

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0213

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2019 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 01A001 – General Fund JC372052 – Juv Ctr-Judges Other Expenses	BA1903130 \$ 50,000.00

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting \$50,000.00 in additional appropriation to fund a contract to assist the Court in union negotiations with Laborer's 860. The Court holds two (2) union agreements, one for Detention staff and another for Probation and Clerk's Office staff. The Court has already reached out to the Cuyahoga County Law Department, as well as, the County Prosecutor's Office for assistance in the CBA negotiations, however, both entities were unable to assist. Therefore, the Court must seek outside counsel to assist. The Court will complete preliminary work on this project to assist the County in saving costs allocated to this project. Funding comes from the General Fund.

B. 62A603 – Maintenance Garage		BA1903131
CT575001 – Maintenance Garage		
Other Expenses	\$	110,000.00

Additional funding request to cover contract CE1500283 and the gas pumps at the new Harvard maintenance garage. This request will cover the 2019 Voyager contract amendment and the Great Lakes Petroleum contract amendment. The cash balance in this fund as of August 31, 2019 was \$888,598, of which \$464,400 was obligated through appropriation and encumbrances. Funding comes from charges to user agencies for vehicle usage.

C. 01A001 – General Fund		BA1903133
JC372052 – Juv Ctr-Judges		
Other Expenses	\$	334,365.22

Cuyahoga County Court of Common Pleas, Juvenile Court Division is requesting additional funds in the amount of \$334,365.22 to cover the cost of Microsoft licenses for all of Juvenile Court staff. The Court is still currently operating on Windows 7 and Microsoft has announced that it will be terminating any technical assistance and security updates for Windows 7 as of January 14, 2020. If the Court were to continue to use Windows 7 after that date, we would be opening our system up to hacks, malware, viruses and other potential security flaws. Computers running older versions of Windows are also more vulnerable to ransomware. The Court is also currently utilizing an outdated Office suite that was released on April 15, 2010. This version of Office will end support on October 13, 2020. Having these licenses will allow the Court to receive ongoing Windows and Microsoft support. The Court would also have the ability to upgrade to any new version that comes out if we have these licenses. This purchase would also put the Court on same version as the rest of the County which would help with compatibility issues between Office products. The plan moving forward would be to maintain this contract, so we never run into this problem again and stay current. The Court will also be able to utilize the County contract for this service in 2020. If the Court is unable to purchase these licenses, the Court will be unable to provide any new computers to staff going forward as the new computers require the new Microsoft licenses. As of this date, if a staff were to run into irreparable computer issues, the IT Department would be unable to provide them with a new computer, as the licenses have not been purchased. Funding comes from the General Fund

D. 21A224 – Board of Elections - Grants		BA1909086
BE475327 – Elections Security Grant SOS 2019-08		
Capital Outlays	\$	50,000.00

To establish original appropriation for \$50,000 Elections Security Grant received from Secretary of State per Directive 2019-08. Under Ohio SOS Directive 2019-08 county board of elections are required to utilize and implement additional United States Department of Homeland Security

cybersecurity and other vulnerability assessment and prevention systems. BOE staff must be trained annually on physical and cybersecurity risks and are subject to DHS physical security assessments. Each county board of elections must follow the CIS Guide for Ensuring Security in Elections Technical Procurements and include applicable requirements in contracts with IT vendors. Board of elections must use DMARC email services to detect and reduce email spoof attacks that may otherwise jeopardize security to the board of elections or registered voters. Program benchmark and expected outcomes are the full detection of and correction of all vulnerabilities of physical and electronic security in addition to ongoing training and improvement to prevent new and unpredictable attacks on security systems in the future. Deadlines for implementation of these requirements vary between July 19, 2019 and January 31, 2020. The Ohio Secretary of State has provided a one-time grant to each county board of elections in the amount of \$50,000 to assist with implementing and maintaining these requirements.

E.	01A004 – .25% Sales Tax Fund		BA1909087
	HT018119 – County Hotel Operating		
	Other Expenses	\$	60,000.00

The Office of Budget and Management requests additional appropriation for the County Hotel, to cover contractual services for hotel asset management. The contract with the current asset manager was extended through June 2020. The combination of that extension and contracted services for maintenance and upkeep of the Huntington Park Garage Tunnel to the Hotel necessitates this appropriation increase.

F.	20A815 – Solid Waste Convenience Center		BA1909088
	SM522573 – Solid Waste Convenience Center		
	Capital Outlays	\$	250,000.00

Solid Waste District requests an increase in appropriation to begin the roof replacement project at the Solid Waste Management District Convenience Center. When the building was purchased it was determined that the roof would need to be replaced and a credit was given. Bids went out and a contractor has been selected. The Solid Waste District board approved the project on 9/13/2019. Funding source is garbage generation fees credited to the Solid Waste District funds. The Convenience Center fund had a balance of \$1,163,019.58 as of 9/10/2019.

G.	20D445 – Development Revolving Loan Fund		BA1912146
	DV520692 – Development-Revolving Loan Fund		
	Other Expenses	\$	677,599.76

Office of Budget Management is requesting an appropriation increase of \$677,599.76 in the Development Revolving Loan Fund. This is for the purposes of preparing for moving cash for loan repayments into the Economic Development Fund from the Revolving Loan Fund in an effort to collapse the semi-inactive Revolving Loan Fund and move the cash currently in it into the ED Fund (supported by JT1912147 also on the 24-Sep Fiscal Agenda). Current cash balance of the Revolving Loan Fund being transferred in full to the Economic Development Fund is \$1.77 million as of 11-Sep-19.

H.	52A100 – County Airport		BA1915177
	AP520890 – County Airport		
	Personal Services	\$	30,000.00
	Capital Outlays	\$	90,000.00

Appropriation is needed in salaries/benefits to allow chargebacks for the County's Property Management Administrator to post for the services provided in relation to the County Airport. The Property Management Administrator is paid from the General Fund but oversees the overall operation of the County Airport. Appropriation is needed in the Capital line for repairs of Taxiway A area of the Airport. This Taxiway runs parallel to the runway and is always used by aircraft, that are either departing or landing, and is in need of repair. Concrete is deteriorating and needs to be repaired ASAP before aircraft are damaged. Estimated cost is \$65,000 and will be executed through the Road & Bridge Construction Department. Additionally, a fire line at the County Airport located near the hangars has been repaired at an estimated cost of \$25,000. The repair was needed to provide protection from fire. This fund is an enterprise fund where funding comes from leases and rental fees at the airport and has a current cash balance of \$1,189,693.

I.	20A304 – Dick Goddard’s Best Friend Fund - SR	BA1915179
	DK050096 – County Dog Kennel	
	Other Expenses	\$ 40,000.00

Appropriation increase is needed to cover the costs of medical treatments provided to the animals within the shelter and spay/neuter services provided to the dogs. Funding comes from private donations and has a current cash balance of \$209,845.00.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 20D445 – Development Revolving Loan Fund	JT1912147
DV520692 – Development-Revolving Loan Fund	
Transfer Out	\$ 1,677,599.76
TO: 20D447 – Economic Development Fund	
DV520676 – Cuyahoga County Western Reserve Fund	
Revenue Transfer	\$ 1,677,599.76

The Office of Budget Management is requesting a cash transfer of \$1,677,599.76 from the Development Revolving Loan Fund to the Economic Development (Western Reserve/Job Creation) Fund. This is to move cash from loan repayments into the Economic Development Fund in an effort to collapse the semi-inactive Revolving Loan Fund (accompanying appropriation increase BA1912146 also on 24-Sep Agenda). Current cash balance of the Revolving Loan Fund being transferred in full to the Economic Development Fund is \$1.77 million as of 11-Sep-19. Remaining cash balance (\$100,142.52) will be revenue adjusted to the ED Fund. \$1 million of this transfer was originally set aside for transfer into the General Fund according to the 2018-2019 Biennial Budget but will go towards satisfying 20% of the amount owed to the ED Fund by the General Fund for their upfront contribution to the Lumen Project of \$5 million (bringing the amount now owed as of this agenda to \$4 million).

B.	FROM: 01A001 – General Fund	JT1913632
	PR191056 – Prosecutor-General Office	
	Transfer Out	\$ 370.84

TO:	21A190 – Teen & Elders Safe Together		
	PR748780 – Teen & Elders Safe Together		
	Revenue Transfer	\$	370.84

The Prosecutor's Office is requesting a cash transfer to close out the Teens & Elders Safe Together grant. This grant was funded by the Department of Justice/Office of Criminal Justice Services via a Byrne Formula Grant Program for the period 1/1/2004 through 12/31/2004. Once processed this grant will have a \$0 cash balance. 100% of this grant was expended.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

Yeas: Simon, Brown, Stephens, Baker, Miller, Tuma, Gallagher, Schron, Conwell and Jones

Nays: None

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County Council Vice-President	Date

_____	_____
County Executive	Date

Deputy Clerk of Council

Date

Journal CC035
September 24, 2019