



**AGENDA**  
**CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING**  
**MONDAY, MARCH 28, 2016**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**1:00 PM**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT RELATED TO THE AGENDA**
- 4. APPROVAL OF MINUTES FROM THE JANUARY 21, 2016 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2016-0072: A Resolution authorizing a contract with Pointe Blank Solutions Ltd. in the amount not-to-exceed \$3,000,000.00 for software, maintenance, monitoring and support services for the Justice Matters and DocuPointe Case and Document Management Systems for the period 2/29/2016 - 2/28/2021; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
  - b) R2016-0073: A Resolution authorizing a contract with InfoPro Computer Solutions in the amount not-to-exceed \$510,000.00 for information technology services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2016 - 3/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**

## 7. OTHER PUBLIC COMMENT

## 8. ADJOURNMENT

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*

*\*\*\* Finance & Budgeting Committee Mission Statement: To provide the County Council with objective fiscal and public policy analysis, recommendations and oversight of the County's financial resources and operations and to improve efficiencies and ensure accountability through effective allocation of resources for the benefit of all constituents of Cuyahoga County.*



## MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

THURSDAY, JANUARY 21, 2016

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR

3:00 PM

### 1. CALL TO ORDER

**Chairman Greenspan called the meeting to order at 3:15 p.m.**

### 2. ROLL CALL

**Mr. Greenspan asked Assistant Deputy Clerk Culek to call the roll. Committee members Greenspan, Miller, Hairston and Brown were in attendance and a quorum was determined. Committee member Schron entered the meeting shortly after the roll call was taken. Committee members Jones and Gallagher were absent from the meeting.**

### 3. PUBLIC COMMENT RELATED TO THE AGENDA

**No public comments were given.**

### 4. APPROVAL OF MINUTES FROM THE DECEMBER 14, 2015 MEETING

**A motion was made by Mr. Hairston, seconded by Mr. Miller and approved by unanimous vote approve the minutes of the December 14, 2015 meeting.**

### 5. MATTERS REFERRED TO COMMITTEE

- a) R2016-0017: A Resolution making an award on RQ35240 to Endicott, Microfilm, Inc. in the amount not-to-exceed \$524,600.04 for County-wide maintenance services on Kodak scanning equipment for the period 3/1/2016 - 2/28/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Kathy Goepfert, Director of Special Projects, addressed the Committee regarding Resolution No. R2016-0017. Discussion ensued.**

**Committee members asked questions of Ms. Goepfert pertaining to the item, which she answered accordingly.**

**On a motion by Mr. Miller with a second by Mr. Hairston, Resolution No. R2016-0017 was considered and approved by unanimous vote to be referred the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2016-0018: A Resolution making an award on RQ35635 to W.B. Mason Co., Inc. in the amount not-to-exceed \$1,710,000.00 for general office supplies and related services for various County departments for the period 4/1/2016 - 3/31/2018; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Ms. Lenora Lockett, Director of the Office of Procurement and Diversity, and Ms. Cheryl Kinzig, Senior Contract Coordinator, addressed the Committee regarding Resolution No. R2016-0018. Discussion ensued.**

**Committee members asked questions of Ms. Lockett and Ms. Kinzig pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Greenspan with a second by Mr. Miller, Resolution No. R2016-0018 was considered and approved by unanimous vote to be referred Council agenda for second reading.**

#### 6. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

#### 7. OTHER PUBLIC COMMENT

**No public comments were given.**

#### 8. ADJOURNMENT

**With no further business to discuss, Chairman Greenspan adjourned the meeting at 3:24 p.m. without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0072

|   |   |
|---|---|
| <p>Sponsored by: <b>County Executive Budish on behalf of Cuyahoga County Prosecutor</b></p> | <p><b>A Resolution</b> authorizing a contract with Pointe Blank Solutions Ltd. in the amount not-to-exceed \$3,000,000.00 for software, maintenance, monitoring and support services for the Justice Matters and DocuPointe Case and Document Management Systems for the period 2/29/2016 - 2/28/2021; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.</p> |
|---|---|

WHEREAS, the County Executive on behalf of Cuyahoga County Prosecutor has recommended a sole source contract with Pointe Blank Solutions Ltd. in the amount not-to-exceed \$3,000,000.00 for software, maintenance, monitoring and support services for the Justice Matters and DocuPointe Case and Document Management Systems for the period 2/29/2016 - 2/28/2021; and

WHEREAS, the primary goal of this project is to receive continued ongoing maintenance, monitoring, support, consultation, training, development and implementation of a customized case management system/software; and

WHEREAS, the funding for this project is 100% by the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with Pointe Blank Solutions Ltd. in the amount not-to-exceed \$3,000,000.00 for software, maintenance, monitoring and support services for the Justice Matters and DocuPointe Case and Document Management Systems for the period 2/29/2016 - 2/28/2021.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2016

Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_

# County Council of Cuyahoga County, Ohio

## Resolution No. R2016-0073

|   |  |
|---|--|
| Sponsored by: <b>County Executive Budish on behalf of Court of Appeals of Ohio, Eighth Appellate District</b> | <b>A Resolution</b> authorizing a contract with InfoPro Computer Solutions in the amount not-to-exceed \$510,000.00 for information technology services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2016 - 3/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective. |
|---|--|

WHEREAS, the County Executive on behalf of Court of Appeals of Ohio, Eighth Appellate District has recommended a sole source contract with InfoPro Computer Solutions in the amount not-to-exceed \$510,000.00 for information technology services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2016 - 3/31/2019; and

WHEREAS, the primary goals of this project are to provide information technology services for the maintenance of the Court's automated case management system ("Buckeye") and to provide maintenance services to the computer network and its hardware and software; and

WHEREAS, the funding for this project is 100% from the General Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby authorizes a contract with InfoPro Computer Solutions in the amount not-to-exceed \$510,000.00 for information technology services for the Buckeye Case Management and Computer Network Systems for the period 4/1/2016 - 3/31/2019.

**SECTION 2.** That the County Executive is authorized to execute the contract and all other documents consistent with this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 22, 2016

Committee(s) Assigned: Finance & Budgeting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_