

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0021

Sponsored by: County Executive Budish/Fiscal Officer/Office of Budget and Management	A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2018 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A.	20AA05 – Law Enforcement CPT			BA1801504
	SH456616 – Law Enforcement CPT			
	Other Expenses	\$	5,000.00	

Additional appropriations being requested for the Sheriff's Law Enforcement continuing Professional Training (CPT) index. This index is usually strictly for law enforcement training related expenses. Funding comes from the Ohio Attorney General, Peace Officer Training Commission. The current cash balance in this fund is \$54,982.55.

B.	24A301 – Children & Family Services			BA1801505
	CF135012 – Tapestry System of Care			
	Personal Services	\$	482,155.00	
	Other Expenses	\$	3,424,417.00	

Appropriation is being requested to fund the new Tapestry index code within the Department of Children and Family Services (DCFS). This index has been created to move Tapestry expenses under the 24A301 subfund of Public Assistance Funds, thus eliminating the need for multiple subfunds under DCFS. Moving forward DCFS will operate with two subfunds 24A301(Public Assistance Funds) and 20A303 (Children Services Fund). Funding comes from the Health and Human Services Levy.

C.	20A187 – Sustainability Projects			BA1803016
	SY303057 – Sustainability Projects			
	Other Expenses	\$	14,000.00	

Appropriation is requested for various sustainability projects. The appropriation would be used for consultation regarding Phase II of the Cleveland microgrid project (\$12,500) and for discounts for employees to purchase bike share memberships (\$1,500). These projects were appropriated for \$26,500 in the 2017 budget (BA1703171), and this request would re-appropriate the unused balance in the 2018 budget. Funding comes from various sources including donations, awards, and proceeds from energy hub financing projects. The cash balance as of December 31, 2017 was \$55,565.00.

D.	21A180 – The S.P.A.R.K. Project			BA1809027
	EC720995 – The S.P.A.R.K. Project			
	Other Expenses	\$	25,000.00	

The Office of Early Childhood - Invest in Children requests to appropriate The Char & Chuck Fowler Family Foundation grant award for the Spark Program, funds were received and deposited with the Treasury 1/22/2018.

E.	30A922 – 2015 Excise Tax Debt Service			BA1809028
	DS040196 – 2015 Excise Tax Debt Service			
	Other Expenses	\$	6,926,000.00	

The Office of Budget and Management requests appropriation for Excise Tax debt service on bonds issued for Gateway Capital Improvements due during 2018. Funding source is the Excise Tax. Voters approved the excise tax on cigarette, beer, wine, mixed and hard liquor, for an

additional 20 years in 2014 for improvements to Gateway facilities and 1/3rd share paid to the City of Cleveland for the Browns Stadium.

F. 40A069 – Capital Projects **BA1810525**
IT768333 – Enterprise Resource Planning - ERP
Other Expenses \$ 247,886.71

Appropriation increase for a new contract with Hyland Software for a period of 01/16/2018-04/30/2019, with a not to exceed amount of \$247,886.71. This contract is for OnBase licenses for the ERP/OnBase integration.

G. 20A800 – Subsidy – Operation & Maint. of Det. Fac. **BA1810526**
JC372300 – Subsidy – Operation & Main. of Det. Fac.
Other Expenses \$ 5,000.00

Appropriation increase for detention subsidy to cover for restitution payments. Funding from Detention Operation Subsidy, which had a cash balance of \$131,000 as of 01/23/2018.

H. 24A641– PA-Homeless Services **BA1810529**
HS158097 – PA-Homeless Services
Other Expenses \$ (96,475.00)

An appropriation reduction of two contracts that were decertified on January 23, 2018. Both contracts have expired, all expenses have been paid.

I. 20A334 – Juv Crt – ADR Alternative Dispute Res **BA1810530**
JC510925 – Ju Crt – ADR AlternDispute Resolu
Other Expenses \$ 220,550.00

Appropriation increase to pay for Juvenile Court's Courtsmart Digital Recording Contract, with dates of service from 01/01/2018-12/31/2018. As of 01/25/2018 the cash balance of the Court's ADR fund is \$1,138,989.63.

J. 40A069 – Capital Projects **BA1810531**
IT704247 – Switch Refresh
Capital Outlays \$ 619,439.87

Appropriation increase to cover the final year of the Switch Refresh AT&T Contract, 01/01/2018-12/31/2018 dates of service. This index was originally funded by capital projects but was moved over to the General Fund in late 2017.

K. 20R320 – Board of Developmental Disabilities **BA1810532**
MR441535 – Res Serv/Lomand Road Home
Capital Outlays \$ (6,000.00)

20R320 – Board of Developmental Disabilities
MR442764 – Res Serv/Tremont House
Capital Outlays \$ (2,000.00)

Appropriation reduction to remove carryover encumbrances that was unable to be decertified in 2017. Contract terms have expired, and all expenses paid.

L.	20A819 – Geographic Information System		BA1810533
	CE470583 – Geographic Information System Project		
	Other Expenses	\$	(26,675.72)

Appropriation reduction to remove a carryover encumbrance that was unable to be decertified in 2017. Contracts have expired, and all expenses paid.

M.	26A601 – General Gas & License Fees		BA1810534
	CE411058 – Cty Eng - Admin		
	Other Expenses	\$	(80,115.38)

Appropriation reduction to remove carryover encumbrances that were unable to be decertified in 2017. Contracts have expired, and all expenses paid.

N.	20A059 – Veterans Services Fund		BA1812017
	VF491001 – Veterans Services Fund		
	Other Expenses	\$	(189,184.00)

The Office of Budget Management is requesting an appropriation reduction to the Veterans Services Fund for \$189,184.00. This amount reflects the corrected 2018 budget consisting of the original budget of \$475,066 that was based on third quarter estimate of the Veterans Services Commission 2017 ending appropriation adjusted for the actual ending balance in the 2017 Veterans Services Commission of \$194,604. The difference is \$280,462 however that amount is being adjusted by \$91,278 to reflect the amount of the 2017 appropriation in the Veterans Services Fund thus the required adjustment is \$189,184. The cash balance in the Veterans Services Fund as of 1-Jan-18 is \$112,529.18 that represents the 2017 carryover encumbrance of \$21,251 and the unused appropriations of \$91,278.18. Funding is from the General Fund.

O.	01A001– General Fund		BA1812018
	SU515346 – General Fund Operating Subsidies		
	Other Expenses	\$	(283,705.00)

The Office of Budget Management is requesting an appropriation reduction to the General Fund Subsidies Account of \$283,705.00. This represents the original budget for the subsidy of \$478,309 less the amount required in 2018 for the Veterans Services Fund (as explained on document BA1812017). Funding is from the General Fund.

P.	21A102 – SAMHSA Veterans Treatment Court FY15-16		BA1812019
	CO755181 – SAMHSA Veterans Treatment Court FY15-16		
	Personal Services	\$	160,901.00
	Other Expenses	\$	164,099.00

The Common Pleas Court is requesting an appropriation increase for \$325,000.00. This request is necessary to set up the 3rd Year appropriations for the Cuyahoga County Veterans Treatment Court Grant. Funds will be used for salary, fringes, travel, and contractual services. Funding is from the Department of Health and Human Services, Substance Abuse and Mental Health Services Administration Center for Substance Abuse Treatment. The grant is in the amount of \$325,000.00 for year III. Funding is provided by the Substance Abuse and Mental Health Services Administration for the period of 9/30/15 through 9/29/18. The current state of the grant has been appropriated to \$650,000. and is currently 84% expended.

Q.	20D447 – Economic Development Fund		BA1812021
	DV520676 – Cuyahoga County Western Reserve Fund		
	Other Expenses	\$	250,000.00

The Department of Development is requesting an appropriation increase of \$250,000.00 in the Cuyahoga County Western Reserve/Job Creation Fund. This is to support the amendment to the agreement with the City of Cleveland (AG1400107-02) for Cleveland Small Business Loan Initiative Program, extending period to 9/30/2019. This was approved by Board of Control (BC2017-946), stemming from original legislation, also approved by Board of Control (BC2014-153). Funding is provided by the Cuyahoga County Western Reserve/Job Creation Fund, which has a cash balance of \$27.8 million.

R.	01A001– General Fund		BA1813518
	PR151977 – ICAC GF Task Force		
	Other Expenses	\$	1,000.00

Requesting additional appropriations due to a donation in the amount of \$1,000 received from Target to help with expenses for the ICAC canine investigator. Please refer to RR1800386-01 which posted to FAMIS on 01/12/2018.

S.	21A598 – State Homeland Security Program		BA1813519
	JA759761 – State Homeland Security Program FY ‘17		
	Other Expenses	\$	249,351.84
	Capital Outlays	\$	467,684.87

Requesting to establish appropriations for the FY2017 State Homeland Security Grant Program. This a federal pass-thru grant funded awarded by the Ohio Emergency Management Agency through the Federal Emergency Management Agency (FEMA) in the amount of \$717,036.71. The period for this grant is September 1, 2017 to March 31, 2020, CFDA#97-067. The approval (CON2017-107) to submit a grant award was accepted on December 4, 2017. The award letter was approved by the County Executive on December 7, 2017.

T.	40A069 – Capital Projects		BA1815023
	CC767863 – Airport Roof Replacement		
	Other Expenses	\$	910.00

Appropriation increase in preparation for cash transfer and project closure. The Airport Roof Replacement Project was set up in 2010 where 80.12% of the project was expended. The project was funded by the General Fund Capital Improvement Subsidy. The Current Cash Balance is \$114,795.09 which will be transferred back to the General Fund.

U.	40A069 – Capital Projects		BA1815025
	CC769174 – Domestic Relations Court Renovations		
	Capital Outlays	\$	(2,378.88)

Reduce appropriations in this preparation for project closure. This project was set up in 2017 where 94.19% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has no remaining cash in the project.

V. 40A069 – Capital Projects		BA1815029
CC769406 – Halle Bldg Parking Lot Design/Construct.		
Other Expenses	\$	5,000.00

To setup a new project for Halle Building Parking Lot Project. Total estimated cost of the project is \$800,000.00. The design portion of this project (\$50,000.00) was on the 2016 CIP and the construction portion (\$750,000.00) was on the 2017 CIP. Only \$5,000 is being asked to appropriate at this time to allow the project to go out to bid. The remaining appropriations will be requested when the actual costs are determined and as needed.

W. 01A004 – .25% Sales Tax		BA1815033
MI512699 – .25% Sales Tax		
Other Expenses	\$	5,000,000.00

Appropriation Increase in preparation for a cash transfer from the 0.25% Fund to the General Operating Fund totaling \$9.5 million. This cash transfer consists of \$2 million of the cost of the work done on Lakeside Avenue between the Hilton Hotel and the Huntington Garage, \$1 million in anticipation of the transfer of the 2017 annual operating surplus from the CCCFDC to the County, and \$6.5 million based on the operating surplus (defined as revenue exceeding expenditures) in the 0.25% Fund. Funding comes from the .25% County Sales Tax and as of January 1st, 2018, there was a cash balance of \$43,509,879.00.

X. 20A099 – TASC Medicaid Funds (CO)		BA1812023
CO456525 – TASC Medicaid Funds (CO)		
Other Expenses	\$	125,840.00
Capital Outlays	\$	15,000.00

Common Pleas Court is requesting an appropriation increase of \$140,840.00 in the TASC Medicaid Fund. This is a request to increase appropriation in the TASC Medicaid Special Revenue Fund to cover the cost of scanning the TASC client files. Due to the medical nature of the files, HIPAA and security compliance requirements had to be met. The Special Revenue Fund currently has sufficient cash to cover this expense (cash balance \$1.6 mil as of 31-Jan-18).

Y. 20A695 – Clerk of Courts Computerization		BA1812025
CO576199 – Common Pleas Computerization		
Capital Outlays	\$	250,000.00

Common Pleas Court is requesting an appropriation increase of \$250,000.00 in the Common Pleas Computerization Fund. This is a request to increase appropriation for the computer refreshment that will be taking place. Funding is provided by the Clerk of Courts/Common Pleas Computerization Fund, which currently has a cash balance of \$531,000 as of 1-Feb-18.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>		<u>Journal Nos.</u>
A. FROM: 01A001 – General Fund		BA1810521
IT601179 – IT capital and Systems		
Capital Outlays	\$	916,050.00

TO: 01A001 – General Fund
 IT601021 – Information Technology Administration
 Other Expenses \$ 916,050.00

Transfer of appropriations from IT Capital and Systems, to IT Administration Contracts, for the purchase of items from the Reverse Auction Contracts for 2018.

B. FROM: 01A001 – General Fund **BA1810522**
 IT601088 – Security and Disaster Recovery
 Other Expenses \$ 47,352.50

TO: 01A001 – General Fund
 IT601104 – Mainframe Operation Services
 Other Expenses \$ 47,352.50

Transfer of appropriations from IT Security and Disaster Recovery Contracts, to IT Mainframe Operations Contracts, for the Net Activity Contract This contract was originally budgeted in Security & Disaster but moved to Mainframe Operations.

C. FROM: 24A510 – Work & Training Admin **BA1813520**
 WT137315 – Work First Services
 Other Expenses \$ 30,290.00

TO: 24A510 – Work & Training Admin
 WT137430 – Ohio City NFSC
 Other Expenses \$ 30,290.00

Requesting an appropriation transfer to cover the lease payments for the Ohio City Neighborhood Family Service Center for 2018. This expense is covered by 9.4% Health and Human Service Levy Funds and 90.6% Public Assistance Funds.

D. FROM: 40A069 – Capital Projects **BA1815022**
 CC767863 – Airport Roof Replacement
 Personal Services \$ 6,806.13
 Capital Outlays \$ 93,450.60

TO: 40A069 – Capital Projects
 CC767863 – Airport Roof Replacement
 Other Expenses \$ 100,256.73

Appropriation transfer in preparation for cash transfer and project closure. This project was set up in 2010 where 80.12% of the project was expended. This project was funded by the General Fund Capital Improvement Subsidy. The current cash balance in this project is \$114,795.09 which will be transferred back to the General Fund.

E. FROM: 01A001 – General Fund **BA1815032**
 FS109637 – Financial Reporting
 Personal Services \$ 153,502.00

TO: 01A001 – General Fund
 FS109611 – Fiscal Office Administration
 Personal Services \$ 153,502.00

Appropriation transfer from Financial Reporting to Fiscal Office Administration for the salaries and benefits of the new Tax Administrator position that will be under Fiscal Office Administration. This transfer is necessary for the restructuring of the position. Funding comes from the General Fund.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 26A650 – \$5.00 Road Capital Improvements	JT1803017
CE418053 – Cty Eng - \$5 Lic Tax Fund	
Transfer Out \$ 28,532.08	
40A526 – ODOT - LPA	
CE785006 – ODOT - LPA	
Transfer Out \$ 53,644.89	
TO: 40A526 – ODOT - LPA	
CE785006 – ODOT - LPA	
Revenue Transfer \$ 28,532.08	
26A650 – \$5.00 Road Capital Improvements	
CE418053 – Cty Eng - \$5 Lic Tax Fund	
Revenue Transfer \$ 53,644.89	

The request would transfer cash into the Lakeshore Boulevard Project and out of the Emery Road Project in preparation to close those two projects. The cash balance in the ODOT LPA fund was \$6,459,165 and the cash balance in the \$5 Capital Improvement Fund was \$4,803,529 as of December 31, 2017.

B. FROM: 29A392 – Health & Human Services Levy 3.9	JT1810520
SU515338 – Health & Human Serv. Levy 3.9 Subsidies	
Transfer Out \$ 9,840,914.75	
TO: 20A317 – ADAMHSBCC (as of 07/01/2009)	
MH431056 – BH-Administrative Oper Budget	
Revenue Transfer \$ 9,840,914.75	

Subsidy for 2018 first quarter support of the Alcohol Drug Addiction Mental Health Board based on the amount approved in the 2018 budget (R2017-0182). Funding comes from the HHS Levy.

C. FROM: 01A001 – General Fund	JT1812012
SU515346 – General Fund Operating Subsidies	
Transfer Out \$ 194,604.00	

Clerk of Council

Date

Journal CC029
February 13, 2018