

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0017

Sponsored by: **County Executive Budish/Fiscal Officer/Office of Budget and Management**

A Resolution amending the 2018/2019 Biennial Operating Budget for 2018 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.

WHEREAS, on December 12, 2017, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2018/2019 (Resolution No. R2017-0182) establishing the 2018/2019 biennial budget for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2018 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following additional appropriation increases and decreases:

Fund Nos./Budget Accounts

Journal Nos.

A. 50A412 – County Information Network **BA1801502**
IS692129 – C.C. D.I.A.L.
Other Expenses \$ 274,806.41

The Additional appropriation is being requested to fund a corresponding cash transfer (JT1801504). This will allow the close-out of this old subfund in preparation for the ERP transition. Funding comes from unused County Information Network funds.

B. 01A001 – General Fund **BA1803007**
CT577106 – Risk & Property Mngmt
Other Expenses \$ 800,000.00

The appropriation request would be used to hire a consultant to provide recommendations for the justice center complex. Funding comes from General Fund reserves. Based on the 2018 - 2019 budget as passed, the General Fund reserves would end 2018 with \$156,931,409 or 36.3% of annual expenditures; this expenditure would change the 2018 year-end reserves to \$156,131,409 or 36.0% of annual expenditures.

C. 54P576 – Multi-Funded Sanitary Projects **BA1803008**
ST541219 – Bradford Elimination Sewer
Capital Outlays \$ 422,798.00

A request to increase appropriation for the Bradford Elimination Sewer project would supplement the original appropriation of \$1,760,000 which was approved on December 28 (R2017-0245). The project estimate has been revised and the appropriation includes a 10% contingency. Funding comes from sewer district fees. As of December 31, 2017, the cash balance in the fund was \$4,820,000.

D. 28W038 – WF Innovation & Opportunities Act **BA1809020**
WI150904 – WF Innovation & Opportunities Act
Other Expenses \$ 1,173,361.99

The Office of Budget and Management on behalf of Workforce Development requests to appropriate WIOA Youth Program grant funds. This would appropriate the remainder of funds received during 2017, to be used for program contracts and services during 2018. First appropriation BA1712205 appeared on fiscal agenda Council meeting 11-14-2017 in the amount of \$1,642,352.01 to amend and encumber program contracts. Funding source Federal Workforce Innovation Opportunity Act - Youth Program.

E. 20A264 – County Law Library Resource Board (CLLRB) **BA1809025**
LL440008 – County Law Library Resource Board (CLLRB)
Other Expenses \$ 66,300.52

The Office of Budget and Management on behalf of the County Law Library requests additional appropriation for contractual services. This appropriation will be used for contract amendments to provide legal reference databases to Library patrons. Funding source is the County Law Library Resource Board Fund.

F.	40A069 – Capital Projects		BA1810512
	IT768333 – Enterprise Resource Planning - ERP		
	Other Expenses	\$	104,880.00

Increasing appropriations for the ERP to cover for an amendment to contract CE1700151 with Quick Employment, LLC for temporary workers. Amended dates of service are 02/09/2018-12/31/2018, with a not to exceed amount for this index of \$104,880.00, total amended contract NTE amount \$236,774.24. This contract is shared between Human Resources and IT/ERP.

G.	21A882 – Prof Cont Edu – Paul Coverdell Grant		BA1812013
	CR759753 – FY 17 Prof Cont Edu – Paul Coverdell Grant		
	Other Expenses	\$	37,299.03

Medical Examiner's Office (via Public Safety & Justice Services) is requesting an appropriation increase for \$37,299.03. This is to support the the FY17 Paul Coverdell Forensic Sciences Improvement Grant/Professional Cont. Educ-Paul Coverdell which received BOC approval (#CON2017-112). Funding is provided by the U.S Department of Justice, Office of Justice Programs, NIJ through the Ohio Office of Criminal Justice Services for the period of 1/1/18 through 12/31/18. No cash match is required, and the prior version of this grant was for \$40,779.00 and is 28% expended as of 9-Jan-18. CFDA NO#: 16.742 .

H.	21A409 – DOJ/BJA Medication – Assisted Treatment		BA1812014
	CO759167 – Cuy. County Mat Drug Court FY 16-19		
	Personal Services	\$	223,946.00
	Other Expenses	\$	426,054.00

Common Pleas Court is requesting to add appropriations through grant end date, which includes year II and year III of FY17 & 18 Substance Abuse and Mental Health Services Administration to Common Pleas Court - Cuyahoga County SAMSHA Medication Assisted Treatment (MAT) Project. Performance period September 30, 2016 through September 29, 2019. These funds are awarded by the Department of Health and Human Services(C96N290). The grant was accepted on 08/30/2016. The approval was made on October 11,2016. (CON 2016-96). CDFA #: 93.243.

I.	40A069 – Capital Projects		BA1815016
	CC766212 – Justice Building Renovations - Various		
	Personal Services	\$	(681.38)
	Other Expenses	\$	(3,573.87)
	Capital Outlays	\$	(101,970.22)

The appropriation reduction in preparation for project closure. This project was set up in 2003 where 98.15% of the project was expended. This project was funded by the sale of bonds in 2004 and there is no remaining cash left in the project.

J.	40A069 – Capital Projects		BA1815018
	CC769356 – VEB Roof Replacement and Skylight Repair		
	Personal Services	\$	20,000.00
	Capital Outlays	\$	3,088,857.00

To increase appropriations for the VEB Roof Replacement and Skylight Repair Projects. This roof is past its functional life and requires being replaced along with repairs to the skylight. The VEB Roof Replacement was set up in October 2017 in the amount of \$5,000.00 to allow the

project to go out to bid. This project is on the 2017 CIP. The Skylight Repair portion of the project is on the 2018 CIP. Both these projects are funded by Public Assistance Funds.

K. 40A099 – Maintenance Projects **BA1815019**
 CC768606 – Animal Shelter Laundry & Food Prep Imprv
 Other Expenses \$ (23,532.30)

To reduce appropriations in this preparation for project closure. This project was set up in 2014 where 81.81% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has no remaining cash in the project.

L. 40A069 – Capital Projects **BA1815020**
 CC769034 – Fire Dampers Projects Phase 3
 Other Expenses \$ (25,256.71)

To reduce appropriations in this preparation for project closure. This project was set up in 2016 where 96.39% of the project was expended. This project was funded by Capital Project General Fund Subsidy and currently has no remaining cash in the project.

M. 20D450 – 2015 Excise Tax **BA1815028**
 DS040212 – Excise Tax Improvements
 Other Expenses \$ 22,050,683.00

To setup appropriations in the 2015 Excise Tax Improvements Fund to provide the payment of excise taxes from the Facilities Improvement Fund held at the trustee to the City of Cleveland. The Facilities Improvement Fund represents the excess of excise taxes collected after debt service is paid. Funding for the 2015 Excise Tax Fund comes from taxes on cigarettes, alcohol, beer and wine and mixed drinks in Cuyahoga County. The cash balance as of 12/31/2017 was \$14,550,683. Anticipated revenues for 2018 are \$7,500,000.00 while 2-year average revenues are at \$7,942,440.00.

SECTION 2. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following appropriation transfers:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 01A001 – General Fund	BA1800003
MI512657 – Miscellaneous	
Other Expenses \$	887,324.00
TO: 01A001 – General Fund	
MI512459 – Risk Management - Contracts	
Other Expenses \$	887,324.00

Transfer appropriations from Miscellaneous Obligations to Risk Management - Contracts for the Hyland Insurance Contract in 2018. The budget for Risk Management was included in the Miscellaneous Obligations original budget when in prior years was identified separately due to cost control by the Law Department-Risk Management Unit. There is no General Fund impact for the period January 1, 2018 through December 31, 2018.

SECTION 3. That the 2018/2019 Biennial Operating Budget for 2018 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 50A412 – County Information Network	JT1801504
IS692129 – C.C. D.I.A.L.	
Transfer Out	\$ 274,806.41
TO: 01A001 – General Fund	
ND508515 – Non-Departmental Revenue GF	
Revenue Transfer	\$ 274,806.41

A cash transfer is being requested to close out old subfunds in anticipation of the ERP transition. This fund has had no activity since June of 2003. Funding comes from unused funds within the County Information Network.

B. FROM: 29A391 – Health & Human Services Levy 4.8	JT1810513
SU515320 – Health & Human Services Levy 4.8 Subsidy	
Transfer Out	\$ 9,059,316.00
TO: 24A641 – PA – Homeless Services	
HS158097 – PA – Homeless Services	
Revenue Transfer	\$ 9,059,316.00

A cash transfer is requested for the full 2018 subsidy for the Homeless Services program. Funding comes from the Health and Human Services Levy.

C. FROM: 29A392 – Health & Human Services Levy 3.9	JT1810514
SU515338 – Health & Human Services Levy 3.9 Subsidy	
Transfer Out	\$ 21,075,432.00
TO: 20A811 – JC Detention and Probation Services	
JC107524 – JC Detention Services	
Revenue Transfer	\$ 21,075,432.00

A cash transfer is requested for the full 2018 subsidy for Juvenile Court Detention and Probation Services. Funding comes from the Health and Human Services Levy.

D. FROM: 20A301 – Real Estate Assessment Fund	JT1810515
FS109702 – Fiscal Oper – Tax Assessments	
Transfer Out	\$ 730,456.00
TO: 20A819 – Geographic Information System	
IT470591 – Geographic Information System	
Revenue Transfer	\$ 730,456.00

A cash transfer is requested for the full 2018 subsidy for Information Technology Geographic Information Systems (GIS). Funding comes from the Real Estate Assessment Fund.

E. FROM: 01A001 – General Fund		JT1810516
SU515346 – General Fund Operating Subsidies		
Transfer Out	\$	100,000.00
TO: 20N306 – Soil & Water Conservation		
SW500058 – Soil & Water Conserv 80		
Revenue Transfer	\$	100,000.00

A cash transfer is requested for the full 2018 subsidy for the Soil & Water Conservation District. Funding comes from the General Fund.

F. FROM: 20D445 – Development Revolving Loan Fund		JT1812016
DV520692 – Development - Revolving Loan Fund		
Transfer Out	\$	1,750,000.00
TO: 01A001 – General Fund		
ND508515 – Non-Department Revenue GF		
Revenue Transfer	\$	1,750,000.00

The Office of Budget Management (on behalf for the Department of Development) is requesting a cash transfer of \$1,750,000.00 from the Development Revolving Loan Fund to Non-Departmental Revenue General Fund. This is to satisfy 50% of the 2018 Budget Requirement of the scheduled Revolving Loan Fund transfer into the General Fund. Current cash balance of the Development Revolving Loan Fund is \$4.52 million as of 11-Jan-18. Remaining amount will be evaluated upon midyear review.

G. FROM: 01A001 – General Fund		JT1815015
SU514141 – Capital Improv. G/F Subsidy		
Transfer Out	\$	1,258,305.81
TO: 40A069 – Capital Projects		
CC769075 – BOE Fire Alarm System Upgrade		
Revenue Transfer	\$	1,286.52
40A099 – Maintenance Projects		
CC768598 – JJC HVAC and Window Film		
Revenue Transfer	\$	3,000.00
40A069 – Capital Projects		
CC768382 – J.C. Fire Protection Upgrades		
Revenue Transfer	\$	53,686.24
40A069 – Capital Projects		
CC768861 – Roof Replacement – Old Courthouse		
Revenue Transfer	\$	639,737.02
40A069 – Capital Projects		
CC769141 – Mechanical A/E Services 2016		
Revenue Transfer	\$	62,500.00

40A069 – Capital Projects
CC769083 – JJC Parking Lot Seal and Re-Stripe
Revenue Transfer \$ 8,647.79

40A069 – Capital Projects
CC769109 – Halle Building Parking Lot
Revenue Transfer \$ 284,013.87

40A069 – Capital Projects
CC769224 – Bedford Jail Renovation
Revenue Transfer \$ 3,386.05

40A069 – Capital Projects
CC769232 – JJC Solar Blinds Project
Revenue Transfer \$ 71,573.04

40A069 – Capital Projects
CC769240 – JJC Roof Ladders and Pumps
Revenue Transfer \$ 93.98

40A069 – Capital Projects
CC769257 – Animal Shelter HVAC Repair/Replacement
Revenue Transfer \$ 193.50

40A069 – Capital Projects
CC769265 – Countywide Fire Dampers Project
Revenue Transfer \$ 39,145.39

40A069 – Capital Projects
CC769307 – JC Emergency Utility Repairs Project
Revenue Transfer \$ 55,695.56

40A069 – Capital Projects
CC769323 – BOE Door and Lock Repair
Revenue Transfer \$ 23,100.00

40A099 – Maintenance Projects
CC769042 – Countywide Painting Phase 2
Revenue Transfer \$ 12,246.85

A cash transfer from the Capital Improvement Subsidy to current projects that have a negative cash balance. These projects are active and are on the CIP's between 2015-2017. Funding comes from the General Fund.

H. FROM: 01A001 – General Fund **JT1815027**
SU514141 – Capital Improv. G/F Subsidy
Transfer Out \$ 1,700,893.02

TO: 40A069 – Capital Projects
CC769372 – Harvard Garage RTA Acquisition
Revenue Transfer \$ 1,700,893.02

This cash transfer is to fund the remaining costs of The Harvard Garage RTA Acquisition per Resolution No. R2017-0200. \$2,149,106.98 was already funded in December 2017 with Resolution No. R2017-0240. Total Acquisition Costs will be \$3,850,000.00 in which The General Fund Reserves will temporary fund, with expected reimbursements from Sanitary Funds (70%) and Road and Bridge Funds (20%) leaving the General Fund to pay 10%.

SECTION 4. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 5. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

Yeas: Conwell, Jones, Brown, Houser, Simon, Baker, Miller, Tuma, Gallagher, Schron and Brady


Nays: None


County Council President

1-24-18
Date


County Executive

1-24-18
Date


Clerk of Council

1/23/2018
Date

Journal CC029
January 23, 2018