



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
MONDAY, JULY 15, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
1:00 PM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JULY 1, 2019 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2019-0158: A Resolution authorizing an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. [Pending Council Referral]
- 6. DISCUSSION**
 - a) Quarterly review of Enterprise Resource Planning (ERP) system
- 7. MISCELLANEOUS BUSINESS**
- 8. ADJOURNMENT**

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, JULY 1, 2019

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:02 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Tuma, Simon, Gallagher and Baker were in attendance and a quorum was determined. Committee member Brown entered the meeting after the roll call was taken. Committee member Schron was absent from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JUNE 3, 2019 MEETING

A motion was made by Mr. Tuma, seconded by Ms. Baker and approved by unanimous vote to approve the minutes from the June 3, 2019 meeting.

5. PRESENTATION

a) Bernie Moreno - Blockchain Update

Mr. Bernie Moreno, Chairman of Ownum, LLC, provided the Committee with an overview on Blockland, funding, the steering committee, the creation of Cityblock and the future Blockland Solutions conference. Discussion ensued.

Committee members asked questions of Mr. Moreno pertaining to the item, which he answered accordingly.

- b) Accounting of capital and operating expenses - ERP Project

Ms. Margaret Keenan, Director of the Office of Budget and Management, provided the Committee with an update on the capital and operating expenses for the Enterprise Resource Planning System (ERP) for 2019. Discussion ensued.

Committee members asked questions of Ms. Keenan pertaining to the item, which she answered accordingly.

6. MATTERS REFERRED TO COMMITTEE

- a) R2019-0138: A Resolution adopting the Annual Alternative Tax Budget for the year 2020, and declaring the necessity that this Resolution become immediately effective.

Ms. Keenan addressed the Committee regarding Resolution No. R2019-0138. Discussion ensued.

Committee members asked questions of Ms. Keenan pertaining to the item, which she answered accordingly.

On a motion by Mr. Tuma with a second by Ms. Simon, Resolution No. R2019-0138 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0151: A Resolution designating Dollar Bank, Federal Savings Bank an eligible institution as a public depository of active and interim funds of Cuyahoga County; authorizing a bank depository agreement for deposits of said public funds in the deposit limit amount not-to-exceed \$200,000,000.00 for the period 7/1/2019 - 8/23/2021, in accordance with the Uniform Depository Act of Ohio; authorizing the County Executive and/or County Treasurer to execute the agreement and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. W. Christopher Murray II, Treasurer, addressed the Committee regarding Resolution No. R2019-0151. Discussion ensued.

Committee members asked questions of Mr. Murray pertaining to the item, which he answered accordingly.

On a motion by Ms. Baker with a second by Ms. Brown, Resolution No. R2019-0151 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

7. MISCELLANEOUS BUSINESS

Mr. Miller advised the Committee that there will be an update on the Enterprise Resource Planning System (ERP) from the Administration on Monday, July 15th at 1:00 p.m., and an update on the ERP from the County Council Consultant; Mr. Zig Berzins on Thursday, July 18th at 10:00 a.m.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:36 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0158

Sponsored by: County Executive Budish/Department of Information Technology	A Resolution authorizing an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
---	--

WHEREAS, the County Executive/Department of Information Technology has recommended an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00; and

WHEREAS, the primary goals are to ensure that the County has staff in place to perform the necessary duties required to get the Enterprise Resource Planning Project in place, specifically in the areas of business analysis and program management.

WHEREAS, the project is funded 100% by the ERP General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1800132-01 with Main Sail, LLC for staff augmentation for the Enterprise Resource Planning Project for the period 9/17/2018 - 9/16/2019 to extend the time period to 3/31/2020 and for additional funds in the amount not-to-exceed \$1,453,899.00.

Journal _____
_____, 20__

OnBase Item Detail Briefing Memo - Form

Title:

Department of Information Technology

RQ# 43505; 2019

Main Sail Contract

STAFF AUGMENTATION - AMENDMENT 3 (MAIN SAIL, LLC)

A. Scope of Work Summary

1. Department of Information Technology requesting approval of a contract amendment with Main Sail, for IT Technical Contractors for staff augmentation for the ERP Project with the anticipated cost not to exceed \$1,453,899.00 and to extend the end date of the contract until 3/31/2020.

The anticipated start-completion dates are from the 9/17/2018 to 3/31/2020.

2. The primary goals of the project are:

- a. To ensure that the County has staff in place to perform the necessary duties required to get ERP in place, specifically in the areas of business analysis and program management

3. n/a

4. Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – n/a
- b) Are the purchases compatible with the new ERP system? yes
- c) Is the item ERP approved yes
- d) Are the services covered by the original ERP budget yes

B. Procurement

1. The procurement method for this project was GSA Cooperative Exemption.

2. N/A

3. N/A

4. N/A

5. The ORIGINAL contract received an exemption on 9/17/2018.

6. N/A

C. Contractor and Project Information

1. The address(es) of all vendors and/or contractors is (provide the full address in the following format):

Main Sail, LLC
20820 Chagrin Blvd
Beachwood, OH 44122
Council District 11

2. The owner for the contractor/vendor is Ken Conley.

3.a N/A

3.b. N/A

D. Project Status and Planning

1. The contract would allow the County to work towards the completion of the ERP Project. We have not been able to fill these roles using the County's traditional hiring methods.

2. Contractors under the employ of Main Sail were already working with the County as part of the Infor Professional Services contract. Main Sail was selected by Infor to fulfill their SBE requirement as outlined in the RFP 29315 for the ERP Project. That piece expired 9/16/2018. The amount that the County has paid is substantially less by contracting directly with Main Sail.

E. Funding

1. The project is funded 100% by the ERP General
2. The schedule of payments is monthly.

3. The project is an amendment to a contract. This amendment adds \$1,453,899.00 to the contract and is the THIRD amendment of the contract. The history of the amendments is listed on the History and Evaluation form.

F. Items/Services Received and Invoiced but not Paid:

N/A

CONTRACT HISTORY/EVALUATION FORM

Contractor	MAIN SAIL, LLC				
Contract/Agreement No.	CE1800132				
RQ#	IS-18-43505				
Time Period of Original Contract	9/17/2018 - 9/16/2019				
Background Statement					
Service Description	IT Technical Contractors				
	Original Amount	Amendment Amount	Amended End Date	Approval Date	Approval #
Original Contract/Agreement Amount	\$450,000.00			9/17/2018	BC2018-615
Prior Amendment Amounts (List separately)		\$470,000.00		1/22/2019	BC2019-59
		\$470,000.00		4/22/2019	BC2019-313
Pending Amendment		\$1,453,899.00	3/31/2020		
Total Amendment(s)		\$2,393,899.00			
Total Contract Amount	\$450,000.00	\$2,843,899.00			
Performance Indicators					
Actual performance versus performance indicators (include statistics):					
Rating of Overall Performance of Contractor	Superior	Above Average	Average	Below Average	Poor
Select One (X)		x			
Justification of Rating	The rating is justified in that we have received above average response from the vendor and the level of work received from the contractors working on the ERP				
Dept. Contact	Jack Rhyne				
User Dept.	DoIT				
Date	7/2/2019				