

County Council of Cuyahoga County, Ohio

Resolution No. R2020-0217

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| Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management | A Resolution amending the 2020/2021 Biennial Operating Budget for 2020 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; amending Resolution No. R2020-0174 dated 9/15/2020 to reconcile appropriations for 2020; and declaring the necessity that this Resolution become immediately effective. |
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WHEREAS, on December 10, 2019, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2020/2021 (Resolution No. R2019-0224) establishing the 2020/2021 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2020 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2020/2021 Biennial Operating Budget for 2020 be amended to provide for the following additional appropriation increases and decreases:

| <u>Fund Nos./Budget Accounts</u> | <u>Journal Nos.</u> |
|---|-------------------------------------|
| A. Motor Vehicle Gas Tax PW270205 – R & B Registration Tax Other Expenses | JE311 \$ 2,240,423.66 |

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| Motor Vehicle Gas Tax | | |
| PW270200 – Road Capital Improvements | | |
| Other Expenses | \$ | 6,820,706.46 |

The Department of Public Works requests appropriation increases of its \$5.00 and \$7.50 Road & Bridge funds to support cash transfers, to provide county funds to various road and bridge projects. The cash transfers to projects include the following: \$44,991.04 to Cedar Rd., \$444,360.04 to Warrensville Center Rd., \$456,042.45 W. 130th St., \$302,862.28 Brainard Rd., \$1,797,322.40 Memphis Rd., \$1,017,738.78 E. 116th St., \$2,757,389.46 Mastick Rd., \$403,457.03 Ridge Rd., and \$1,836,966.63 Sprague Rd. The cash balances in the \$5 and \$7.50 Funds were \$12,511,315 and \$11,491,880 respectively as of July 31, 2020. A corresponding cash transfer was approved on Resolution R2020-0174.

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| B. Community Development | | JE332 |
| HS220140 – Homeless Crisis 2020 | | |
| Other Expenses | \$ | 486,800.00 |

The Office of Budget and Management, on behalf of the Office of Homeless Services, requests appropriation for a new grant in the amount of \$486,800.00, for the Homeless Crisis Response Program 2020. This program will provide rapid rehousing assistance to homeless single males, single females, and households with children due to COVID-19 pandemic. The agency expects to provide rapid rehousing assistance to 62 households with a 90% exit to permanent destination rate during the 2-year grant period. This program is funded by a State Grant through the Federal Department of Housing and Urban Development that is using Federal CARES ACT funds with no additional match required. The grant number is B-L-20-1DD-5 with the grant period being from July 23, 2020 through August 22, 2022.

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| C. Community Development | | JE335 |
| HS220100 – Homeless Services | | |
| Other Expenses | \$ | 49,720.00 |

The Office of Budget and Management requests appropriation increase of \$49,720.00 for the Office of Homeless Services to cover the 2020 Indirect Cost Plan, which is based on 2019 actual costs. Funding for The Office of Homeless Services comes from the Health and Human Services Levy.

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| D. Other Judicial | | JE337 |
| SH285115 – State Criminal Alien Asst Prog | | |
| Personal Services | \$ | 47,042.00 |

The Sheriff's Department is requesting appropriation of \$47,042 that has been awarded from the Department of Justice, Bureau of Justice Assistance for the FY19 State Criminal Alien Assistance Program (SCAAP). These awarded funds are to be used for reimbursement of some of the costs of housing criminal aliens in the County Jail. This grant was awarded on August 24, 2020. There is no award period as this grant is for reimbursement. This award was approved on 9/14/2020, BC2020-528. Salary will be expense adjusted to expend grant funds dating back to 1/1/2020. There is no cash match.

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| E. Solid Waste | | JE338 |
| SW310115 – Solid Waste Convenience Center | | |
| Other Expenses | \$ | 100,000.00 |

The Solid Waste District requests additional appropriation of \$100,000.00 for the Solid Waste District Convenience Center. Appropriations are needed due to increased costs for safety, improvements, and clean-up relating to COVID-19. Solid Waste is independently funded and funding source is the Solid Waste District fund. As of October 5th, cash balance within the Solid Waste District fund was \$3,143,667.

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| F. Community Development | | JE339 |
| HS220115 – Continuum of Care | | |
| Other Expenses | \$ | 2,410.00 |

The Office of Budget and Management requests appropriation increase of \$2,410.00 for the Office of Homeless Services in the Continuum of Care Program, to cover the 2020 Indirect Cost Plan, which is based on 2019 actual costs. Funding for this project comes from a State Grant funded through the Federal Department of Housing and Urban Development. The grant period is from 1/1/2019 through 12/31/2019 (Continuum of Care HS220115). There is no cash match needed with this grant.

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| G. Community Development | | JE342 |
| HS220100 – Homeless Services | | |
| Other Expenses | \$ | 15,539.00 |

The Office of Budget and Management requests appropriation increase of \$15,539.00 for the Office of Homeless Services in the Homeless Crisis Response Program, to cover the 2020 Indirect Cost Plan in the Rapid Rehousing Project, which is based on 2019 actual costs. Funding for this project comes from a State Grant funded through the Federal Department of Housing and Urban Development. The grant period is from 11/1/2019 through 10/31/2019 (Homeless Crisis Response Program HS220100). There is no cash match needed with this grant.

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| H. Community Development | | JE343 |
| HS220120 – Emergency Solutions HHS | | |
| Other Expenses | \$ | 7,014.00 |

The Office of Budget and Management requests appropriation increase of \$7,014.00 for the Office of Homeless Services in the Emergency Solutions Program, to cover the 2020 Indirect Cost Plan in the Rapid Rehousing Project, which is based on 2019 actual costs. Funding for this project comes from a State Grant funded through the Federal Department of the Housing and Urban Development. There is no cash match needed with this grant.

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| I. Capital Projects | | JE344 |
| PW600100 – Capital Projects | | |
| Other Expenses | \$ | 150,000.00 |

The Office of Budget and Management requests appropriation increase of \$150,000.00 for the 2020/21 General Mechanical, Electrical, and Plumbing Engineering Services Project. This project allows qualified consultants to provide professional services on the mechanical, electrical and plumbing needs of the County. The total cost of the project is estimated to be \$300,000, where \$150,000 was set up in December 2019 on Resolution No. R2019-0296. This project is on the current CIP and the funding comes from the General Fund Capital Improvement Subsidy.

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| J. Capital Projects | | JE345 |
| PW600100 – Capital Projects | | |
| Other Expenses | \$ | 62,330.15 |

The Office of Budget and Management requests appropriation setup/ increase of \$62,330.15 for the Perkins Parking Improvements Project. In 2019, the County purchased this lot that had been historically leased for County operations in the area (HHS, Board of Elections, Archives, Public Works). The improvements programmed as part of this project will maintain the existing pavement surface, re-stripe the lot for improved vehicle circulation, make the lot compliant with the correct amount of ADA accessible parking, site security and access control upgrades, and pedestrian circulation upgrades. Total costs of the project is estimated at \$328,500 but only \$62,330 is needed at this time. This project is on the current CIP and is funded by the Capital Improvement Subsidy.

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| K. Other Health & Safety | | JE347 |
| PW280100 – Dog & Kennel | | |
| Personal Services | \$ | 102,000.00 |
| Other Expenses | \$ | 132,142.86 |

The Office of Budget and Management, on behalf of The County Kennel, requests appropriation increases in the amount of \$234,142.86. The County Kennel received two bequests that total \$234,142.86. The first bequest in the amount of \$68,291.60 was received and deposited on 3/09/2020 with revenue ID number 4929016 and the second bequest in the amount of \$165,851.26 was received and deposited on 9/28/2020 with revenue ID number 6059671. The funds from these bequests are to be used for improvements and merchandise that benefit the dogs at the County Kennel. These items are to include but not limited to: Agility Equipment, Dog Tag Engraver, Dog Collars, Dog Leads, Harness Equipment, Installation of Transfer Doors with pulley systems, and more. Funding for the operations of County Dog Kennel is from Dog License Fees, Housing Fees and a General Fund Subsidy, while the bequest donations are separate and are to be used on items the benefit the dogs and the County Kennel.

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| L. General Fund | | JE350 |
| FS100155 – Microfilm | | |
| Other Expenses | \$ | 175,609.00 |

The Office of Budget and Management requests appropriation of \$175,609.00 for the Microfilm Department to cover space maintenance charges. Funding for this department comes from the General Fund.

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| M. General Fund | | JE353 |
| IT100140 – Engineering Services | | |
| Other Expenses | \$ | 1,900,000.00 |

The Department of Information Technology requests additional appropriation of \$1,900,000.00 for Microsoft licensing provided to multiple function areas within the County. The total amount of the licenses is \$2.8 million and the remaining \$900,000 is on the same agenda (JE355) provided as an appropriation transfer. The existing contract with Dell Marketing L.P. was significantly expanded and extended to bring all license costs directly under the Department of Information Technology. Budgeted appropriation for the contract

renewal did not account for the transfer of all previous contractual costs exclusively to the Department of Information Technology. The contract revision and extension was approved by Council via Resolution No. R2020-0144 on July 21, 2020. A subsequent budget transfer is also included on this agenda to support the contract increase (Section 2, Item D). Funding source is General Fund.

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| N. Victim Assistance | | JE354 |
| PJ325140 – Defend Childhood Int/Intake | | |
| Other Expenses | \$ | 376,378.16 |

The Department of Public Safety and Justice Services, Witness Victim Service Center is requesting to establish appropriations, \$376,378.16, for the FY2020-2021 Victims of Crime Act (VOCA) Defending Childhood Initiative grant awarded by the Ohio Attorney General’s Office for the period of October 1, 2020 to September 30, 2021. The approval to apply for and receive this award took place on July 9, 2020, BOC2020-388. There is no cash match requirement. This grant is funded by the Ohio Attorney General Dave Yost’s Office.

SECTION 2. That the 2020/2021 Biennial Operating Budget for 2020 be amended to provide for the following appropriation transfers:

| <u>Fund Nos./Budget Accounts</u> | | <u>Journal Nos.</u> |
|---|----|----------------------------|
| A. FROM: General Fund | | JE333 |
| BE100105 – Primary Election | | |
| Other Expenses | \$ | 121,700.00 |
| TO: General Fund | | |
| BE100105 – Primary Election | | |
| Personal Services | \$ | 121,700.00 |

The Board of Elections requests an appropriation transfer within Primary Election for increased personnel costs associated with the Primary Election rescheduling order by the Governor. Funding source is General Fund.

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| B. FROM: General Fund | | JE334 |
| IT100135 – Security and Disaster Recovery | | |
| Other Expenses | \$ | 57,799.00 |
| Capital Outlays | \$ | 59,866.00 |
| TO: General Fund | | |
| IT100135 – Security and Disaster Recovery | | |
| Personal Services | \$ | 117,665.00 |

The Department of Information Technology requests an appropriation transfer from other expenses to personnel to cover costs through the end of fiscal year 2020. The adopted budget was insufficient in accounting for personnel needs accounting for the increased need in security preparatory measures. Increased costs include the addition of two staff members and management of expanded VPN and mobility services. Funding source is General Fund.

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| C. FROM: General Fund | | JE348 |
| PJ100105 – Public Safety Grants Admin | | |
| Other Expenses | \$ | 9,793.00 |
| TO: General Fund | | |
| PJ100105 – Public Safety Grants Admin | | |
| Personal Services | \$ | 9,793.00 |

The Public Safety Grants Administration would like to request appropriation adjustment from Contracts to Benefits to cover the expenses for benefits for the remainder of the year due to the increase in the flex benefits. This expense is funded by the General Fund.

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| D. FROM: General Fund | | JE355 |
| IT100100 – IT Administration | | |
| Personal Services | \$ | 100,000.00 |
| General Fund | | |
| IT100110 – Web & Multi-Media Development | | |
| Other Expenses | \$ | 100,000.00 |
| General Fund | | |
| IT100145 – Mainframe Operation Services | | |
| Personal Services | \$ | 400,000.00 |
| General Fund | | |
| IT100165 – WAN Services | | |
| Other Expenses | \$ | 300,000.00 |
| TO: General Fund | | |
| IT100140 – Engineering Services | | |
| Other Expenses | \$ | 900,000.00 |

The Department of Information Technology requests an appropriation transfer for Microsoft licensing provided to multiple function areas within the County. The existing contract with Dell Marketing L.P. was significantly expanded and extended to bring all license costs directly under the Department of Information Technology. Budgeted appropriation for the contract renewal did not account for the transfer of all previous contractual costs exclusively to the Department of Information Technology. The contract revision and extension was approved by Council via Resolution No. R2020-0144 on July 21, 2020. This transfer is in addition to the appropriation increase also included on this agenda. Funding source is General Fund.

SECTION 3. That items approved in Resolution No. R2020-0174 dated September 15, 2020 be amended as follows to reconcile appropriations for the year 2020 in the County’s financial system:

Resolution No. R2020-0174 dated 9/15/2020:

Original Items to be Amended – Section 3

Fund Nos./Budget Accounts

Journal Nos.

| | | |
|--------------------------------------|----|--------------|
| B. FROM: Motor Vehicle Gas Tax | | GL003 |
| PW270200 – Road Capital Improvements | | |
| Trans Out – Transfer Out | \$ | 9,061,130.12 |
| TO: Road Capital Projects | | |
| PW605100 – ODOT-LPA | | |
| Trans In -Transfer In | \$ | 9,061,130.12 |

The Department of Public Works requests cash transfers from its \$5.00 and \$7.50 Road & Bridge funds to support various projects. The appropriation requests for these cash transfers are requested on the same fiscal agenda. The cash balance in the \$5 and \$7.50 were \$12,511,315 and \$11,491,880 as of July 31, 2020 respectively. The cash transfers to projects include the following: \$44,991.04 to Cedar Rd., \$444,360.04 to Warrensville Center Rd., \$456,042.45 W. 130th St., \$302,862.28 Brainard Rd., \$1,797,322.40 Memphis Rd., \$1,017,738.78 E. 116th St., \$2,757,389.46 Mastick Rd., \$403,457.03 Ridge Rd., and \$1,836,966.63 Sprague Rd.

| | | |
|-------------------------------------|----|--------------|
| D. FROM: County Parking Garage | | GL005 |
| FS255110 – County Parking Garage | | |
| Trans Out – Transfer Out | \$ | 1,196,587.00 |
| TO: General Fund | | |
| FS100900 – Non-Departmental Rev/Exp | | |
| Trans In – Transfer In | \$ | 1,194,587.00 |
| General Fund | | |
| FS500160 – 2017 Sales Tax Bonds | | |
| Trans In – Transfer In | \$ | 2,000.00 |

The Department of Public Works requests a cash transfer to reimburse the General Fund for debt service payments made for renovations at the Huntington Park Garage and a \$2,000 trustee fee. Funding comes from parking fees paid by employees and the public. The debt repayment schedule has two payments per year totaling approximately \$1.5 million annually through 2037, and this cash transfer would cover the payment due January 1, 2021. The cash balance in the County Parking Garage fund as of July 31, 2020 was \$5,936,465.

Corrected Items – Section 3

Fund Nos./Budget Accounts

Journal Nos.

| | | |
|--------------------------------------|----|--------------|
| B. FROM: Motor Vehicle Gas Tax | | GL003 |
| PW270200 – Road Capital Improvements | | |
| Trans Out – Transfer Out | \$ | 6,820,706.46 |
| Motor Vehicle Gas Tax | | |
| PW270205 – R & B Registration Tax | | |
| Trans Out – Transfer Out | \$ | 2,240,423.66 |

| | | |
|---------------------------|----|--------------|
| TO: Road Capital Projects | | |
| PW605100 – ODOT-LPA | | |
| Trans In -Transfer In | \$ | 9,061,130.12 |

The Department of Public Works requests cash transfers from its \$5.00 and \$7.50 Road & Bridge funds to support various projects. The appropriation requests for these cash transfers are requested on the same fiscal agenda. The cash balance in the \$5 and \$7.50 were \$12,511,315 and \$11,491,880 as of July 31, 2020 respectively. The cash transfers to projects include the following: \$44,991.04 to Cedar Rd., \$444,360.04 to Warrensville Center Rd., \$456,042.45 W. 130th St., \$302,862.28 Brainard Rd., \$1,797,322.40 Memphis Rd., \$1,017,738.78 E. 116th St., \$2,757,389.46 Mastick Rd., \$403,457.03 Ridge Rd., and \$1,836,966.63 Sprague Rd.

| | | |
|----------------------------------|----|--------------|
| D. FROM: County Parking Garage | | GL005 |
| PW705100 – County Parking Garage | | |
| Trans Out – Transfer Out | \$ | 1,196,587.00 |

| | | |
|-------------------------------------|----|--------------|
| TO: General Fund | | |
| FS100900 – Non-Departmental Rev/Exp | | |
| Trans In – Transfer In | \$ | 1,194,587.00 |

| | | |
|---------------------------------|----|----------|
| General Fund | | |
| FS500160 – 2017 Sales Tax Bonds | | |
| Trans In – Transfer In | \$ | 2,000.00 |

The Department of Public Works requests a cash transfer to reimburse the General Fund for debt service payments made for renovations at the Huntington Park Garage and a \$2,000 trustee fee. Funding comes from parking fees paid by employees and the public. The debt repayment schedule has two payments per year totaling approximately \$1.5 million annually through 2037, and this cash transfer would cover the payment due January 1, 2021. The cash balance in the County Parking Garage fund as of July 31, 2020 was \$5,936,465.




SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Mr. Schron, the foregoing Resolution was duly adopted.

Yeas: Schron, Conwell, Jones, Brown, Stephens, Simon, Baker, Miller, Tuma, Gallagher and Brady

Nays: None

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|---|---------------|
|  | 10/13/2020 |
| _____ County Council President | _____ Date |
|  | 10/13/2020 |
| _____ County Executive | _____ Date |
|  | 10/13/2020 |
| _____ Clerk of Council | _____ Date |

Journal CC040
October 13, 2020

[Clerk's Note: Electronic signatures affixed in accordance with Cuyahoga County Code Chapter 110]