMMENT RELATED TO THE AGENDA

The following individuals addressed the Committee regarding issues of concern to them related to flooding concerns due to inclement weather in the City of Euclid:

- a) The Honorable William Cervenik, Mayor of the City of Euclid and**
- b) Ms. Candace Carmichael.**

4. APPROVAL OF MINUTES FROM THE JULY 16, 2013 MEETING

A motion was made by Mr. Germana, seconded by Ms. Conwell and approved by unanimous vote to approve the minutes of the July 16, 2013 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) O2013-0017: An Ordinance enacting Chapter 603 of the Cuyahoga County Code to establish a Cuyahoga County Fire and Smoke Damper Inspection Program, and declaring the necessity that this Ordinance become immediately effective.

Mr. Michael Dever, Maintenance Administrator; Mr. Andrew Conti, Facilities Maintenance Administrator; and Mr. Alan Berman, Health and Safety Coordinator, addressed the Committee regarding Ordinance No. O2013-0017. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Dever, Mr. Conti and Mr. Berman pertaining to the item, which they answered accordingly.

No further legislative action was taken on Ordinance No. O2013-0017.

6. DISCUSSION

- a) Update regarding contract with Common Pleas Court/Clerk of Courts/Proware Contract

Ms. Andrea Rocco, Clerk of Courts, and Mr. Gregory Popovich, Administrator of Common Pleas Court, addressed the Committee regarding the status of the contract between Common Pleas Court, the Clerk of Courts and Proware. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Rocco and Mr. Popovich pertaining to the item, which they answered accordingly.

- b) 9-1-1 Dispatch Centers and PSAP Consolidation Project

Mr. Norberto Colon, Deputy Chief of Staff of Justice, addressed the Committee regarding the agreement with Emergency Callworks for Next Generation 9-1-1 hardware, 9-1-1 Shared Services Fund Review Committee, PSAP Consolidation Project and creating regional jails. Discussion ensued.

Committee members asked questions of Mr. Colon pertaining to the items, which he answered accordingly.

- c) Flooding concerns due to recent inclement weather

Mr. Frank Greenland, Director of Watershed Programs for the Northeast Ohio Regional Sewer District, addressed the Committee regarding maintenance and prevention activities related to flooding concerns and creation of a regional storm water program. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Greenland pertaining to the item, which he answered accordingly.

Mr. Walter Topp, Office of Emergency Management Administrator, addressed the Committee regarding reimbursing communities affected by flooding through the State Disaster Relief program. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Topp pertaining to the item, which he answered accordingly.

d) **Creation of Women's Safety Program**

Mr. Frank Bova, Sheriff, and Mr. Kent Whitley, Political Action Chair of the NAACP, addressed the Committee regarding creating a countywide women's safety program. Discussion ensued.

Committee members and Councilmembers asked questions of Sheriff Bova and Mr. Whitley pertaining to the item, which they answered accordingly.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. OTHER PUBLIC COMMENT

No public comments were given.

9. ADJOURNMENT

With no further business to discuss, Chairman Gallagher adjourned the meeting at 3:05 p.m., without objection.

County Council of Cuyahoga County, Ohio

Ordinance No. O2013-0017

Sponsored by: Councilmembers Gallagher and Greenspan	An Ordinance enacting Chapter 603 of the Cuyahoga County Code to establish a Cuyahoga County Fire and Smoke Damper Inspection Program, and declaring the necessity that this Ordinance become immediately effective.
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WHEREAS, Article III, Section 3.09(7) of the Charter of Cuyahoga County provides Council “to provide for the acquisition, construction, maintenance, administration, rental, and leasing of property, including buildings and other public improvements”; and

WHEREAS, the County Council would like to provide inspections for Heating Ventilation Air Condition (hereinafter “HVAC”) fire and smoke dampers located within all County owned and/or leased buildings; and

WHEREAS, the fire and smoke dampers are fire prevention products used in HVAC ducts to prevent the spread of fire and smoke inside HVAC ducts through walls and floors, and

WHEREAS, the County Council desires to establish a Cuyahoga County Fire and Smoke Damper Inspection Program for all County buildings in order to protect the health and welfare of all County workers, visitors and safety forces of County owned buildings;

WHEREAS, providing said inspections will ensure that the County is in compliance with the most up-to-date National Fire Protection Association regulations; and

WHEREAS, it is necessary that this Ordinance become immediately effective in order to ensure the safety within County buildings and to provide for the usual, daily operation of the County.

NOW, THEREFORE, BE IT ENACTED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. Chapter 603 of the Cuyahoga County Code is hereby enacted as follows:

Chapter 603: FIRE AND DAMPER INSPECTION PROGRAM

603.01 Fire and Damper Inspection Program

There is hereby created a Cuyahoga County Fire and Smoke Damper Program for the purpose of ensuring all fire and smoke dampers in County owned or leased buildings are in working order to prevent the spread of fire and smoke inside walls and floors.

603.02 Regularity and Monitoring Inspections

All fire and smoke damper units in buildings that are County owned or leased shall be tested and inspected every four (4) years. Compliance with this testing and inspections shall be monitored by the Department of Public Works and the Director of Public Works. The initial testing and inspecting of these units shall begin one-hundred and eighty day (180) after this program becomes effective.

603.03 Regulations Governing Testing and Inspections and Requirements for the Inspectors

The fire and smoke damper unit testing and inspections shall be conducted in accordance with National Fire Protection Association standards. The testing and inspections shall be conducted by independent third party technicians and contractors who have been certified by the International Certification Board and American National Standards Institute to ensure the quality and knowledge of the inspection process. Procurement of these technicians and contractors shall be made in accordance of Title 5 of the Cuyahoga County Code by the Department of Public Works and the Director of Public Works.

603.04 Repairs or Replacements

If any fire and smoke damper unit is found to be faulty or inoperable, repairs or replacements shall begin as soon as possible and be completed within sixty days (60) from the date the unit was found to be faulty or inoperable. All repairs or replacements of the fire and smoke damper units shall be completed and approved by independent third party technicians and contractors who are certified by the International Certification Board and American National Standards Institute. Compliance with the repairs or replacements shall be monitored by the Department of Public Works and the Director of Public Works. Procurement of these technicians and contractors shall be made in accordance of Title 5 of the Cuyahoga County Code by the Department of Public Works and the Director of Public Works.

603.05 Record and Reporting of Inspections and Repairs

All testing and inspections shall be documented indicating the location of each fire and smoke damper, date of the inspection, name of the inspector, deficiencies discovered, and any repairs or replacements completed. The results of the testing and inspections shall be given by the independent third party technicians and contractors to the Department of Public Works and the Director of Public Works within thirty (30) days of the completion of each County owned or leased building tested and inspected. The Department of Public Works and the Director of Public Works shall keep those testing and inspection reports until the next testing and inspection is

First Reading/Referred to Committee: July 23, 2013
Committee(s) Assigned: Public Safety & Justice Affairs

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