RECORDS RETENTION SCHEDULE (RC-2)

See instructions before completing this form.

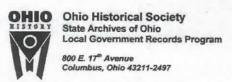
Section A: Local Government U		COUNTY COUNCIL		
COUNTY COUNCIL OF CUYAHO	IGA COUNTY, ONIO			
(Local government entity)		(unit)		
Sprut Schoo	Jeanne M. Schmotzer	Clerk of Council	8/30/2016	
(Signature of responsible official)	(name)	(title)	(date)	
Section B: Records Commission	n			
CUYAHOGA COUNTY RECORDS	S COMMISSION			
C/O JUDY CETINA, SENIOR RECORDS MANAGEMENT ADMINISTRATOR		216/443-7250		
Records Commission		(telephone number)		
2905 Franklin Boulevard	Cleveland	44113	Cuyahoga	
(Address)	(city)	(zip code)	(county)	
To have this form returned to the find the first that our records consisted on this form and any continues series from heim destroyed trans	Records Commission electronically, include a commission met in an open meeting, as required to the state of t	ed by Section 121.22 OF ssion will make every eff of these schedules and the	RC, and approved the sche fort to prevent these record hat no record will be knowing	
To have this form returned to the form the following the form and any continuous from being destroyed, transdisposed of which pertains to any commission.	Records Commission electronically, include a ommission met in an open meeting, as requir- uation sheets. I further certify that our commi- sferred, or otherwise disposed of in violation of pending legal case, claim, action or request.	ed by Section 121.22 OF ssion will make every eff of these schedules and the	RC, and approved the sche fort to prevent these record hat no record will be knowin in the minutes kept by this	
To have this form returned to the find the finding of the first our records consisted on this form and any continueries from being destroyed, trans disposed of which pertains to any	Records Commission electronically, include a commission met in an open meeting, as requiruation sheets. I further certify that our commiserred, or otherwise disposed of in violation of pending legal case, claim, action or request.	ed by Section 121.22 OF ssion will make every eff of these schedules and the	RC, and approved the sche fort to prevent these record hat no record will be knowin in the minutes kept by this	
To have this form returned to the full hereby certify that our records collisted on this form and any continuseries from being destroyed, trans disposed of which pertains to any commission. Records Commission Chair Signa	Records Commission electronically, include a commission met in an open meeting, as require unition sheets. I further certify that our commisferred, or otherwise disposed of in violation opending legal case, claim, action or request.	ed by Section 121.22 OF ssion will make every eff of these schedules and the	RC, and approved the sche fort to prevent these record hat no record will be knowir in the minutes kept by this 8-30-201	
To have this form returned to the following the latest and the latest	Records Commission electronically, include a commission met in an open meeting, as requiration sheets. I further certify that our commistered, or otherwise disposed of in violation of pending legal case, claim, action or request. Actual Chair ture	ed by Section 121.22 OF ssion will make every eff of these schedules and the This action is reflected	RC, and approved the sche fort to prevent these record hat no record will be knowing in the minutes kept by this 8-30-201 Date	
To have this form returned to the full hereby certify that our records collisted on this form and any continuseries from being destroyed, trans disposed of which pertains to any commission. Records Commission Chair Signa	Records Commission electronically, include a commission met in an open meeting, as require unition sheets. I further certify that our commisferred, or otherwise disposed of in violation opending legal case, claim, action or request.	ed by Section 121.22 OF ssion will make every eff of these schedules and the This action is reflected	RC, and approved the sche fort to prevent these record hat no record will be knowir in the minutes kept by this 8-30-201 Date	
To have this form returned to the fall hereby certify that our records collisted on this form and any continueseries from being destroyed, trans disposed of which pertains to any commission. Records Commission Chair Signa Section C: Ohio Historical Social	Records Commission electronically, include a commission met in an open meeting, as requiration sheets. I further certify that our commistered, or otherwise disposed of in violation of pending legal case, claim, action or request. Actual Chair ture	ed by Section 121.22 OF ssion will make every eff of these schedules and the This action is reflected	RC, and approved the sche fort to prevent these record hat no record will be knowing in the minutes kept by this 8-30-201 Date	
To have this form returned to the fall hereby certify that our records collisted on this form and any continueseries from being destroyed, trans disposed of which pertains to any commission. Records Commission Chair Signa Section C: Ohio Historical Social	Records Commission electronically, include a commission met in an open meeting, as requiration sheets. I further certify that our commistered, or otherwise disposed of in violation of pending legal case, claim, action or request. Actual Chair ture	ed by Section 121.22 OF ssion will make every eff of these schedules and the This action is reflected	RC, and approved the sche fort to prevent these record hat no record will be knowing in the minutes kept by this 8-30-201 Date	

Form: FP-RC2 (part 1), Revised February 2012

OHIO HISTORY CONNECTION

CED 0 2 2016

STATE AND LOCAL GOVERNMENT RECORDS



Section E: Records Retention Schedule

County	Council of Cuyahoga County, Ohio	County Council			
(local government entity)		(unit)			
2016-1	Master Reference Files (contains documentation providing historical value and information relative to the County, Board of County Commissioners, County Executive and County Council, etc.)	Until scanned/ microfilmed and quality controlled	Paper		
2016-2	Master Reference Files (contains documentation providing historical value and information relative to the County, Board of County Commissioners, County Executive and County Council, etc.)	Permanent	Microfilm/ electronic		₩.