

# County Council of Cuyahoga County, Ohio

## Resolution No. R2017-0066

Sponsored by: <b>County Executive Budish/Fiscal Officer/Office of Budget and Management</b>	<b>A Resolution</b> amending the 2016/2017 Biennial Operating Budget for 2017 by providing for additional fiscal appropriations from the General Fund and other funding sources, for appropriation transfers between budget accounts and for cash transfers between budgetary funds, in order to meet the budgetary needs of various County departments, offices and agencies; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, on December 8, 2015, the Cuyahoga County Council adopted the Biennial Operating Budget and Capital Improvements Program for 2016/2017 (Resolution No. R2015-0209) establishing the 2016/2017 biennial budget for all County departments, offices and agencies; and

WHEREAS, on December 28, 2016, the Cuyahoga County Council adopted the 2016/2017 Biennial Operating Budget and Capital Improvements Program Update for 2017 (Resolution No. R2016-0216) establishing the 2017 biennial budget update for all County departments, offices and agencies; and

WHEREAS, it is necessary to adjust the Biennial Operating Budget for 2017 to reflect budgetary funding increases, funding reductions, to transfer budget appropriations and to transfer cash between budgetary funds, in order to accommodate the operational needs of certain County departments, offices and agencies; and

WHEREAS, it is further necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of County departments, offices, and agencies.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following additional appropriation increases and decreases:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. 20A658 – Fiscal Certificate of Title Admin	<b>BA1707601</b>
FS109694 – Fiscal Oper – Title Bureau	
Other Expenses	\$ 213,124.00

Additional appropriation is requested for security costs in the Auto Title Bureau. Currently security costs are NSF because they were never budgeted. Funding for the Auto Title comes from title fees charged to patrons.

B. 40A069 – Capital Projects	<b>BA1707597</b>
CC769182 – 2017 General A/E Services	
Other Expenses	\$ 800,000.00

Additional appropriation is requested to fund General Architectural and Engineering projects. This project is on the 2017 CIP. Funding for the General A/E project will come from the General Fund, although funding will only be transferred as expenses are incurred.

C. 40A069 – Capital Projects	<b>BA1707598</b>
CC769190 – 2017 Gen. Constr. Mgmt./Testing Services	
Other Expenses	\$ 300,000.00

Additional appropriation is requested to fund General Construction Management/Testing Services project. This project is on the 2017 CIP. Funding for the General Construction Management/Testing Services project will come from the General Fund, although funding will only be transferred as expenses are incurred.

D. 40A069 – Capital Projects	<b>BA1707599</b>
CC769208 – 2017 General Mechanical, Electrical & Plumbing Services	
Other Expenses	\$ 400,000.00

Additional appropriation is requested to fund General Mechanical, Electrical & Plumbing Services project. This project is on the 2017 CIP. Funding for the General Mechanical, Electrical & Plumbing Services project will come from the General Fund, although funding will only be transferred as expenses are incurred.

E. 40A069 – Capital Projects	<b>BA1707600</b>
CC769216 – HHS Fit Study	
Personal Services	\$ 15,000.00
Other Expenses	\$ 435,000.00

Additional appropriation is requested to fund HHS Fit Study project. This project is on the 2017 CIP. Funding for the HHS Fit Study project will come the cash reserves in the combined Public Assistance Funds.

F.	21A882 – Prof Cont Edu – Paul Coverdell Grant	<b>BA1700081</b>
	CR758342 – 15/16 Prof Cont Edu – Paul Coverdell Grant	
	Other Expenses	\$ (4,980.56)

The Medical Examiner is requesting an appropriation reduction to prepare the 2015 Professional Continuing Education – Paul Coverdell Grant for closure. Over 83% of the grant was expended. Funding is from the United States Department of Justice, Office of Justice Programs, National Institute of Justice passed through the Ohio Office of Criminal Justice services to Public Safety and Justice services for the Medical Examiner for the period 10/1/2015 – 9/30/2016.

G.	20A301 – Real Estate Assessment Fund	<b>BA1707594</b>
	BR420067 – Board of Revision – Assessment Fund	
	Other Expenses	\$ (17,225.00)

An appropriation reduction is requested due to the decertification of the Avantia contract (CE1200424-10). Funding for the Board of Revision comes from the Real Estate Assessment Fund which is funded by the property taxes from the County.

H.	40A069 – Capital Projects	<b>BA1707593</b>
	CC769141 – Mechanical A/E Services	
	Other Expenses	\$ 200,000.00

Additional appropriation is requested in the Mechanical A/E Services account to fund consultants on new projects. This project is on the 2016 CIP and was not appropriated in 2016. Funding for the Mechanical A/E Services comes from the General Fund, although funding will only be transferred as expenses are incurred.

I.	40A069 – Capital Projects	<b>BA1707592</b>
	CC769158 – Carpeting 2016/2017	
	Other Expenses	\$ 400,000.00

Additional appropriation is requested in the Countywide Carpeting account to fund a countywide carpeting contract. This project is on the 2016 and 2017 CIP. Funding for the Countywide Carpeting contract will come from the General Fund, although funding will only be transferred as expenses are incurred.

J.	20A312 – Coroner’s Lab	<b>BA1713646</b>
	CR180034 – Medical Examiner - Lab	
	Capital Outlays	\$ 175,000.00

The Medical Examiner’s Office is requesting an appropriation increase in Capital for \$175,000.00 in the Medical Examiner’s Lab index code. This is for the purpose of purchasing 2 new Gas Chromatography and Mass Spectrometry machines needed for lab work. Funding for the Medical Examiner’s Lab Fund is provided by ME-Lab user fees and out of county autopsies. Current cash balance as of 3/21/2017 in this index code is \$920,544.19.

K.	40A069 – Capital Projects	<b>BA1707596</b>
	CC769166 – Admin. Building Projects	
	Capital Outlays	\$ 50,000.00

Additional appropriation is requested to fund County Administration Building Projects. This project is on the 2017 CIP. Funding for the County Administration Building Projects will come from the General Fund, although funding will only be transferred as expenses are incurred.

L.	40A069 – Capital Projects		<b>BA1707595</b>
	CC769174 – Domestic Relations Court Renovations		
	Personal Services	\$	35,180.00
	Capital Outlays	\$	5,820.00

Additional appropriation is requested in Domestic Relations Court Renovations to fund renovations. This project is on the 2017 CIP. Funding for the Domestic Relations Court Renovations will come from the General Fund, although funding will only be transferred as expenses are incurred.

M.	24A510 – Work & Training Admin		<b>BA1706077</b>
	WT137315 – Work First Services		
	Personal Services	\$	(84,711.33)

A reduction of appropriation is requested from Job & Family Services due to the transfer of one FTE to the Communications Department.

N.	40A069 – Capital Projects		<b>BA1700099</b>
	CC767392 – 07 Cabling/Wiring – Various Buildings		
	Personal Services	\$	(3,964.89)
	Capital Outlays	\$	(4,109.09)

Reduce appropriations in the 2007 Cabling and Wiring for Various Buildings capital account. The account was established in March 2007 and the last transaction was March 2012 with 97.1% of the \$275,000 project expended. Funding was from the sale of bonds in December 2008 (\$75,769) and December 2009 (\$109,231).

O.	40A069 – Capital Projects		<b>BA1700096</b>
	CC767533 – 2008 Wide Area Network Upgrades		
	Personal Services	\$	(8,189.39)
	Capital Outlays	\$	(6,553.52)

Reduce appropriations in the 2008 Wide Area Network Upgrades capital account. The account was established in April 2008 and the last transaction was December 2010 with 99.8% of the project expended. Funding was from the sale of bonds in December 2008.

P.	40A069 – Capital Projects		<b>BA1700094</b>
	CC767475 – New Multi-Use Rabbit/Poultry Barn		
	Personal Services	\$	(286.91)
	Capital Outlays	\$	(48,661.52)

Appropriation reduction in the New Multi-Use Rabbit/Poultry Barn project in preparation for closure. The account was established January 16, 2008 and the last transaction was July 2007 with 92.9% of the project expended. No cash exists in the account. Funding was from the sale of bonds in December 2009.

Q. 40A069 – Capital Projects **BA1700090**  
 CC766691 – Runway Taxiway Design Study - Airport  
 Capital Outlays \$ (458,644.61)

Reduce appropriations in the Runway Taxiway Design Study – Airport capital account. The account was established in September 2005 and the last transaction was October 2012 with 73.6% of the project expended. Funding was 87.2% from the sale of bonds in 2008 and 12.8% from the United States Department of Transportation.

R. 40A069 – Capital Projects **BA1700091**  
 CC767731 – 2008 WAN Upgrades Juvenile Justice Complex  
 Other Expenses \$ (139,131.82)

Reduce appropriations in the 2008 WAN Upgrades Juvenile Justice Complex capital account. The account was established in July 2009 and the last transaction was May 2011 with 80.6% of the project expended. Funding was from the sale of bonds in 2009.

S. 21A525 – VAWA Block Grant **BA1713650**  
 JA758433 – FY2015 VAWA Block Grant CY2016  
 Other Expenses \$ (5,579.47)

Public Safety & Justice Services is requesting an appropriation reduction of \$5,579.47 to prepare the FY15 VAWA Block Grant for closure. Funding for the grant was provided by the United States Department of Justice, Office of Violence Against Women through the Ohio Office of Criminal Justice Services for the period 1/1/2016 – 12/31/2016 of which 98.79% was expended.

T. 40A069 – Capital Projects **BA1700089**  
 CC768127 – 2012 Emergency Response Initiative  
 Other Expenses \$ (2,350.00)

Reduce appropriations in the 2012 Emergency Response Initiative capital account. The account was established in November 2012 and the last transaction was October 2014. The remaining cash was transferred on Resolution R2012-0264 as a residual equity transfer (JR1500020-04) to other projects. 98.8% of the project was expended. Funding was from the General Fund Capital improvement Subsidy in December 2014.

U. 21A579 – VAWA Administration Grant **BA1713644**  
 JA759266 – FY2016 VAWA Admin Fund CY2017  
 Personal Services \$ 20,876.96  
 Other Expenses \$ 1,934.63

Public Safety & Justice Services is requesting that appropriations for the FY16 Stop Violence Against Women Act Grant – Administrative Award is set up in the new index code established for the grant. The award amount is \$17,108.69 with a 25% cash match (\$5,702.90 via JT1713647) requirement for a total of \$22,811.59. Authority to accept and expend funds received executive approval on 3/7/2017 (CON2017-18). The grant award was received on 2/16/2017. Funding is from the Ohio Office of Criminal Justice Services for the period 1/1/2017-12/31/2017.

V.	22A015 – Ohio Housing Finance Grant 15		<b>BA1712167</b>
	HS151605 – Ohio Housing Finance Grant 15		
	Other Expenses	\$	1,900,500.00

Additional appropriation is requested in the Ohio Housing Finance Grant 15 index code to move a General Fund advance to the project back to the General Fund. The project is funded by the Ohio Finance Housing Authority.

W.	20D449 – Property Demolition Fund		<b>BA1713653</b>
	DV520809 – Property Demolition Fund		
	Other Expenses	\$	347,000.00

The Office of Budget and Management (via Department of Development) is requesting an appropriation increase for \$347,000.00 in the Property Demolition Fund. This increase will allow for an amendment to make room for the new upcoming contract for the City of Cleveland Heights (BC2014-317 Round 4) to fully post. Current cash balance in the Property Demolition Fund is 26.2 million.

X.	40A526 – ODOT - LPA		<b>BA1703079</b>
	CE785006 – ODOT - LPA		
	Capital Outlays	\$	375,000.00

The Towpath Trail Stage 1 is an LPA Project that is 100% federally funded through the Federal Highway Administration. The appropriation increase is for detailed design engineering services required on the Towpath Trail Extension Project Stage1. The services include: Environmental Analysis, Stage 1, Stage 2 and Stage 3 Design, Right-of-Way Plan, Performance of the scope of the final design, Prepare Final Package, Bridge and Retaining Wall Detailed Design, Stream Mitigation, and Services during construction. These services could not be contracted with the initial contract since the scope of the final design was not known but was developed during the preliminary engineering and environmental studies.

Y.	01A001 – General Fund		<b>BA1712169</b>
	TS160101 – Treasury Management		
	Other Expenses	\$	58,475.00

The County has been historically using earning credit to offset bank fees as interest rates have been at all-time lows and the earnings credit rate offered by the bank was much more favorable. In 2016, interest rates started to rise. Based on annual activity, the County chooses to stop using earnings credit and utilizes the interest rate environment, as it is more favorable. It is a fine line of back and forth as balances and transaction volume spike during tax collections. In light of this, the County has earned much more interest compared to the earnings credit that could have been made. Therefore, the Treasurer’s Office is requesting an additional \$58,475.00 to cover annual fees for banks.

Z.	22A730 – SHP – RRH for Families		<b>BA1704509</b>
	HS758656 – SHP ’16 – RRH for Families		
	Other Expenses	\$	488,328.00

Appropriation of \$488,328 is requested to establish the FFY 2016 Supportive Housing Program Rapid Rehousing for Families Grant, which is funded by the U.S. Department of Housing and Urban Development. The purpose of the grant is to provide short term rental assistance and case

management for homeless families to promote rapid exit from shelters and stability in permanent housing coordinated entry and rapid rehousing activities that are intended to reduce homelessness and to assist individuals and families to access housing more quickly. This year's award is the same amount as last year's award. The grant period is November 1, 2016 through October 31, 2017.

AA. 22A300 – Buckeye PSH		<b>BA1704510</b>
HS758664 – Buckeye PSH 2016		
Other Expenses	\$	57,103.00

Appropriation of \$57,103 is requested to establish the FFY 2016 Permanent Supportive Housing (PSH) Grant, which is funded by the U.S. Department of Housing and Urban Development. The purpose of the grant is to provide permanent housing with indefinite leasing or rental assistance paired with supportive services to assist homeless persons with a disability or families with an adult or child member with a disability. The previous award of \$171,308 was granted in 2014. The grant period is November 1, 2016 through October 31, 2017.

**SECTION 2.** That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following appropriation transfers:

<u><b>Fund Nos./Budget Accounts</b></u>		<u><b>Journal Nos.</b></u>
A. FROM: 20A302 – Dog & Kennel		<b>BA1700084</b>
DK050005 – County Dog Kennel		
Other Expenses	\$	50,000.00
TO: 20A302 – Dog & Kennel		
DK050005 – County Dog Kennel		
Capital Outlays	\$	50,000.00

Appropriation transfer for the purchase of an F-250 truck with an Animal Control Body per requisition CT-17-38910. The cash balance in the Dog and Kennel fund as of March 21, 2017 is \$866,752.10. Funding is from the sale of dog licenses covering the period 1/1/17 – 12/31/17.

B. FROM: 61A608 – Central Security Services - Sheriff		<b>BA1701519</b>
SH352005 – Building Security Services – OPBA Officers		
Other Expenses	\$	30,000.00
TO: 61A608 – Central Security Services - Sheriff		
SH352005 – Building Security Services – OPBA Officers		
Capital Outlays	\$	30,000.00

The Protective Services division of the Sheriff's Department is requesting a transfer of appropriation from Other Expenses to Capital Outlays to support an amendment to the current Black Creek Integrated Systems contract (CE1500073-03). Funding comes from charges to user agencies for protective services in county owned and operated buildings.

C. FROM: 22A685 – CDBG Year 38 2012		<b>BA1713649</b>
DV713917 – CDBG Project Plan FY 2012		
Other Expenses	\$	31,655.00

22A914 – CDBG Year 41 2015  
 DV714436 – CDBG Project Plan FY 2015  
 Other Expenses \$ 15,287.65

TO: 22A917 – CDBG Year 42 2016  
 DV714600 – CDBG Project Plan FY 2016  
 Other Expenses \$ 46,942.65

The Department of Development is requesting an appropriation transfer for \$46,942.65. This will allow the moving of allocated Community Development Block Grant appropriations to fund Fair Housing projects expected during the fiscal year 2017. These projects will be funded in addition to the actual 2016 HUD appropriations. Funding is provided through the United States Department of Housing and Urban Development.

D. FROM: 21A312 – DOJ/Smart Supervision **BA1713651**

CO759209 – Crisis Intervention/Behav Health FY16-21  
 Personal Services \$ 5,500.00

TO: 21A312 – DOJ/Smart Supervision  
 CO759209 – Crisis Intervention/Behav Health FY16-21  
 Other Expenses \$ 5,500.00

Common Pleas Court is requesting an appropriation transfer for \$5,500.00. This will provide sufficient appropriation in the travel budget line for anticipated travel expenses. Funding is provided through the BJA Smart Supervision Grant via the United States Department of Justice for the period 10/1/2016 – 9/30/2021.

E. FROM: 40A526 – ODOT – LPA **BA1703080**

CE785006 – ODOT – LPA  
 Personal Services \$ 725,000.00

TO: 40A526 – ODOT – LPA  
 CE785006 – ODOT – LPA  
 Capital Outlays \$ 725,000.00

Request to transfer appropriation within the Highland Road Bridges project in the City of Euclid. This project is funded by a combination of Federal Highway Administration funding (53%), Ohio Public Works Commission Issue 1 (7%), AT&T (2%), and the County's \$7.50 Vehicle License Tax (38%).

F. FROM: 01A001 – General Fund **BA1713652**

DV014100 – Economic Development  
 Personal Services \$ 3,000.00

TO: 01A001 – General Fund  
 EX016006 – County Executive  
 Other Expenses \$ 3,000.00

The Department of Development is requesting an appropriation transfer for \$3,000.00 from their personnel services lines into other operating lines of the County Executive index code. Funds



will be used in support of the Fellow Program, in particular, for the hiring of an additional Summer Fellow focusing on Economic Development activities. Funding is provided through the General Fund.

**SECTION 3.** That the 2016/2017 Biennial Operating Budget for 2017 be amended to provide for the following cash transfers between County funds:

<u>Fund Nos./Budget Accounts</u>	<u>Journal Nos.</u>
A. FROM: 01A001 – General Fund	<b>JT1713647</b>
JA302224 – Public Safety Grants Administration (RPL)	
Transfer Out	\$ 5,702.90
TO: 21A579 – VAWA Administration Grant	
JA759266 – FY2016 VAWA Admin Fund CY2017	
Revenue Transfer	\$ 5,702.90

Public Safety & Justice Services is requesting a cash transfer from Public Safety Grants Administration to the FY16 VAWA Administration grant for \$5,702.90. This is the required amount to satisfy the required 25% match for the FY16 Stop Violence Against Women Act Administrative Award from the Ohio Office of Criminal Justice services (appropriated via BA1713644). Funding is provided from the Public Safety Grants Administration General Fund account for the period 1/1/2017 – 12/31/2017.

B. FROM: 22A015 – Ohio Housing Finance Grant 15	<b>JT1712168</b>
HS151605 – Ohio Housing Finance Grant 15	
Transfer Out	\$ 1,900,500.00
TO: 01A001 – General Fund	
ND508515 – Non-Departmental Revenue GF	
Revenue Transfer	\$ 1,900,500.00

An appropriation transfer from the Ohio Housing Finance Grant 15 to the General Fund. This fiscal item is to pay back the General Fund for an advance to the project. Funding is from the Ohio Finance Housing Authority.

**SECTION 4.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 5.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by Mr. Miller, seconded by Ms. Conwell, the foregoing Resolution was duly adopted.

Yeas: Simon, Baker, Miller, Tuma, Gallagher, Schron, Conwell, Jones, Brown, Hairston and Brady

Nays: None

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

Journal CC026  
April 12, 2017