



**Cuyahoga County Board of Control Agenda  
Monday, April 4, 2022 - 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
4<sup>th</sup> Floor, Committee Room B**

**This meeting is open to the public and may also be accessed via livestream using the following link:  
<https://www.YouTube.com/CuyahogaCounty>**

**I – CALL TO ORDER**

**II. – REVIEW MINUTES – 3/28/2022**

**III. – PUBLIC COMMENT**

**IV. – CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-197**

Department of Public Works, submitting Agreement No. 2310 with City of Cleveland in the amount not-to-exceed \$125,430.26 for bridge inspection services, commencing upon contract signature of all parties for a period of 1 year.

Funding Source: Revenue Generating

**BC2022-198**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Johnson Controls Fire Protection LP in the amount not-to-exceed \$38,114.56 for a state contract purchase to upgrade the fire protection system at the Cuyahoga County Men's Shelter, located at 2100 Lakeside Avenue, Cleveland, for the period 4/4/2022 – 9/30/2022.
- b) Recommending an award and enter into Contract No. 2028 with Johnson Controls Fire Protection LP in the amount not-to-exceed \$38,114.56 for a state contract purchase to upgrade the fire protection system at the Cuyahoga County Men's Shelter, located at 2100 Lakeside Avenue, Cleveland, for the period 4/4/2022 – 9/30/2022.

Funding Source: General Fund – Capital

**BC2022-199**

Department of Development, on behalf of Department of Regional Collaboration, submitting an amendment to Contract No. 1221 with Squire Patton Boggs, (US), LLP for Federal Advocacy Services for the period 4/20/2020 – 4/19/2023, to expand the scope of services to add temporary grant writing support services to access funds made available through the Infrastructure Investment and Jobs Act and other State funding grant opportunities and to revise contract language regarding use of subcontractors, effective upon contract signature of all parties and for additional funds in the amount not-to-exceed \$100,000.00.

Funding Source: General Fund

**BC2022-200**

Agency of the Inspector General, recommending an award and enter into Contract No. 2267 with WingSwept, LLC in the amount not-to-exceed \$48,121.94 for software support and maintenance on the Case Management Tracking System for the period 4/23/2022 – 4/22/2024.

Funding Source: 52% General Fund and 48% Vendor Fees Fund

**BC2022-201**

County Treasurer’s Office, recommending an award on Purchase Order No. 21003749 to Weekley’s Mailing Service, Inc. in the amount not-to-exceed \$9,895.69 for the purchase of postage for mailing of the 2021 last half and 2022 first half EasyPay and ACH letters to participating taxpayers.

Funding Source: General Fund

**BC2022-202**

County Treasurer’s Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to Echographics Inc. in the amount not-to-exceed \$27,500.00 for the purchase of various promotional items for distribution at public events.
- b) Recommending an award on Purchase Order No. 22001506 to Echographics Inc. in the amount not-to-exceed \$27,500.00 for the purchase of various promotional items for distribution at public events.

Funding Source: Tax Prepay Special Interest Admin Fund

**BC2022-203**

Department of Information Technology, submitting an amendment to Contract No. 1986 with TEC Communications Inc. for professional cyber security and incident response services for the period 1/1/2021 – 1/31/2023 for additional funds in the amount not-to-exceed \$136,250.00.

Funding Source: General Fund

**BC2022-204**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to Polarity.io, Inc. in the amount not-to-exceed \$26,880.00 for the purchase of Polarity Server subscription services for (10) users the period 12/9/2021 – 12/8/2022.
- b) Recommending an award on Purchase Order No. 22000279 to Polarity.io, Inc. in the amount not-to-exceed \$26,880.00 for the purchase of Polarity Server subscription services for (10) users the period 12/9/2021 – 12/8/2022.

Funding Source: General Fund

**BC2022-205**

Common Pleas Court/Corrections Planning Board, recommending an award and enter into Agreement No. 2291 with Cleveland Municipal Court in the amount not-to-exceed \$496,120.00 for education services for the Domestic Intervention, Education and Training Program for the period 7/1/2021 – 6/30/2023.

Funding Source: 13% Ohio Department of Rehabilitation and Correction Targeted Community Alternatives to Incarceration Grant, 31% Community Corrections Act 407 Grant and 56% Community Corrections Act 408 Grant

**BC2022-206**

Court of Common Pleas/Corrections Planning Board,

- a) Submitting an RFP exemption, which will result in an award recommendation to Case Western Reserve University in the amount not-to-exceed \$80,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2021 – 9/29/2022.
- b) Recommending an award and enter into a Contract No. 2347 with Case Western Reserve University in the amount not-to-exceed \$80,000.00 for data collection and program evaluation of the Cuyahoga County Veterans and Veterans Re-entry Treatment Court Program for the period 9/30/2021 – 9/29/2022.

Funding Source: Substance Abuse and Mental Health Services Administration Grant

**BC2022-207**

Court of Common Pleas/Juvenile Court Division, recommending an award and enter into Agreement No. 2363 with Village of Brooklyn Heights in the amount not-to-exceed \$800.00 for Community Diversion Program services for the period 1/1/2022 -12/31/2023.

Funding Source: Title IV-E Fund

**BC2022-208**

Sheriff's Department, recommending an award on Purchase Order No. 22001474 to City of North Royalton in the amount not-to-exceed \$23,165.91 for prisoner board and care services for the period 10/1/2021 – 2/28/2022.

Funding Source: General Fund

**BC2022-209**

Office of the Medical Examiner, recommending an award on RQ7442 and enter into Contract No. 2261 with Perkin Elmer Health Sciences, Inc. (15-2) in the amount not-to-exceed \$94,266.80 for the purchase of (1) replacement Fourier Transform Infrared Spectrometer and related services, commencing upon contract signature of all parties through 9/30/2022.

Funding Source: FY2020 Coverdell Competitive Grant

**BC2022-210**

Department of Health and Human Services/Community Initiatives Division/Office of Homeless Services, submitting an amendment to Contract No. 2201 with Mental Health Services for Homeless Persons, Inc. dba FrontLine Service for coordinated intake services for individuals and families in connection with the Emergency Solutions Grant Program for the period 9/1/2021 – 8/31/2022 for additional funds in the amount not-to-exceed \$89,859.00.

Funding Source: U.S. Department of Housing and Urban Development Coordinated Entry Grant

**C. - Consent Agenda**

**BC2022-211**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. 290 with Community Assessment and Treatment Services, Inc. for trauma-informed care services to restored citizens in the Adult Transition Model Program in connection with the Innovations in Re-entry Initiative for the period 10/1/2019 – 9/30/2021, to extend the time period to 9/30/2022; no additional funds required.

Funding Source: U.S. Department of Justice Second Chance Act Grant

**BC2022-212**

Fiscal Department, presenting proposed travel/membership requests for the week of 4/4/2022:

**Travel Request(s):**

Dept:	Department of Public Works							
Event:	Conference entitled "Government Finance Officers Association 116 <sup>th</sup> Annual Conference"							
Location:	Austin, TX.							
Host:	Government Finance Officers Association							
Staff	Travel Dates	Registration *	Meals **	Lodging **	Ground TRN/ Mileage **	Air ***	Total	Funding Source
Matthew Hruby	6/5-6/8/2022	****\$0.00	\$208.00	\$885.00	\$240.00	\$432.20	\$1,765.20	General Fund
David Young	6/5-6/8/2022	\$475.00	\$208.00	\$885.00	\$240.00	\$432.20	\$2,240.20	Road and Bridge Fund

\*Paid to the Host

\*\*Staff reimbursement

\*\*\* Airfare will be covered by a contract with the County's Travel Vendor

\*\*\*\*M Hruby's registration is free as he qualified as a "First Time Scholarship Registrant"

**Purpose:**

This conference provides the opportunity to learn from leading professionals and subject matter experts on how to leverage tools found in public finance to build a better community. GFOA's conference also provides case studies, strategies, and recommendations that you can use to influence positive change.

**BC2022-213**

Department of Purchasing, presenting proposed purchases for the week of 4/4/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22001494	(650) USB Type-C display port cables for various agencies	Department of Health and Human Services	Ocean Inc	\$5,350.00	50% Health and Human Services Levy and 50% Federal/State reimbursement
22001475	(2) Year subscription renewal of Veeam Backup & Replication License software for use by Juvenile Court	Department of Information Technology	Above & Beyond Electronics LLC	\$6,994.98	General Fund
22001317	(1) Unmanned aerial drone system for use by Ashtabula County Fire Department	Department of Public Safety and Justice Services	Tamarack Aerial Services LLC	\$35,697.00	FY2019 State Homeland Security Grant Fund
22001521	Replacement of (4) Level A HazMat response suits for use by Lake County Type 1 HazMat team	Department of Public Safety and Justice Services	Fisher Scientific Company LLC	\$8,043.56	FY2019 State Homeland Security Grant Fund
22001472	Various sizes of steel materials for use by Road & Bridge	Department of Public Works	Cumberland Industries Inc.	\$20,590.00	Road & Bridge Fund
22001529	(1) Excavator mount brush cutter for use by County Airport	Department of Public Works	Ag-Pro Ohio LLC	\$8,975.00	Airport General Operating Fund
22001546	Rental of lift equipment, on an as needed basis	Department of Public Works	Sunbelt Rentals, Inc.	Not-to-exceed \$49,950.00	General Fund

22001520	Annual order of (7,200) cotton bath towels for inmates	Sheriff's Department	Victory Supply LLC	\$8,694.00	General Fund
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**Items/Services Received and Invoiced but not Paid:**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source
22001331	Factory Authorized – Mower engine repair*	Department of Public Works	Marshall Power Equipment	\$10,235.57	General Fund
22001459	Factory Authorized – Replacement of fuel pump, hydraulic line and cylinder to vehicle CL81511*	Department of Public Works	Ohio CAT	\$8,625.94	General Fund

\*Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

Purchase Order Number	Description	Department	Vendor Name	Total	Funding Source

## **V- OTHER BUSINESS**

### **Time Sensitive/Mission Critical**

#### **BC2022-214**

Department of Public Safety and Justice Services, recommending an award and enter into Contract No. 2321 with United Way of Greater Cleveland in the amount not-to-exceed \$3,000.00 to provide transportation services to Cuyahoga County residents seeking COVID-19 vaccinations and boosters for the period 1/1/2022 – 6/30/2022.

Funding Source: General Fund - to be evaluated for potential reimbursement by American Rescue Plan Act Funds

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Equity and Inclusion, submitting a Data Agreement with Race Forward to conduct a Racial Equity Employee Survey, commencing upon signature of all parties.

Funding Source: N/A

## **VI – PUBLIC COMMENT**

## **VII – ADJOURNMENT**



Minutes

Cuyahoga County Board of Control  
Monday, March 28, 2022 at 11:00 A.M.  
County Headquarters  
2079 East Ninth Street  
Committee Room B

**I – CALL TO ORDER**

The meeting was called to order at 11:08 a.m.

Attending:

Michael Chambers, Fiscal Officer, Fiscal (Alternate for Armond Budish)  
Leigh Tucker, Assistant Fiscal Officer, Fiscal Office (Alternate for Michael Chambers)  
James Boyle, County Council (Alternate for Pernel Jones, Jr.)  
Councilman Dale Miller  
Councilwoman Nan Baker  
Nichole English, Administrator, Planning and Programming, Department of Public Works  
(Alternate for Michael Dever)  
Paul Porter, Director, Department of Purchasing

**II – REVIEW MINUTES – 3/21/2022**

Michael Chambers motioned to approve the minutes from the March 21, 2022 meeting; James Boyle seconded. The minutes were approved by unanimous vote, as written.

**III – PUBLIC COMMENT**

There was no public comment.

**IV- CONTRACTS AND AWARDS**

**A. – Tabled Items**

**B. – New Items for Review**

**BC2022-179**

Department of Public Works, submitting an amendment to Contract No. 198 with Union Industrial Contractors, Inc. for rehabilitation of Highland Road Bridge Nos. 00.13, 00.31, 00.54 and 00.64 over Euclid Creek in the City of Euclid for additional funds in the amount not-to-exceed \$494,915.14; recommending to accept construction as complete and in accordance with plans and specifications; requesting authority for the County Treasurer to release the escrow account, in accordance with Ohio Revised Code Section 153.63.

Funding Source: 46% Federal Funds, 7% Ohio Public Works Commission Issue 1, 2% AT&T and 45% \$7.50 Vehicle License Tax Fund

Nichole English, Department of Public Works, presented. James Boyle asked if the project was complete. Michael Chambers motioned to approve the item; Leigh Tucker seconded. Item BC2022-179 was approved by unanimous vote.

**BC2022-180**

Department of Public Works, recommending an award on RQ7656 and enter into Contract No. 2368 with Quality Control Inspection, Inc. (19-4) in the amount not-to-exceed \$450,000.00 for construction management, support, inspection and material testing services for the Facilities Division for the period 3/28/2022 – 3/27/2025.

Funding Source: General Fund

Nichole English, Department of Public Works, presented. There were no questions. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-180 was approved by unanimous vote.

**BC2022-181**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to The Safety Company LLC dba MTech Inc. in the amount not-to-exceed \$310,564.00 for a state contract purchase of (1) replacement Johnston Standard Sweeper.
- b) Recommending an award on Purchase Order No. 22001441 to The Safety Company LLC dba MTech Inc. in the amount not-to-exceed \$310,564.00 for a state contract purchase of (1) replacement Johnston Standard Sweeper.

Funding Source: Road and Bridge Fund

Tom Pavich, Department of Public Works, presented. James Boyle asked for clarification on the bidding process. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-181 was approved by unanimous vote.

**BC2022-182**

Department of Public Works,

- a) Submitting an RFP exemption, which will result in an award recommendation to Bridge Associates, LLC in the amount not-to-exceed \$62,784.00 for the purchase and delivery of (115,200) U.S. Flags for Veterans Service Commission.
- b) Recommending an award on Purchase Order No. 22001048 to Bridge Associates, LLC in the amount not-to-exceed \$62,784.00 for the purchase and delivery of (115,200) U.S. Flags for Veterans Service Commission.

Funding Source: General Fund

Tom Pavich, Department of Public Works, presented. Dale Miller asked if the department expects to see a permanent increase in costs for this item or has the cost recently increased due to supply chain issues and that costs will eventually go down. Nan Baker said that she appreciates that the flags are made in the United States. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-182 was approved by unanimous vote.

**BC2022-183**

Department of Information Technology, submitting an amendment to Contract No. 1018 with Great Northern Consulting, LLC for support and maintenance on (5) Sun Solaris Operation System T4 servers and remote support of UNIX platforms for the period 6/30/2015 – 6/29/2022, to extend the time period to 6/29/2024 and for additional funds in the amount not-to-exceed \$225,712.00.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if the County is paying a premium price by only extending for 2 years and what will happen with services at the end of the contract term; asked if the transition to new servers will be a large expense; and asked for clarification on the contract history.

Dale Miller asked if new servers would cost more and to what extent; asked if servers are purchased or leased; asked how long servers typically last and said that it seems that we utilized our servers through their life expectancy; and asked what a server looks like and what does it do.

James Boyle asked for clarification on services of this vendor; asked what is involved in a transition to new servers; asked for follow up on what are the plans for migration to the new system; said that it would seem that resources must be a prioritized for the transition; asked when the staff person responsible for the system retired; asked why there was no legacy planning in place for the person who retired; said he hopes the department can plan for such a scenario and are cognizant of needs prior to staff departures and the need to have internal planning in place.

Michael Chambers commented that this is a typical problem that may continue.

Dale Miller motioned to approve the item; James Boyle seconded. Item BC2022-183 was approved by unanimous vote.

**BC2022-184**

Department of Information Technology, submitting an amendment to Contract No. 1053 nka Contract No. 2369 with Harris, Mackessy & Brennan, Inc. dba HMB for maintenance and software support on the RightFax Enterprise Fax Manager server for the period 6/1/2017– 5/31/2022, to extend the time period to 5/31/2023, for an assignment and assumption of services to BPS Ventures II, LLC dba BPS Technologies, effective upon contract signature of all parties and for additional funds in the amount not-to-exceed \$26,152.57.

Funding Source: 77% General Fund and 23% Health and Human Services Levy Fund

Jeanelle Greene, Department of Information Technology, presented. James Boyle said he does understand the existing need for some agencies, such as the Courts, to still use fax services. Dale Miller concurred. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-184 was approved by unanimous vote.

**BC2022-185**

Department of Information Technology, submitting an amendment to Contract No. 1431 with Brown Enterprise Solutions, Inc. for the renewal of (20) Tableau Creator licenses and (8) Tableau Server Core licenses for the period 5/26/2021 – 5/25/2022, to extend the time period to 5/25/2023, to expand the scope of services to add (87) Tableau Viewer licenses, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$84,555.16.

Funding Source: 21% General Fund (Information Technology–Web Multimedia) and 79% Health and Human Services Applications

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked how secure we are to expand licensing for viewing outside of the current access; and asked if any confidential information is accessible. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-185 was approved by unanimous vote.

**BC2022-186**

Department of Information Technology,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,600.00 for a state contract purchase of (5) additional Eaton Uninterruptible Power Supply Towers.
- b) Recommending an award on Purchase Order No. 22001354 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$11,600.00 for a state contract purchase of (5) additional Eaton Uninterruptible Power Supply Towers.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked if these are replacement towers; asked if these supply sources are being put in place in new locations and are there any other areas that may be vulnerable; asked under what circumstances would the power supply becomes activated; asked if there are areas that have an enhanced power supply capability beyond these towers; and asked if these towers will always be needed. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-186 was approved by unanimous vote.

**BC2022-187**

Fiscal Department, submitting an amendment to Contract No. 2362 (formerly Contract No. 484) with Protiviti Government Services, Inc., through its' staffing Division Robert Half Government, for temporary staffing services for the period 3/01/2019 – 2/28/2022, to extend the time period through 2/28/2023 and for additional funds in the amount not-to-exceed \$400,000.00.

Funding Source: General Fund

Leigh Tucker, Fiscal Department, presented. Nan Baker asked if this is the last extension of this contract; asked if there are savings by using temporary staffing services; asked why the amendment is for \$400,000.00 if the department does not anticipate using all the funds. James Boyle asked if all prior funds were expended and was there more work to be completed at the onset of this contract; and asked for confirmation on the total amount of this contract. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-187 was approved by unanimous vote.

**BC2022-188**

Court of Common Pleas/Juvenile Court Division, submitting an amendment to a Master Contract with various providers for trauma-informed residential treatment services for the period 10/1/2018 – 9/30/2021, to extend the time period to 9/30/2022 and for additional funds in the total amount not-to-exceed \$82,484.00:

a) for additional funds:

- 1) Contract No. 2337 (formerly Contract No. 1274) with Bellefaire Jewish Children's Bureau in the amount not-to-exceed \$20,000.00.
- 2) Contract No. 2336 (formerly Contract No. 442) with Gracehaven, Inc. in the amount not-to-exceed \$22,484.00.
- 3) Contract No. 2333 (formerly Contract No. 814) with Keystone Richland Center, LLC dba Foundations for Living in the amount not-to-exceed \$20,000.00.
- 4) Contract No. 2334 (formerly Contract No. 815) with The Village Network in the amount not-to-exceed \$20,000.00.

b) to remove (1) provider, effective 9/30/2021:

- 1) OhioGuidestone

Funding Source: Victims of Crime Act Grant Funds

La'Terra Brown, Juvenile Court Division, presented. Nan Baker asked if any payments have been made; asked how the department ensured that services continued since 9/30/2021; and asked if there is still enough time left on this contract to complete the program. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-188 was approved by unanimous vote.

**BC2022-189**

Prosecutor's Office,

- a) Submitting an RFP exemption, which will result in an award recommendation to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,976.00 for a state contract purchase of (2) CISCO Network Modules.
- b) Recommending an award on Purchase Order No. 22001381 to MNJ Technologies Direct, Inc. in the amount not-to-exceed \$5,976.00 for a state contract purchase of (2) CISCO Network Modules.

Funding Source: General Fund

Jeanelle Greene, Department of Information Technology, on behalf of the Prosecutor's Office, presented. Nan Baker asked for clarification on the increase in switch ports. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-189 was approved by unanimous vote.

**BC2022-190**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Verizon Communications, Inc. in the amount not-to-exceed \$20,000.00 for cellular services for (105) devices for Law Enforcement staff for the period 4/1/2022 – 6/30/2022.
- b) Recommending an award on Purchase Order No. 22001454 to Verizon Communications, Inc. in the amount not-to-exceed \$20,000.00 for cellular services for (105) devices for Law Enforcement staff for the period 4/1/2022 – 6/30/2022.

Funding Source: Federal Equitable Sharing Account – Sheriff Federal Forfeiture

Phillip Lilly, Sheriff's Department and Jeanelle Greene, Department of Information Technology, presented. Nan Baker asked for confirmation that this purchase is to fill a 3-month gap until the new contract for cellular services is in place; and asked if costs could potentially be less than \$20,000.00 if the contract is in place prior to 7/1/2022. Michael Chambers motioned to approve the item; Nan Baker seconded. Item BC2022-190 was approved by unanimous vote.

**BC2022-191**

Sheriff's Department,

- a) Submitting an RFP exemption, which will result in an award recommendation to Excel K-9 Services, Inc. in the amount not-to-exceed \$10,800.00 for the purchase of (1) narcotics detection and patrol-trained police service dog and related training services for the period 2/28/2022 – 2/27/2023.
- b) Recommending an award and enter into Contract No. 2343 Excel K-9 Services, Inc. in the amount not-to-exceed \$10,800.00 for the purchase of (1) narcotics detection and patrol-trained police service dog and related training services for the period 2/28/2022 – 2/27/2023.

Funding Source: Federal Equitable Sharing Account – Department of Justice

Phillip Lilly, Sheriff's Department, presented. James Boyle and Nan Baker both commented on how low the costs are for the purchase of a police service dog and training services. Michael Chambers motioned to approve the item; James Boyle seconded. Item BC2022-191 was approved by unanimous vote.

**BC2022-192**

Department of Health and Human Services/Community Initiatives Division/Office of Re-entry, submitting an amendment to Contract No. 395 with Case Western Reserve University, School of Law for development and operation of a law school clinic to serve formerly incarcerated individuals in connection with the Department of Justice Innovations in Re-entry Initiative for the period 9/15/2019 – 9/14/2021, to extend the time period to 9/30/2022, to amend contract language regarding Commercial General Liability Insurance Coverage limits, effective upon contract signature of all parties, and for additional funds in the amount not-to-exceed \$127,040.00.

Funding Source: Health and Human Services Levy Funds

Fred Bolotin, Office of Re-entry, presented. Nan Baker asked why the department started processing this amendment so late; and asked if 6 months is enough time to complete services and if the provider was waiting on payment. Michael Chambers motioned to approve the item; Dale Miller seconded. Item BC2022-192 was approved by unanimous vote.

**C. - Consent Agenda**

Nan Baker referred to Item No. BC2022-194 and asked the department if this amendment was late for the same reasons provided on Item No. BC2022-192. There were no additional questions or comments on the Consent Agenda items. Michael Chambers motioned to approve Consent Agenda Item Nos. BC2022-193 through -196; Dale Miller seconded. The Consent Agenda Items were approved by unanimous vote.

**BC2022-193**

Department of Information Technology, on behalf of the Department of Public Works, Office of the Medical Examiner and Department of Health and Human Services/Divisions of Children and Family Services and Senior and Adult Services, recommending to declare excess County computers and IT equipment as surplus County-owned property, no longer needed for public use; requesting authority to sell surplus property to Info@Ret3.org. for a fee in the amount of \$1.00 in accordance with EO2012-0001.

Funding Source: Revenue Generating

**BC2022-194**

Department of Health and Human Services/Office of Re-entry, submitting an amendment to Contract No. 481 with Towards Employment, Inc. for job readiness and skill training, apprenticeship, job placement and legal services to restored citizens in connection with the Innovations in Reentry Initiative Grant Program for the period 7/1/2019 – 9/30/2021, to extend the time period to 9/30/2022; no additional funds required.

Funding Source: U.S. Department of Justice-Bureau of Justice Assistance Grant Award

**BC2022-195**

Fiscal Department, presenting proposed travel/membership requests for the week of 3/28/2022:

**Travel Request(s):**

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Susan Weaver (Community Partner)</i>	<i>A conference entitled "International Family Justice Center Conference"</i>	<i>Alliance for Hope International</i>	<i>5/24/-5/27/2022</i>	<i>San Diego, CA.</i>	<i>**Registration - \$0.00 *Lodging - \$827.40 *Meals - \$240.00 *Ground and Baggage - \$140.00 ***Airfare - \$516.00  Total - \$1,723.40</i>	<i>FY20 Office on Violence Against Women/ Improving Criminal Justice Responses/ Domestic Violence High Risk Response Team Grant</i>

*\*Staff reimbursement*

*\*\*Registration fee for this request is included in the affiliation agreement which covers one attendee.*

*\*\*\*Airfare will be covered by the contract with the County's travel vendor*

**Purpose:**

*This conference provides the required training for our Cuyahoga County community partner, a Frontline Services individual, to obtain the most updated best practices to provide therapeutic services at Camp Hope and is instrumental in delivering the program. Cuyahoga County is an affiliated site of the Alliance for Hope International Camp HOPE program.*



<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services</i>	<i>Jakolya Gordon</i>	<i>A conference entitled "International Family Justice Center Conference"</i>	<i>Alliance for Hope International</i>	<i>5/24/-5/27/2022</i>	<i>San Diego, CA.</i>	<i>**Registration - \$570.00</i> <i>*Lodging - \$827.40</i> <i>*Meals - \$240.00</i> <i>*Ground and Baggage - \$140.00</i> <i>***Airfare - \$516.00</i>  <i>Total - \$2,293.40</i>	<i>FY20 Office on Violence Against Women/ Improving Criminal Justice Responses/ Domestic Violence High Risk Response Team Grant</i>

*\*Staff reimbursement*

*\*\*Paid to Host*

*\*\*\*Airfare will be covered by the contract with the County's travel vendor*

*Purpose:*

*This conference provides the required training for our Cuyahoga County associate to obtain the most updated best practices to provide therapeutic services at Camp Hope and is instrumental in delivering the program. Cuyahoga County is an affiliated site of the Alliance for Hope International Camp HOPE program.*

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services/ Office of Emergency Management on behalf of the Local Emergency Planning Committee (LEPC)</i>	<i>Alan Finkelstein</i>	<i>A conference entitled "National Association of SARA Title III Program Officials 2022 Conference"</i>	<i>National Association of SARA Title III Program Officials</i>	<i>4/18/-4/21/2022</i>	<i>Covington, KY.</i>	<i>**Registration - \$385.00</i> <i>*Lodging - \$401.13</i> <i>*Meals - \$163.00</i> <i>*Ground - \$30.00</i> <i>*Mileage - \$281.97</i>  <i>Total - \$1,261.10</i>	<i>FY19 Local Emergency Management Agency Fund – Hazardous Material Emergency Planning Grant</i>

*\*Staff reimbursement*

*\*\*Paid to Host*

*\*\*\*Airfare will be covered by the contract with the County's travel vendor*

*Purpose:*

*This conference will address the importance of Tier II reporting for facilities, address hazardous preparedness, present past incidents for participants to learn from real incidents, outline risk capabilities, and strategic planning for LEPC's.*

<i>Department</i>	<i>Staff</i>	<i>Event</i>	<i>Host</i>	<i>Dates of Travel</i>	<i>Location</i>	<i>Expenses</i>	<i>Funding Source</i>
<i>Department of Public Safety and Justice Services/ Office of Emergency Management on behalf of the Local Emergency Planning Committee (LEPC)</i>	<i>Sara Lippi</i>	<i>A conference entitled "National Association of SARA Title III Program Officials 2022 Conference"</i>	<i>National Association of SARA Title III Program Officials</i>	<i>4/18/-4/21/2022</i>	<i>Covington, KY.</i>	<i>**Registration - \$385.00</i> <i>*Lodging - \$401.13</i> <i>*Meals - \$163.00</i> <i>*Ground - \$30.00</i>  <i>Total - \$979.13</i>	<i>FY19 Local Emergency Management Agency Fund – Hazardous Material Emergency Planning Grant</i>

*\*Staff reimbursement*

*\*\*Paid to Host*

*\*\*\*Airfare will be covered by the contract with the County's travel vendor*

*NOTE – Traveler requesting a County Vehicle for travel*

*Purpose:*

*This conference will address the importance of Tier II reporting for facilities, address hazardous preparedness, present past incidents for participants to learn from real incidents, outline risk capabilities, and strategic planning for LEPC's.*

**Membership Request(s):**

<i>Department</i>	<i>Organization</i>	<i>Membership Dues</i>	<i>Dates of Membership</i>	<i>Funding Source</i>
<i>County Executive's Office</i>	<i>County Commissioners Association of Ohio (CCAO)</i>	<i>\$15,710.00</i>	<i>1/1/2022 – 12/31/2022</i>	<i>General Fund</i>

*Purpose of Membership:*

*The County Commissioners Association of Ohio (CCAO) works to bring the most innovative ideas and efficiencies to local government by providing county commissioners and their staff with the necessary tools to achieve greater economic recovery for each of Ohio's 88 counties. In addition, it serves as a central organization for information and research, for collection, analysis and dissemination of data relating to county governments and to promote sound policies and programs across the state.*

<i>Department</i>	<i>Organization</i>	<i>Membership Dues</i>	<i>Dates of Membership</i>	<i>Funding Source</i>
<i>County Executive's Office</i>	<i>National Association of Counties (NACo)</i>	<i>\$25,841.00</i>	<i>1/1/2022 – 12/31/2022</i>	<i>General Fund</i>

*Purpose of Membership:*

*The National Association of Counties (NACo) strengthens America's counties, serving 40,000 county elected officials and 3.6 million county employees. Founded in 1935, NACo unites county officials to advocate county priorities in federal policy making, promote exemplary county policies and practices, Nurture leadership skills and expand knowledge networks, optimize county and taxpayer resources and cost savings, and enrich the public's understanding of county government.*

**BC2022-196**

Department of Purchasing, presenting proposed purchases for the week of 3/28/2022:

**Direct Open Market Purchases**  
**(Purchases between \$5,000 - \$49,999.99 unless requiring assistance from**  
**the Department of Purchasing – See Below):**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001251	Various materials for use by Road and Bridge Division, on an as needed basis	Department of Public Works	Sutton Industrial Hardware	\$14,334.11	Road & Bridge Fund
22001329	(4) Replacement sets of scuba diving and marine water rescue equipment and related accessories for use by the City of Cleveland Police Dive Team	Department of Public Safety and Justice Services	Professional Diving Resources	\$43,064.84	FY2020 State Homeland Security Program – Law Enforcement Grant Fund
22001362	(1) Replacement bomb suit for the Southeast Area Law Enforcement (SEALE) Bomb Team	Department of Public Safety and Justice Services	Stucan Solutions Corporation	\$39,553.00	FY2019 State Homeland Security Grant Program Fund
22001397	Annual order of (30) televisions for various jail pods	Sheriff's Department	Graham Enterprises, Inc.	\$5,595.24	General Fund

**Items/Services Received and Invoiced but not Paid:**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>
22001161	Emergency veterinary services for the Animal Shelter*	Department of Public Works	Karen Ganofsky, DVM	\$20,643.75	50% Dick Goddard Best Friends Fund and 50% Dog and Kennel Fund
22001405	Factory Authorized – Engine repair to vehicle 3-261**	Department of Public Works	Bob Gillingham Ford, Inc.	\$6,505.00	General Fund
22001390	Post Adoption Special Services Subsidy: Residential services***	Division of Children and Family Services	The Village Network	\$7,752.64	70% Health and Human Services Levy and 30% Title IV-E Fund

*\*Approval No. BC2021-679 dated 11/22/2021, which amended Board of Control Approval No. BC2020-646, dated 12/7/2020, which amended various Board of Control approvals, which authorized an alternative procurement process resulting in purchase orders to various providers for medical, surgical and animal care services for the period 2/1/2017 – 12/31/2021, to extend the time period to 12/31/2022 and by changing the amount not-to-exceed from \$600,000.00 to \$750,000.00.*

*\*\*Approval No. BC2021-508 dated 9/13/2021, which amended BC2020-684, dated 12/21/2020, which amended various Board Approvals on various dates, which authorized an alternative procurement process resulting in awards to various Factory Authorized Dealers in the total amount not-to exceed \$1,800,000.00 for vehicle and equipment repairs, parts, and services for the period 3/24/2016-12/31/2021 to extend the time period to 3/31/2022 and for additional funds in the amount not-to-exceed \$300,000.00.*

*\*\*\*Approval No. BC2021-131 dated 3/22/2021 which authorized an alternative procurement process, which will result in payments to various providers for Post Adoption Special Services Subsidy (PASSS) consisting of counseling, respite and residential treatment services for the period 4/15/2021 - 4/14/2024.*

**Open Market Purchases**  
**(Over \$50,000 or requiring assistance from the Department of Purchasing)**

<i>Purchase Order Number</i>	<i>Description</i>	<i>Department</i>	<i>Vendor Name</i>	<i>Total</i>	<i>Funding Source</i>

## **V- OTHER BUSINESS**

### **Item of Note (non-voted)**

#### **Item No. 1**

Department of Public Safety and Justice Services, submitting various grant awards from Ohio Department of Youth Services in the total amount not-to-exceed \$200,000.00 in connection with the Title V Community Prevention Grant:

- a) in the amount not-to-exceed \$10,000.00 for programmatic and fiscal oversight services for the period 10/1/2021 – 9/30/2022.
- b) In the amount not-to-exceed \$190,000.00 for youth diversion programming services for the period 10/1/2021 – 9/30/2023.

Funding Source: U.S. Dept. of Justice, Office of Justice Delinquency and Prevention from block funding allocated to the Ohio Department of Youth Services

#### **Item No. 2**

Department of Health and Human Services/Community Initiatives Division/Office of Early Childhood, submitting an amendment to a grant award from Cleveland Foundation for the Supporting Partnerships to Assure Ready Kids (SPARK) Early Literacy Program for the period 2/1/2021 – 1/31/2022, to extend the time period to 12/31/2022; no additional funds required.

Funding Source: Cleveland Foundation



**Item No. 3**

**Contracts \$0.00 - \$4,999.99 – Processed and executed (no vote required)**

<i>RQ No.</i>	<i>Contract Number</i>	<i>Vendor</i>	<i>Service Description</i>	<i>Amount</i>	<i>Department</i>	<i>Date(s) of Service</i>	<i>Funding Source</i>	<i>Date of Execution</i>
<i>RQ 12466</i>	<i>Amend Contract No. 2176</i>	<i>Terry L. Poltorek Kenneth F. Lutke Partners Investment Properties, LLC fka Investment Properties, Ltd.</i>	<i>Lease of office space and parking spaces located at 1835/1849 Prospect Avenue, Cleveland, for use by Veterans Service Commission, <b>for the assignment and assumption of lease to Innovation Landing LLC, effective 1/1/2022; no additional funds required.</b></i>	<i>\$0.00</i>	<i>Department of Public Works</i>	<i>10/1/2009 – 9/30/2024</i>	<i>(Original) General Fund</i>	<i>3/16/2022</i>

**VI – PUBLIC COMMENT**

There was no public comment.

**VII – ADJOURNMENT**

Michael Chambers motioned to adjourn; Leigh Tucker seconded. The motion to adjourn was unanimously approved at 11:57 a.m.

## Item Details as Submitted by Requesting Departments

### IV. Contracts and Awards

#### A. – Tabled Items

#### B. – New Items for Review

##### **BC2022-197**

Public Works Requests Approval of the Agreement with the City of Cleveland to Perform Bridge Inspection Services for the Municipality in the Year 2022

The Public Works Department requesting approval of the agreement with the City of Cleveland to perform bridge inspection services for the City for the proposed cost of \$125,430.26. The bridge inspections will be performed in 2022.

The primary goal of this request is to approve of these services and to receive reimbursement payment.

The location of the bridge inspections are within the municipal bounds of the City of Cleveland.

3b. The inspections are located in Council Districts 2, 3, 7, 8, 9, and 10.

The inspection services are scheduled for a new year. The County has provided these bridge inspections services for the City of Cleveland in past years.

#### Funding

The City of Cleveland will reimburse the County for providing bridge inspection services to the municipality. The proposed cost of bridge inspection services is \$125,430.26.

#### Notes:

- *Ordinance No. O2013-0007*
- *2021 Inspection Services – BC2021-744*

##### **BC2022-198**

Title: Public Works/2021-2022/Johnson Controls Contract/Men' Shelter Fire Alarm Replacement System

#### Scope of Work Summary

Public Works is requesting approval of a State Contract order with Johnson Controls for the anticipated cost of \$38,114.56. The anticipated start date is ~~12/1/21~~ **4/4/2022-9/30/2022**.

The primary goal of the project is to purchase provide Fire Alarm Replacement System at the Men's Shelter.

#### Procurement

The procurement method for this project was Exemption. The total value of the Exemption is \$38,114.56. This is a State Contract with Johnson Controls (MMA7635)

#### Contractor and Project Information

Johnson Controls  
9797 Midwest Avenue  
Cleveland, OH 44125  
George Oliver/CEO

#### Project Status and Planning

The project occurs once.

#### Funding

The project is funded 100% by the General Fund Reserves, Capital Fund - PW600100; Activity Code CFMSH0000201.

The schedule of payments is by invoice.

#### **BC2022-199**

Regional Collaboration Amendment to Squire Patton Boggs (US) LLP contract for grant writing assistance CM 1221.

Regional Collaboration is requesting approval of an amendment to Contract No. 1221 with Squire Patton Boggs (US) LLP for the anticipated cost of not to exceed \$100,000. The amendment expands services to include temporary grant writing support to access funds made available by the Infrastructure Investment and Jobs Act as well as other federal funding grant opportunities.

The primary goals of the project are to provide essential grant writing expertise and support timely grant applications for new infrastructure funding and other new funding available with short deadlines. The anticipated start-completion dates of the amendment work are 4/4/2022 and 12/31/2022.

#### Procurement

~~An exemption is requested for this amendment.~~ The original procurement method for the contract being amended was a Request for Qualifications issued by the Regional Collaboration Department.

The original contract was approved via BC2020-219 on 4/20/2020.

#### Contractor and Project Information

Squire Patton Boggs (US) LLP  
2550 M Street  
Washington DC 20037  
The Partner of the contractor is Jeffrey L Turner.

#### Project Status and Planning

Due to the recent passage of the federal infrastructure bill, the need for these grant writing services is new.

#### Funding

Funding will be 100% from ~~ARRA Government Services accounting unit FS100500 account number 55130~~

#### **General Fund**

The schedule of payments is monthly upon invoicing.

**BC2022-200**

Title: Agency of Inspector General; CM # 2267 (SS Event # 2402) 2022 Wingswept; Contract Case Management software

Scope of Work Summary

Agency of Inspector General requesting approval of a contract with Wingswept for the anticipated cost not-to-exceed \$48,121.94.

Wingswept’s case management software provides the ability to efficiently process and track complaints brought to the attention of the AIG. Results of all audits, investigations, inspections, review and activities will be tracked in the proposed system. The system tracks secondary employment, financial disclosures, and vendor and lobbyist information. The anticipated start-completion dates are 04/23/2022- 4/22/2024.

The primary goals of the project are to allow AIG employees to quickly review large volumes of documents in connection with investigations and public records requests. It will also provide for storage and access of responsive documents.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval: 3/10/22
- b) Are the purchases compatible with the new ERP system? Yes
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget No

Procurement

The procurement method for this project was an ~~RFP Exemption~~ Informal Competitive Bidding. The total value of the exemption is \$48,121.94.

The Informal Competitive Bidding was closed on 01/28/2022.

~~An RFP Exemption is being requested, and~~ Informal Competitive Bidding was utilized.

**There was a total of 3 bids received. The recommended vendor was the low bidder.**

Contractor and Project Information

Wingswept LLC  
800 Benson Road  
Garner, NC 27529  
Council District N/A  
The CEO for the contractor/vendor is Jay Strickland.

Project Status and Planning

The project is not new to the County.

Funding

The project is funded ~~100% by the General Fund~~ **52% General Fund and 48% Vendor Fees Fund**

The schedule of payments is annually.

**BC2022-201**

Title: Cuyahoga County Treasurer; RQ#7895, 2021, Weekley’s Mailing Inc; Purchase Order; 2021 LH 2022 FH EasyPay/ACH Letters Postage

Scope of Work Summary

The Treasury is requesting approval of a purchase order with Weekley’s Mailing Inc for the anticipated cost of ~~\$45,000.00~~ **\$9,895.69** for the purchase of postage.

If the Project is not new to the County List the Prior Board Approval Number or Resolution Number.  
BC2020-650

The anticipated start-completion dates are as soon as 1/21/2022, no later than 7/30/2022.

The primary goal of the project is to provide postage to mail out the 2021 Last Half and 2022 First Half EasyPay coupons/ACH letters to participating taxpayers.

Procurement

The procurement method for this project was exempt – postage is on the list of administrative exemptions. The total value of the postage is ~~\$45,000.00~~ **\$9,895.69**.

If an RFP Exemption is being requested please list the reason a competitive process was not utilized.  
Postage is on the list of Administrative Exemptions.

Contractor and Project Information

Weekley’s Mailing Service, Inc  
1420 W Bagley Road  
Berea OH 44017

The President for the contractor/vendor is Christian Weekley

Project Status and Planning

The project reoccurs once annually, involving two mailings.

Funding

The project is funded 100% by the General Fund.

The schedule of payments is two disbursements, once in January 2022 and once in July 2022.

**BC2022-202**

Title: Cuyahoga County Treasury; RQ#7817, 2022, Echographics, PO22001506 ~~IBID~~, COMMUNITY OUTREACH

TREASURY is requesting approval of a PO22001506 with ECHOGRAPHICS for the anticipated cost of \$27,500.00

PROVIDE PROMOTIONAL ITEMS FOR GIVEAWAY AT COMMUNITY OUTREACH EVENTS

The anticipated start-completion dates are. AS SOON AS THE ITEMS ARE PAID/DELIVERED, NO SET END DATE, EVENTS ARE ONGOING

The primary goals of the project are.

- 1 – TO ENGAGE TAXPAYERS
- 2 – TO ENCOURAGE TAXPAYERS TO UTILIZE PRE-PAYMENT OPTIONS FOR PROPERTY TAX
- 3 – TO SET UP DELINQUENT TAX PAYMENT PLANS TO SAVE TAXPAYERS FROM FORECLOSURE

Procurement

The procurement method for this project was ~~IBID~~ **RFP Exemption**. The total value of the ~~IBID~~ is \$27,500.00

The **initial** IBID was closed on 10/07/2021.

There were 7 pulled from OPD, 7 submitted for review, 1 approved.

**The lowest bidder, Koppel, located in Bedford, OH did not follow the bid instructions.**

**The second lowest bidder, Blink Marketing, located in Cleveland informed the department they could no longer honor the bid that they originally submitted (\$21,150) and asked to resubmit a bid at the end of December 2021. That was outside of the bid window and we did not allow them to resubmit a new bid amount at that time.**

**The next lowest bid, Authentic Promotions, is based in California. Department’s staff person working on this bid misunderstood and thought that local businesses were to be given preference on all bids. However, this only applies to formal bids.**

**Echographics was the next lowest bid and they are a local company. They are located in Berea.**

Contractor and Project Information

Echographics/Carl Mieyal

PO Box 742

Berea, OH 44017

Council District Berea

The Owner for the contractor/vendor is Carl Mieyal

Project Status and Planning

The project is an occasional product.

Funding

The project is funded 100% from TAX PREPAY SPEC. INT. ADMIN, FS290100/55130

The schedule of payments is ONE TIME

**BC2022-203**

Title: Dept. of Information Technology; RQ46828; 2022-2023; TEC Communications Inc. Contract; Cybersecurity Services

Scope of Work Summary

The Department of Information Technology is requesting approval of a contract 2<sup>nd</sup> amendment with TEC Communications add funding in the amount of \$136,250.00 for the term end of the contract 1/31/2023.

The vendor would provide the following services for the Cuyahoga County IT infrastructure department and potentially partnered agencies or entities:

- Professional Security Services
  - Policy, Governance, and Advisory
  - Security Projects and Testing
  - Training and Workshops
- Emergency Security Services
  - Incident Response
  - Computer Forensics

The primary goals of the project are to provide the cybersecurity services and incident responses needed to protect the County.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – NA IT Standard “Mandiant”
- b) Are the purchases compatible with the new ERP system? N/A
- c) Is the item ERP approved N/A
- d) Are the services covered by the original ERP budget N/A

Procurement

The initial procurement method was an RFQ. 46828. Dept. of Procurement advised process as an RFP Exemption approved 11/15/2021 BC2021-654. This is a contract 2<sup>nd</sup> amendment to add funds in the amount of \$136,250.00.

Contractor and Project Information

TEC Communications, 20234 Detroit Rd, Rocky River, Ohio 44116  
The president for the contractor/vendor is Melanie Schilling.

Project Status and Planning

This is a continuation of an existing service.

Funding

The project is funded 100% by the General Fund-Security & Disaster Recovery  
The schedule of payments is by invoice.

The project is a 2<sup>nd</sup> amendment to contract. The history of the amendments is:

	Original Amount	Amendment Amount	Original Time Period/Amended End Date	Approval Date	Approval #
Original Amount	\$250,000.00		1/1/2021-12/31/2021	11/15/2021	BC2021-654
Prior Amendment Amounts (list separately)		\$0.00	1/31/2023	1/10/2022	ION #1
Pending Amendment		\$136,250.00	1/31/2023		
Total Contact Amount		\$386,250.00			

**BC2022-204**

Department of Information Technology; PO22000279 2022 Polarity.io, Inc.; Purchase Order Polarity Server Subscription

Scope of Work Summary

Department of Information Technology requesting approval of an already purchased renewal subscription for Polarity.io, Inc. in the amount of \$26,880.00.

BC2020-659

Polarity software enables collaboration across any workflow to instantly integrate the collective memory data for recall with the entire mission team and cyber toolsets. This software provides the means to capture, recall, and overlay real time cyber operational information in any application. This provides cyber operators to spend less time switching between applications and searching raw data for relevant context. Polarity automatically overlays contextual information that would have required manually searching or looking up to locate and access, thereby decreasing the time required to successfully complete routine cyber security operations functions. The start-completion dates are 12/09/2021 – 12/08/2022.

The primary goals of the project are to enable collaboration across any workflow and provide for cyber operators to spend less time switching between applications and searching raw data for relevant context.

CTO approved 12/03/2021

Procurement

The procurement method for this project was RFP Exemption. The total value of the RFP Exemption is \$26,880.00.



Polarity.io, Inc. held the previous subscription for Polarity software, approved under BC2020-659. The one-year subscription period began on December 9, 2021 and continues through December 8, 2022. To avoid disruption of service, the subscription continued under Polarity.io, Inc. The Department of Information Technology had to wait on required forms and the invoice from the vendor, while the vendor account representative left the company in the process. The invoice was received on February 23. Buying directly from the manufacturer of Polarity Software will be more cost efficient for the County. Polarity software was bid informally for two attempts under event #2171, with a Polarity-authorized software reseller providing a quote in the amount of \$40,554.30. This is an upcharge of more than 51% from the authorized software reseller.

#### Contractor and Project Information

Polarity.io, Inc.

6 South Ridge Road

Farmington, CT 06032

The account representative for Polarity.io, Inc. is Joseph Rivela.

#### Project Status and Planning

The project reoccurs annually.

The project's term has already begun. The Department of Information Technology had to wait on required forms and the invoice from the vendor, while the vendor account representative left the company in the process. The invoice was received on February 23. Buying directly from the manufacturer of Polarity Software will be more cost efficient for the County. Polarity software was bid informally for two attempts under event #2171, with a Polarity-authorized software reseller providing a quote in the amount of \$40,554.30. This is an upcharge of more than 51% from the authorized software reseller.

#### Timeline for late submittal-

11/24/2021 - 11/30/2021 Event #2171 open for informal bidding period. Lowest bidder provided a quote over 51% higher than manufacturer, Polarity.io. In best interest of the County, it was decided to continue the subscription directly with Polarity.io who held the previous subscription, under an exemption process. Subscription period 12/09/2021 - 12/08/2022.

12/02/2021 reached out to vendor for required paperwork

12/07/2021 received independent contractor form.

12/15/2021 touched base with vendor on purchase status.

12/27/2021 touched base with vendor on purchase status. Will be invoiced for subscription. Invoice is required form for already purchased items using exemption process.

01/14/2022 reached out to vendor for copy of the invoice and also requested updated required forms for 2022. Vendor replied the invoice was sent to accounts payable and the form will be filled out and returned. IT AP had requested a copy of the invoice, but did not receive a usable copy - does not show amount due.

01/24/2022 spoke with IT AP and invoice was not received.

01/28/2022 reached out to vendor and explained account payable did not receive a usable copy of the invoice and could they please resend. Received email message stating our account representative was no longer with the company and to please forward request to new representative.

01/29/2022 sent request to new account representative. Did not receive reply.

02/16/2022 checked with AP for invoice and checked link provided by vendor. Invoice copy was incorrect.

02/23/2022 emailed vendor for correct copy. Did not receive a reply. Checked link provided by vendor. Invoice copy was incorrect.

03/15/2022 submitted item in Infor. Item returned by DOP as invoice showed a \$0.00 balance due. Reached out to vendor for copy showing the full amount due.

03/17/2022 emailed account rep requesting copy of invoice. Vendor replied and sent request to be fulfilled by another vendor representative.

03/23/2022 new representative replied with the corrected invoice. PO was resubmitted and approved by DOP for BOC scheduling.

#### Funding

The project is funded 100% by the General Fund.

The schedule of payments is once time by invoice.

#### **BC2022-205**

Title: Cleveland Muni Court DIET Program

Lead Department/Court Name: Cuyahoga County Common Pleas Court/Corrections Planning Board

Year: The contract starts on July 1, 2021 and ends on June 30, 2023.

Agency/Vendor Name:

Agreement/Contract type: Contract between two governmental agencies

#### Scope of Work Summary

The Corrections Planning Board and the Common Pleas Court plan to enter into a contract with the City of Cleveland Municipal Court addressing the implementation of the Cleveland Muni Court DIET (Domestic Intervention, Education and Training) Program. The Cleveland Muni Court DIET Program addresses the needs of offenders convicted of Domestic Violence by the Cleveland Municipal Court or the Cuyahoga County Common Pleas Court. The contract amount is \$496,120.00.

The City of Cleveland Municipal Court started its Cleveland Muni Court DIET Program in 2006 with grant funding from the State of Ohio's Department of Rehabilitation and Correction to address local community sanction activities. The program was developed and is operated by the City of Cleveland's Probation Department with the objective of diverting offenders charged with domestic violence related offenses to participate in a psychosocial education program in lieu of incarceration. Under the Cleveland Muni Court DIET Program offenders must attend eight (8) consecutive two-hour sessions. The program utilizes the University of Cincinnati Center for Criminal Justice Research Cognitive Behavioral Intervention for Intimate Partner Violence (CBI-IPV) curriculum to address the needs of offenders convicted of Domestic Violence by the Cleveland Municipal Court or the Cuyahoga County Common Pleas Court.

The anticipated start-completion dates:

The contract starts on July 1, 2021 and ends on June 30, 2023.

The primary goals of the project are (list 2 to 3 goals).

The Cleveland Muni Court DIET Program addresses the needs of offenders convicted of Domestic Violence by the Cleveland Municipal Court or the Cuyahoga County Common Pleas Court through us of the University of Cincinnati Center for Criminal Justice's Cognitive Behavioral Intervention for Intimate Partner Violence (CBI-IPV) curriculum.

#### Procurement

No procurement options were used for this agreement. The Corrections Planning board relies on the expertise of the City of Cleveland Municipal Court to provide a program that addresses the needs of offenders convicted of Domestic Violence by the Cleveland Municipal Court or the Cuyahoga County Common Pleas Court. The program uniquely utilizes the University of Cincinnati Center for Criminal Justice's Cognitive Behavioral Intervention for Intimate Partner Violence (CBI-IPV) curriculum.

#### Contractor and Project Information

Vendor/Contractor Name: City of Cleveland Municipal Court  
Street Number and Name: 1200 Ontario Street (Justice Center)  
City, State, and Zip Code: Cleveland, OH 44113  
Council District: This program serves the entire county.  
Justin Bibb, Mayor, City of Cleveland

#### Project Status and Planning

The reason this item is being submitted well after the contract start date of July 1, 2021 includes the following historical and current issues influencing the submission date for Board of Control approval.

1. The State of Ohio's current two (2) year did not become effective until July 1, 2021.
2. The Corrections Planning Board received a notice of award for Community Corrections Act (CCA 407) funding from the Bureau of Community Sanctions until the second week in July.
3. Once received, we had to go through the Board of Control to accept the grant award.
4. Once passed by the Board of Control, we had to submit an appropriation request for these funds. The appropriation request then had to be approved by the County Council for funds to be available.
5. Concurrent with items # 3 & #4 above, the Corrections Planning Board submitted necessary documents to the ADAMHS Board for approval by their Program and Finance Committees, and then the full Board for approval. This agreement was accepted by the ADAMHS Board at their June ADAMHS Board meeting.
6. The Corrections Planning Board moved to accept this award at the bi-annual October 13th Corrections Planning Board meeting.

7. The Cleveland Municipal Court provided documentation including a letter attesting to their self-insured status and certificate of Workers Compensation in January 2022. These documents were required for this agreement to move forward in the Lawson system.

In the next State grant cycle (SFYs 2024/2025) the Corrections Planning Board should be able to move any CCA grant agreements forward by the 4th week in October, reducing submission time to the Board of Control by approximately three (3) weeks. Absent these three (3) weeks, nothing can be done to move Community Corrections Act funding contracts/agreements forward, unless the Corrections Planning Board received around \$13 million dollars of General Fund Revenue that would support the submission of these grants prior to the actual State fiscal Year start date of July 1. If this step was taken, the Corrections planning Board could then expense adjust and switch General Fund Revenue for Community Corrections Act funding.

#### Funding

The project is 100% funded through CCA grant resources.

#### **BC2022-206**

Title: CWRU - VTC Year 4

Lead Department/Court Name: Corrections Planning Board/Common Pleas Court

RQ#: Not applicable.

Year: SFY 2021-2022

Agency/Vendor Name: Case Western Reserve University

Agreement/Contract type: New contract between government and university.

#### Scope of Work Summary

The Common Pleas Court ("Court")/Corrections Planning Board is requesting authority to apply \$80,000.00 in grant funds to support CWRU research staff to conduct evaluative and consultative services for 4<sup>th</sup> year of the Cuyahoga County Veteran's Treatment Court (VTC) program. A federal SAMHSA grant totaling \$332,000 funds the program for the period 9/30/2021 – 9/29/2022.

CWRU research staff will conduct evaluative and consultative services for the Cuyahoga County Veteran's Treatment Court (VTC) program. CWRU will use client tracking and reporting systems (GPRA, NOMS, SPARS) and client interviewing procedures (e.g., locator data) to inform client service progress and outcomes. The CWRU evaluator/tracker will work closely with the VTC's treatment team to track and collect all intake, six-month and discharge data, and input data into the SPARS system. Whenever possible, the face-to-face data intake and follow-up interviews will be conducted in concert with the client's regularly scheduled treatment or service (e.g., employment, housing, etc.) sessions to maximize intake, six-month, and discharge follow-up contacts. All evaluation protocols, including informed consent procedures describing risks/benefits of the evaluation, will be approved by the CWRU Human Subjects Institutional Review Board. Data will be stored on secure password protected computers located in a secure office at the CWRU Begun Research Center. Data will be managed using Excel and SPSS software.

The primary goals of the project are (list 2 to 3 goals).

CWRU will collect, clean, manage, merge, analyze and report on the data, and report writing addressing the Cuyahoga County Veteran's Treatment Court (VTC) program.

## Procurement

CWRU was identified as an evaluation partner in the Court's grant application to SAMHSA; hence, procurement methods do not apply.

CWRU was identified as an evaluation partner in the Court's grant application to SAMHSA; hence, procurement methods do not apply.

## Contractor and Project Information

Vendor/Contractor Name: Case Western Reserve University

Street Number and Name: 10900 Euclid Ave.

City, State, and Zip Code: Cleveland, OH 44106-7001

Council District: This program serves the entire county.

The contact for CWRU is Eric W. Kaler, President

This program serves the entire county.

## Project Status and Planning

New annual contract benefitting the Cuyahoga County Veteran's Treatment Court (VTC) program.

The reason this item is being submitted well after the contract start date of October 1, 2021 includes the following historical and current issues influencing the submission date for Board of Control approval.

1. The Federal Fiscal Year did not start until October 1, 2021.
2. Once the Corrections Planning Board (CPB) received the Notice of Funding from the Substance Use and Mental Health Services Administration (US HHS), we had to go through the Board of Control to accept the grant award.
3. Once passed by the Board of Control, we had to submit an appropriation request for these funds. The appropriation request then had to be approved by the County Council for funds to become available.
4. Lastly, Case Western Reserve University (CWRU) did not complete their internal approval process and get a signed contract back to the CPB until 12/01/2021. The CPB lastly received the required CWRU scope of services document on 12/09/2021. The contract and related documents were then input into the Lawson system.

With both Federal and State grant awards, very little can be done to move Community Corrections Act funding contracts/agreements forward, to the Board of Control, especially when it often takes the approval of two other entities, in this case the Corrections Planning Board and the University. Because of the time these other approvals take, such contracts will never be presented to the BOC, barring the Corrections Planning Board receiving around \$13 million dollars of General Fund Revenue to move contracts forward, and then completing expense adjustments back into the General Fund to return such monies.

## Funding

This project is 100% funded by a federal SAMHSA (Substance Abuse and Mental Health Services Act) grant. The schedule of payments is monthly.

This is a new contract

**BC2022-207**

Title: Juvenile Court FY2022-2023 Agreement for a Community Diversion Program for Youth with the City of Brooklyn Heights.

Juvenile Court requesting approval of an Agreement with the City of Brooklyn Heights for the not-to-exceed value of \$800.00.

Describe the exact services being provided. This vendor will be providing services to youth to divert status, misdemeanor, or felony offense complaints from becoming official. The anticipated start-completion dates are January 1, 2022 through December 31, 2023.

The primary goals of the project are (list 2 to 3 goals).

- Participation in specialized diversion groups/services
- Reimbursement for staff time while engaging in CDP youth activities

Procurement

The procurement method for this project was a Government Purchase. The total value of the Purchase is \$800.00.

Contractor and Project Information

The City of Brooklyn Heights  
 345 Tuxedo Avenue  
 Brooklyn Hts., Ohio 44131  
 The Mayor for the City of Brooklyn Heights is Michael Tulcewicz

Project Status

The project reoccurs annually.

This item is late due to vendor submitting required documentation late.

Timeline for late submittal-

- 11/5/2021: Sent agreement to Vendor
- 12/10/2021: Inquiry to vendor on ETA for agreement
- 2/17/2022: Inquiry to vendor on ETA of agreement
- 3/9/2022: Received agreement documents from Vendor  
Requested notarization of Annual Non-Competitive Bid Statement
- 3/9/2022: Created contract in Contract Management
- 3/10/2022: Received Notarized Annual Non-Competitive bid statement
- 3/14/2022: Released contract in Contract Management

Funding

The project is funded 100% by the Title IV-E Funds.  
 The schedule of payments is monthly.

**BC2022-208**

Cuyahoga County Sheriff's Department  
City of North Royalton  
Purchase Order  
Prisoner Board & Care

**Scope of Work Summary**

The Sheriff's Department is requesting approval of a Purchase Order with City of North Royalton for the anticipated cost of \$ 23,165.91. The city of North Royalton has continued to provide prisoner board and care services from October 2021 – February 2022 to the CCSD.

Prior Board of Control approval BC2021-510.

The primary goal of the project is to issue payment to the city of North Royalton for services provided.

**Procurement**

The procurement method for this project was Exemption. The total value of the Exemption is \$ 23,165.91.

**Contractor and Project Information**

City of North Royalton  
14600 State Road  
North Royalton, Ohio 44133  
The Jail Administrator for the contractor/vendor is Marty Toukonen.

**Project Status and Planning**

The project is an occasional service.

**Timeline for late submittal:**

- The City of North Royalton provided prisoner board & care services to the Sheriff's Department from October 2021 – February 2022.
- The Sheriff's Fiscal staff was unaware of these services being provided or the charges until March 17, 2022.
- North Royalton was working with some of the Jail Administration staff who was not aware of the procurement process for POs and did not communicate with the Fiscal division this ongoing housing at North Royalton.
- The outstanding invoices were then collected and processed in Infor for approval.
- March 23, 2022 the purchase order for these invoices was approved by the Purchasing Division and submitted in OnBase for final approval.

**Funding**

The project is funded 100% by the General Fund

The schedule of payments is by invoice.

**BC2022-209**

Title: Medical Examiner Office - CCRFSL; RQ#7442 2022 Perkin Elmer Health Sciences, Inc; RFP Fourier Transform Infrared Spectrometer

Scope of Work Summary

Medical Examiner Office – CCRFSL – Drug Chemistry Department requesting approval of a contract with Perkin Elmer Health Sciences, Inc for the anticipated cost of \$94,266.80.00

Purchase of a Spectrum Two Spectrometer with full software suite as well as installation and one year on-site warranty. Specific parts of the product have a 10 year warranty. Fully grant funded from the FY2020 Coverdell Competitive grant. \*Effective upon signatures of all parties. Grant close-out deadline is 9/30/2022 – item must be received and invoiced prior to that date so grant close-out report can be completed by the grants department. Vendor informed us of 8 week delivery lead time once finalized contract received.

Technology Items - If the request is for the purchase of software or technical equipment:

- a) Please state the date of TAC Approval – 2/10/2022
- b) Are the purchases compatible with the new ERP system? Non-ERP related item. For the CCRFSL lab and drug chemistry department.
- c) Is the item ERP approved - Yes
- d) Are the services covered by the original ERP budget - No

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$94,266.80.00

The RFP was closed on 1/12/2022

There were 2 proposals pulled from OPD, 2 proposals submitted for review, 1 proposal selected

Contractor and Project Information

Perkin Elmer Health Sciences, Inc  
710 Bridgeport Ave  
Shelton, CT 06484-4794  
The Principal Sales Specialist for the vendor is Robert Stroyne

Funding

The project is funded 100% by the FY2020 Coverdell Competitive grant.

The schedule of payments is by invoice.



**BC2022-210**

OHS RQ 7099 2022 MENTAL HEALTH SERVICES FOR HOMELESS PERSONS, INC. DBA FRONTLINE SERVICE - COORDINATED INTAKE SERVICES - AMENDMENT 1

Scope of Work Summary

Office of Homeless Services requesting approval of contract amendment #1 with Mental Health Services, for Homeless Persons Inc., dba FrontLine Service to add grant awarded dollars in the amount of \$89,859.00, for a total not-to-exceed amount of \$222,508.00. No change in term or scope of work.

This project is not new to the County.

Original contract            BC2022-107    2/22/22

The Coordinated Entry System is the “front door” to accessing shelter and housing services for persons experiencing a housing crisis in Cuyahoga County. The 2009 HEARTH Act requires that Continuums of Care establish a Coordinated Entry System to ensure that those who are most vulnerable and literally homeless are prioritized for the limited resources available for homeless intervention services.

The anticipated start-completion dates are 9/1/21 – 8/31/22

The primary goals of the project are (list 2 to 3 goals).

- a) Provide assessment and diversion to persons facing a housing crisis
- b) Refer households for emergency shelter placement if needed
- c) Coordinate permanent housing resources targeted to persons experiencing homelessness

Procurement

The procurement method for this project was RFP. The total value of the RFP is \$370,106.00.

The RFP was closed on August 30, 2021. There is no established diversity participation/goal set for this project.

The Office of Homeless Services conducted the RFP process on behalf of the County’s Department of Development and the City of Cleveland’s Department of Community Development. Twelve vendors submitted a total of fifteen proposals. After review, fourteen proposals were recommended for funding. Of these, six proposals are being recommended for awards and contracts through the County’s ESG federal allocation, and eight were recommended for funding through the City of Cleveland’s entitlement awards. One project was not recommended for an award because it was the lowest-scoring proposal in that service category.

Contractor and Project Information

Mental Health Services for Homeless Persons, Inc. dba FrontLine Service  
1744 Payne Avenue  
Cleveland, Ohio 44114  
Council District (07)

The authorized vendor representative for the contractor/vendor is Susan Neth, Executive Director, (216) 274-3000.

The Coordinated Intake Services Program will serve individual experiencing homelessness at the following location:

The Bishop William M. Cosgrove Center  
1736 Superior Avenue  
Cleveland, OH 44114

The project serves individuals in need across all Cuyahoga County districts.

#### Project Status and Planning

The Project is ongoing; the amendment adds grant dollars to continue serving individuals and families experiencing homelessness in Cuyahoga County.

The project is on a critical action path because the additional funds must be fully spent by April 29, 2022. On March 9, 2022, the Office of Homeless Services received notice that we could add unspent HUD funding from the 2021 Coordinated Entry grant to the current CE contract. This funding was left over from CM 391, with FrontLine Service, which closed on 12/31/21. It is designated only for Coordinated Entry services.

#### Funding

The amendment is funded 100% by US Department of Housing and Urban Development Coordinated Entry grant.

The schedule of payments is monthly.

The project is an amendment to a contract. This is the first amendment to the contract, to add funds in the amount of \$89,859.00. No change in term or scope of service.

### **C. - Consent Agenda**

#### **BC2022-211**

Title: Department of Health and Human Services, Office of Reentry; RQ#46122; 2021-2022; Community Assessment and Treatment Services; Amendment; Trauma Informed Care

#### Scope of Work Summary

Department of Health and Human Services, Office of Reentry requesting approval of an amendment with Community Assessment and Treatment Services for the anticipated cost not-to-exceed \$0.00.

Conduct process and outcome analyses of the Innovations in Reentry Initiative (IRI). The anticipated start-completion dates are 10/1/19-9/30/22.

The primary goals of the project are (list 2 to 3 goals).

1. Successful completion of treatment program
2. Improve the chances of a successful reentry and reduction of recidivism

#### Procurement

The procurement method for this project was grant agreement. The total value of the grant is (\$997,080).

The original procurement was a grant agreement. The time period for the grant has been extended until 9/30/22.

Contractor and Project Information  
Community Assessment and Treatment Services  
8411 Broadway Ave.  
Cleveland, OH 44105  
Council District 08  
John Scalish  
CEO

Project Status and Planning  
The project is an extension of the existing project.

The vendor has continued to operate after the expiration of the grant and associated contract, with the expectation that the time of the grant would be extended.

The amendment process could not begin until the period of the federal grant was officially extended. Said extension was not granted until after the original termination date of the (grant and the) contract.

Funding  
The project is funded by:  
Federal DOJ grant—100%

The schedule of payments is Monthly, by invoice

Timeline for late submittal-

9/13/21	Start process for no-cost extension of grant
9/13/21	Federal on-line grants system down for repair/update
10/7/21 (approximate)	on line application for no-cost extension submitted
11/8/21	No-cost extension granted
11/22/21	Received notification of no-cost extension
11/28/21	Requested supporting documentation (COI, BWC, etc)
2/14/22	Grant extension approved by BOC
3/18/22	Amendment Infor submission approved by OPD

**BC2022-212**

(See related items for proposed travel/memberships for the week of 4/4/2022 in Section C. above).

**BC2022-213**

(See related items for proposed purchases for the week of 4/4/2022 in Section C. above).

## **V – OTHER BUSINESS**

### **Time Sensitive/Mission Critical**

#### **BC2022-214**

Title: Public Safety & Justice Services; 2022 Contract with United Way of Greater Cleveland for transportation services for Cuyahoga County residents to receive COVID-19 vaccinations

#### Scope of Work Summary

Public Safety and Justice Services is requesting approval of a contract with United Way of Greater Cleveland for the anticipated cost of \$3,000.00.

If the Project is not new to the County, the Prior Board Approval Number is BC2021-353.

This contract is part of the County's Response to COVID-19. The United Way 2-1-1 will take calls from county residents needing transportation to/from vaccination clinics.

This contract will reimburse United Way for transportation of individuals to be vaccinated. The anticipated start-completion dates are 1/1/2022 – 6/30/2022

The primary goal of the project is:

- Provide County residents transportation to and from COVID-19 vaccine appointments.

#### Procurement

There is no procurement method for this project. This is being processed as Time Sensitive Mission Control.

#### Contractor and Project Information

United Way of Greater Cleveland

1331 Euclid Ave.

Cleveland, OH 44115

The President and CEO of United Way is August A. Napoli

#### Project Status and Planning

The project is a temporary purchase initiated in response to the pandemic and is not anticipated to be needed on a routine basis or in the long-term.

The project is on a critical action path because without this contract, County residents without access to transportation will not be able to receive the COVID vaccination and/or boosters.

The project's term has already begun, it was necessary to continue these services immediately after the previous service contract expired.

#### Timeline for late submittal-

PSJS sent this contract to UWS on 1/4/22. We received the contract back from UWS on 2/18/22 but the insurance & BWC documents were missing. We received the final documents back on 3/8/22. Law approved the documents on 3/10/22 and PSJS was able to release the contract for approval in INFOR on 3/14/22.

## Funding

The project is funded 100% by the General Fund. The County may potentially seek ARPA funds for reimbursement.

The schedule of payments is monthly.

## **Item of Note (non-voted)**

### **Item No. 1**

Equity & Inclusion 2022 GARE Employee Survey Agreement with Race Forward

#### Scope of Work Summary

Department of Equity and Inclusion requesting approval of a data agreement with Race Forward to conduct a racial equity employee survey for no cost.

As a benefit of membership, the Government Alliance on Race and Equity (GARE) works with member jurisdictions to conduct racial equity employee surveys. Employee participation in the surveys is voluntary. Under this Data Agreement, Race Forward will collect and analyze the survey data and provide the County with survey insights. The survey results will assist in our understanding and will be useful for the development of strategies that will advance racial equity.

The primary goal of the project is to assess the knowledge, skills, and experiences of employees related to race and equity and the data results will be used in the development of strategies to advance racial equity. Specifically, the survey will assess our employees' understanding about racial equity and awareness/knowledge about our policies and practices to advance racial equity.

#### Procurement

This data agreement was not solicited/bid as there is no additional cost to the County. The standard GARE Racial Equity Employee Survey is a benefit of our GARE membership.

#### Contractor and Project Information

Race Forward

145 E. 57<sup>th</sup> St. 4<sup>th</sup> Floor

New York, NY 10022

The President of the vendor is Glenn Harris

The project will impact employees under the jurisdiction of the County Executive. As such, all council districts are impacted.

#### Project Status and Planning

This will be our first time conducting the GARE Racial Equity Employee Survey. It is anticipated that the County will continue renewing its annual membership with GARE. As such, it is recommended that member jurisdictions repeat the survey every 2-3 years to gauge their progress with advancing racial equity.

The project's scope of work includes pre-survey work (i.e., developing and implementing a communication plan on the study, developing distribution plan for the survey...), conducting the survey, analyzing survey responses, and sharing survey results.

The project is not on a critical path. However, the goal is to get a baseline of our employees understanding and knowledge on racial equity. Then, results from future surveys can help us assess our progress with advancing racial equity. The goal is to conduct this study in May/June prior to the diversity and equity training that will be provided to employees from late June through early November this year.

The agreement as written is effective upon execution by both parties. Race Forward has requested that Cuyahoga County executes the agreement first. Upon receipt of the fully executed agreement from Race Forward, DEI will provide a copy of the fully executed document for the public record to the Department of Purchasing.

**VI – PUBLIC COMMENT**

**VII – ADJOURNMENT**