

# County Council of Cuyahoga County, Ohio

## Resolution No. R2019-0145

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2018/2019 Biennial Operating Budget for 2019 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2019 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following additional appropriation increases and decreases:

**Fund Nos./Budget Accounts**

**Journal Nos.**

A. 24A878 – HHS Office of ReEntry	<b>BA1901562</b>
HS756908 – ReEntry Initiative & Adult Transit. Model	
Other Expenses	\$ 91,760.00

The Office of ReEntry has accepted a grant award in the amount of \$997,080 from the United States Department of Justice, Office of Justice Programs. The grant time period is 10/1/2018 – 09/30/21; this item seeks to increase appropriation to support an amendment to contracts with Towards Employment and CWRU.

B.	01A001 – General Fund		<b>BA1903067</b>
	CA360057 – Court of Appeals		
	Capital Outlays	\$	6,756.16

The Court of Appeals was awarded a technology grant from the Ohio Supreme Court for \$6,756.16. The grant funds will be deposited into the General Fund, and this request would increase the General Fund budget by the same amount. The grant period is April 1, 2019 through April 30, 2020.

C.	21A793 – Renewable Energy Task Force		<b>BA1903073</b>
	DV713305 – Renewable Energy Task Force		
	Personal Services	\$	(6,012.19)
	Other Expenses	\$	(863,794.17)

The request would remove appropriation from an inactive project. The remaining cash was transferred in early 2019 (R2019-0053). There is a current encumbrance of \$50,000 which would be removed from this budget and certified in the Sustainability Projects fund. The encumbrance is for Coalition for Green Capital for green financing consultant services, document CE1900111, approved by Board of Control February 11, 2019 (BC2019-115). The green financing addresses some of the strategies identified in the Cuyahoga County Climate Change Action Plan. An appropriation request for this \$50,000 contract encumbrance in the Sustainability Projects fund is requested on this same fiscal agenda in document BA1903074.

D.	20A187 – Sustainability Projects		<b>BA1903074</b>
	SY303057 – Sustainability Projects		
	Other Expenses	\$	50,000.00

The Renewable Energy Task Force budget has one current contract for a green financing consultant (Board of Control approval BC2019-115, document CE1900111-01). This request would provide the appropriation to allow the contract to be moved from DV713305 to this budget so that DV713305 can be closed. This fiscal agenda includes a request to remove all appropriation from DV713305, Renewable Energy Task Force (document BA1903073). The cash balance in the Sustainability Projects fund was \$811,329 as of April 30, 2019.

E.	54A100 – Sanitary Engineer		<b>BA1903078</b>
	ST540252 – Sanitary Engineer Administration		
	Capital Outlays	\$	3,000,000.00

The appropriation increase request would provide funding for various municipal reimbursements and local share matches for various capital infrastructure projects. Revenue comes from fees paid by local governments for sanitary engineering services and held in various sewer districts subfunds within the 54A fund. Expenses are paid from the 54A/100 subfund, and then those expenses are recovered through cash transfers from the various subfunds that collect the fee revenue from sewer districts. As of May 31, 2019, the cash balance in the 54A Sanitary Engineer fund was \$42,096,171.

F.	24A635 – EC-Invest in Children-PA		<b>BA1909061</b>
	EC451435 – Early Start		
	Other Expenses	\$	340,176.00

The Office of Budget and Management requests additional appropriation for the Office of Early Childhood. This appropriation is to replace appropriation from the 2019 Adopted Budget that was used for partial repayment of HHS Levy funds that were advanced in December 2018 and repaid in April 2019. Should advances in the future be necessary a procedure will be discussed and developed with OBM and the department to identify and prepare the appropriation source for repayment.

G.	20A264 – County Law Library Resource Board (CLLRB)		<b>BA1909063</b>
	LL440008 – County Law Library Resource Board (CLLRB)		
	Other Expenses	\$	50,597.19

The Office of Budget and Management requests additional appropriation for the Cuyahoga County Law Library Resource Board for online legal databases, materials, and public records. These materials are made available to patrons and staff. Funding source is fines and fees credited to the County Law Library Resource Board Fund. Fund balance as of 6/1/2019 was \$628,544.

H.	21A583 – Sectoral Employment Demo Grant		<b>BA1909064</b>
	WI539601 – Sectoral Employment Demo Grant		
	Other Expenses	\$	1,300,000.00

The Cleveland-Cuyahoga County Workforce Development Board requests to fully appropriate a WIOA National Dislocated Worker grant awarded via PARTNER4WORK. This grant will be used to serve 200 dislocated workers, including outreach, recruitment, enrollment, training, job placement, and other supportive services through September 2020. Grant funds are disbursed on a reimbursement basis. Grant award was approved by the Cuyahoga County Board of Control on April 29, 2019.

I.	01A001 – General Fund		<b>BA1910563</b>
	IT601328 – ERP-Operations		
	Personal Services	\$	139,500.00
	Other Expenses	\$	400,000.00

An appropriation increase for the Department of Information Technology (DoIT) ERP-Operations Index. This is a new index code created to capture the on-going operational expenses of the County's ERP project. This appropriation increase will allow for operational expenses, including personnel costs, currently in the capital project to be adjusted to the operational index.

J.	01A001 – General Fund		<b>BA1910567</b>
	SU515346 – General Fund Operating Subsidies		
	Other Expenses	\$	1,000,000.00

Request to increase the General Fund subsidy budget to provide year one support for the Tree Canopy Initiative. This project seeks to invest \$5 million over five years in the reforestation of Cuyahoga County. This request was previously submitted as Item U in Resolution No. R2019-

0128 and discussed in the Education, Environment, and Sustainability Committee Meeting on June 5, 2019. This project is funded by General Fund reserves.

K. 21A063 – Supreme Court Parent Representation	<b>BA1910571</b>
JC760462 – Supreme Crt Resource Ctr Proj. 19/20	
Other Expenses	\$ 24,960.00

An appropriation increase request for the Cuyahoga County Court of Common Pleas, Juvenile Court Division, for a grant award from the Supreme Court of Ohio for \$24,960.00. The grant funds will be utilized for a Resource Center Project, and the grant term is April 1, 2019 through April 30, 2020. There is no cash match required.

L. 20A585 – Legal Computerization	<b>BA1910572</b>
JC514919 – Legal Computerization	
Other Expenses	\$ 167,820.00

This is an appropriation request for the Juvenile Court Legal Computerization special revenue funds. This request will allow for the phase two purchase of computers, monitors and laptops for court staff. As of 05/21/2019 the available cash balance in the fund is \$285,299.42.

M. 22A917 – CDBG	<b>BA1912089</b>
DV715334 – CDBG Admin Operations 2019	
Personal Services	\$ 628,600.00
Other Expenses	\$ 129,700.00

Department of Development is requesting appropriation for the current fiscal award for the Community Development Block Grant (CDBG) in the amount of \$3,974,899 which consists of three categories (Administrative Operating \$758,300, Non-Administrative Operating \$669,606 and the Project Plan \$2,546,993). The previous award was for \$3,945,960 which \$2,317,198 (or 59%) was expended (as of 20-May-19). This is for the purposes of establishing the CDBG Administrative Operating account for 2019 awarded by the United States Department of Housing and Urban Development (HUD) covering the period October 1, 2018 through September 31, 2019 however the grant automatically continues until fully spent. The 2018 award for this category was for \$756,600 and has been 35% expended (as of 20-May-19). The county was notified of the current award by HUD on April 15, 2019.

N. 22A917 – CDBG	<b>BA1912090</b>
DV715342 – CDBG Non-Admin Operations 2019	
Personal Services	\$ 629,806.00
Other Expenses	\$ 39,800.00

Department of Development is requesting appropriation for the current fiscal award for the Community Development Block Grant (CDBG) in the amount of \$3,974,899 which consists of three categories (Administrative Operating \$758,300, Non-Administrative Operating \$669,606 and the Project Plan \$2,546,993). The previous award was for \$3,945,960 which \$2,317,198 (or 59%) was expended (as of 20-May-19). This is for the purposes of establishing the CDBG Non-Administrative Operating account for 2019 awarded by the United States Department of Housing and Urban Development (HUD) covering the period October 1, 2018 through September 31, 2019 however the grant automatically continues until fully spent. The 2018 award for this category was for \$680,210 and has been 73% expended (as of 20-May-19). The county was notified of the current award by HUD on April 15, 2019.

O.	22A917 – CDBG		<b>BA1912091</b>
	DV715359 – Project Plan 2019		
	Other Expenses	\$	2,546,993.00

Department of Development is requesting appropriation for the current fiscal award for the Community Development Block Grant (CDBG) in the amount of \$3,974,899 which consists of three categories (Administrative Operating \$758,300, Non-Administrative Operating \$669,606 and the Project Plan \$2,546,993). The previous award was for \$3,945,960 which \$2,317,198 (or 59%) was expended (as of 20-May-19). This is for the purposes of establishing the CDBG Project Plan account for 2019 awarded by the United States Department of Housing and Urban Development (HUD) covering the period October 1, 2018 through September 30, 2019 however the grant automatically continues until fully spent. The 2018 award for this category was for \$2,509,750 and has been 62% expended (as of 20-May-19). The county was notified of the current award by HUD on April 15, 2019.

P.	22A919 – Emergency Solutions Grant		<b>BA1912092</b>
	DV715383 – Emergency Solutions Grant		
	Personal Services	\$	16,523.65
	Other Expenses	\$	313,949.35

The Department of Development is requesting appropriation for the current fiscal award for the Emergency Solutions Grant in the amount of \$330,473. The previous award was for \$314,059 of which \$21,230 (or .26%) was expended (as of 20-May-19). The award is from the United States Department of Housing and Urban Development (HUD) covering the period October 1, 2018 through September 30, 2019 however the grant automatically continues until fully spent. The county was notified of the current award by HUD on April 15, 2019.

Q	20D447 – Cuyahoga County Western Reserve Fund		<b>BA1912102</b>
	DV520676 – Economic Development Fund		
	Other Expenses	\$	238.05

Office of Budget Management is requesting an appropriation increase for the Department of Development in the Economic Development/Job Creation/Western Reserve Fund for \$238.05. This is for the purpose of providing appropriation for a refund payment to NCO Boxcast LLC due to a loan overpayment. Funding is provided by the Economic Development/Job Creation/Western Reserve Fund through a series of loan repayments and Casino/Community Development Fund subsidies. The current cash balance (as of 12-Jun-19) is \$14.7 million.

R.	20A600 – Cuyahoga Support Enforcement Agency		<b>BA1913593</b>
	SE496018 – Fatherhood Initiative		
	Other Expenses	\$	53,094.26

Fatherhood Initiative is requesting additional appropriations in the amount of \$53,094.25 to refund a portion of the First Year Cleveland Medicaid Award for the Fatherhood Initiative Reduction of Infant Mortality back to Case Western Reserve University. This grant was funded by the Ohio Department of Medicaid for First Year Cleveland through Case Western Reserve University during the period January 1, 2017 to December 31, 2017.

S.	21A838 – JAG Asst Justice		<b>BA1913594</b>
	PR783381 – SFY18 Dedicated Child Vic Sup/Pro Team		
	Personal Services	\$	27,782.25
	Other Expenses	\$	11,343.00

The Prosecutor’s Office is requesting appropriations in the amount of \$39,125.25 for the SFY18 Dedicated Child Victim Supervisor/Prosecution Team grant which was awarded by the U.S. Department of Justice Bureau of Justice Assistance passing through the Office of Criminal Justice Services. \$29,344 was awarded and \$9,781.25 is a 25% cash match from the General Fund for the period January 1, 2019 to December 31, 2019, CFDA #16.738.

T.	24A510 – Work & Training Admin		<b>BA1913596</b>
	WT137141 – Client Support Services		
	Other Expenses	\$	(656,132.20)

Requesting an appropriation reduction due to an expired contract for Americab, Inc. which has a remaining balance of \$656,132.20 (carryover) Whereas, \$544,639.14 of this balance had been expended, but posted incorrectly to the new contract (\$111,493.06 unexpended). Corrections have been made (JE1901049-01 to JE1901049 -05). In total, \$6,888,506.94 of \$7,000,000 was expended. This expenses was funded by Public Assistance Funds, 92% and Health and Human Service Levy Funds, 8%.

U.	21A020 – TB Control Prog – MetroHealth		<b>BA1913599</b>
	HS157313 – TB Control Prog - MetroHealth		
	Other Expenses	\$	65,536.00

The Department of Health and Human Services is requesting appropriation in the amount of \$65,536.00 in order to provide appropriation for the TB Metro Health agreement. The source of funding is the State Board of Health.

V.	40A069 – Capital Projects		<b>BA1915133</b>
	CC769166 – Admin. Building Projects		
	Capital Outlays	\$	(15,015.44)

Reduce appropriations in the Admin Building Project in preparation for closure. This project was set up in March 2017 where 70% of the project was expended. This project was funded by the General Fund Capital Improvement Subsidy and does not have a cash balance.

W.	40A069 – Capital Projects		<b>BA1915134</b>
	CC769265 – Countywide Fire Dampers Project		
	Other Expenses	\$	260,000.00

To increase appropriations for the Countywide Fire Dampers project. This project was setup in May 2017. There is currently \$1,300,626 budgeted, of that, \$1,212,787 is spent and \$14,9470 is encumbered. This additional appropriation request will allow anticipated contract expense to be encumbered. This is an ongoing project and total cost of this phase is anticipated to be around \$1,665,626 and is funded by the General Fund Capital Improvement Subsidy. This appropriation increase is part of the 2019 Facilities Capital Improvement Plan.

X.	40A069 – Capital Projects		<b>BA1915135</b>
	CC769331 – City Police H.Q. Build-Out		
	Capital Outlays	\$	100,000.00

To increase appropriations for the City Police HQ Project. This project was setup in September 2017. There is currently \$6,100,000 budgeted, of that, \$5,324,692 is spent and \$706,524 is encumbered. This additional appropriation request will allow anticipated contract expense to be encumbered. This project is on the 2017 CIP and is funded by the General Fund Capital Improvement Subsidy.

Y.	40A069 – Capital Projects		<b>BA1915136</b>
	CC769539 – JC Regionalization Conversion		
	Capital Outlays	\$	200,000.00

To increase appropriations for the JC Regionalization Conversion Project. This project was setup in May 2018. There is currently \$1,616,400 budgeted, of that, \$1,043,986 is spent and \$425,302 is encumbered. This additional appropriation request will allow anticipated contract expense to be encumbered. This project is on the 2018 CIP and is funded by the General Fund Capital Improvement Subsidy.

Z.	40A069 – Capital Projects		<b>BA1915143</b>
	CC769695 – Jail II Washers Replacement		
	Other Expenses	\$	16,120.00
	Capital Outlays	\$	88,662.00

To setup appropriations for the Justice Center Jail II Washers Replacement project. This project will allow the County to replace the existing washers in the Justice Center Jail II. This will also include all of the labor involved in the disconnection of the current washers and the installation of the new washers. Although total estimated expenses for this project is \$167,400.00, only \$104,782.00 is needed at this time. Funding source is General Fund Capital Improvement Subsidy. This project is on Public Works approved capital budget for 2019 using the Special Projects/Emergency Line. The balance remaining for unanticipated projects is \$298,860.

AA.	40A069 – Capital Projects		<b>BA1915144</b>
	CC769703 – Jail II Elevator Upgrades for Cabs 4/5		
	Other Expenses	\$	69,250.00
	Capital Outlays	\$	580,750.00

To setup appropriations for the Justice Center Jail II Elevator Upgrades for Cabs 4/5 project. This project will allow the County to upgrade the existing elevators. This will also include all of the labor involved in the upgrade and modernization of the cabs including but not limited to replacement of the geared controller, harmonic door clutch etc... All work will be compliant with local codes. Although total estimated expenses for this project is \$800,000.00, only \$650,000.00 is needed at this time. Funding source is General Fund Capital Improvement Subsidy. This project is on Public Works approved capital budget for 2019.

AB.	01A001 – General Fund		<b>BA1915146</b>
	HQ010009 – County Headquarters		
	Other Expenses	(\$	1,664,784.00)

To decrease appropriations in the County Headquarters Index Code. Appropriations were initially set up to fully encumber contracts and miscellaneous accounts to be paid during the year. Chargebacks were done in once a year and in the 4th quarter. Now they are being processed quarterly instead of a one-time chargeback, which leaves the account over appropriated, therefore the appropriations no longer needs to be set so high.

**SECTION 2.** That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following appropriation transfers:

<u><b>Fund Nos./Budget Accounts</b></u>	<u><b>Journal Nos.</b></u>
A. FROM: 40A069 – Capital Projects	<b>BA1910564</b>
IT768333 – Enterprise Resource Planning - ERP	
Other Expenses	\$ 1,300,000.00
TO: 40A069 – Capital Projects	
IT768333 – Enterprise Resource Planning - ERP	
Personal Services	\$ 1,300,000.00

An appropriation transfer from ERP Expenditures to Personnel. This adjustment will allow for the \$1,574,132.15 in personnel costs from different county agencies to be adjusted to the ERP capital project. Due to current vacancies within the project the need to adjust the full amount was not necessary. With this adjustment the personnel appropriations will be sufficient for current staff, adjustments and any new staff for the remainder of 2019.

**SECTION 3.** That the 2018/2019 Biennial Operating Budget for 2019 be amended to provide for the following cash transfers between County funds:

<u><b>Fund Nos./Budget Accounts</b></u>	<u><b>Journal Nos.</b></u>
A. FROM: 01A001 – General Fund	<b>JT1913595</b>
SU515346 – General Fund Operating Subsidies	
Transfer Out	\$ 432,273.33
TO: 20A580 – DTAC HHF Project	
PR495580 – DTAC HHF Project	
Revenue Transfer	\$ 432,273.33

Requesting a cash transfer from the General Fund to the Delinquent Tax Assessments Collections- Hardest Hit Fund Project based on projected expenses for 2019. DTAC HHF has projected expenses of \$1,261,273.61 and projected revenue of \$385,000 plus a beginning cash balance of \$11,726.95 totaling \$396,726.95. Based on the projections, DTAC HHF will require subsidy in the amount of \$864,546.66 for 2019. The 1st half, \$432,273.33, of the subsidy is being requested. The current cash balance is -\$412,909.52. These funds do not include DTAC.

B. FROM: 01A001 – General Fund	<b>JT1913598</b>
PR191056 – General Office	
Transfer Out	\$ 9,781.25



TO: 21A838 – JAG Asst Justice  
 PR783381 - SFY18 Dedicated Child Vic Sup/Pro Team  
 Revenue Transfer \$ 9,781.25

Requesting a cash transfer to cover the cash match portion (25% of \$39,125.25) of the SFY18 Dedicated Child Victim Supervisor/Prosecution Team grant which was awarded by the U.S. Department of Justice Bureau of Assistance passing through the Office of Criminal Justice Services for the period January 1, 2019 to December 31, 2019.

C. FROM: 01A001 – General Fund **JT1915147**

SU514141 – Capital Improvement Subsidy  
 Transfer Out \$ 566,175.05

TO: 40A069 – Capital Projects  
 CC768390 – JC Perimeter Sec., Keying & ADA Parking  
 Revenue Transfer \$ 11,085.26

40A069 – Capital Projects  
 CC768861 – Roof Replacement – Old Courthouse  
 Revenue Transfer \$ 46,897.64

40A069 – Capital Projects  
 CC769182 – 2017 General A/E Services  
 Revenue Transfer \$ 49,478.15

40A069 – Capital Projects  
 CC769356 – VEB Roof Replacement and Skylight Repair  
 Revenue Transfer \$ 345,543.26

40A069 – Capital Projects  
 CC769406 – Halle Bldg Parking Lot Design/Construct.  
 Revenue Transfer \$ 86,947.01

40A069 – Capital Projects  
 CC769463 – 2018 Gen. Architect.-Enginrg. Services  
 Revenue Transfer \$ 13,714.91

40A069 – Capital Projects  
 CC769562 – Old Courthouse Courtroom Renovation  
 Revenue Transfer \$ 268.23

40A069 – Capital Projects  
 CC769612 – JC Backflow and Pumps Repairs  
 Revenue Transfer \$ 12,195.65

40A069 – Capital Projects  
 CC769653 – JC Bldg Façade Compliance Repair Prog.  
 Revenue Transfer \$ 44.94

