



MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING
COMMITTEE MEETING
WEDNESDAY, FEBRUARY 21, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairman Tuma called the meeting to order at 10:05 a.m.

2. ROLL CALL

Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Schron and Baker were in attendance and a quorum was determined.

3. PUBLIC COMMENT RELATED TO THE AGENDA

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JANUARY 31, 2018 MEETING

A motion was made Mr. Schron, seconded by Mr. Miller and approved by unanimous vote to approve the minutes of the January 31, 2018 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2018-0027: A Resolution authorizing a Purchase and Sale Agreement with DI Rentals, LLC in the amount of \$7,372.00 for the sale of certain County-owned property no longer needed for public use, located at 2035 West 18th Street, Cleveland, Permanent Parcel No. 004-02-067; authorizing the County Executive to take all necessary actions and to execute the agreement and all other documents consistent with this

Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Neil Juhnke, Surveyor; and Ms. Jessica French, Senior Project Manager, addressed the Committee regarding Resolution No. R2018-0027. Discussion ensued.

Committee members asked questions of Mr. Juhnke and Ms. French pertaining to the item, which they answered accordingly.

On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2018-0027 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2018-0028: A Resolution authorizing the County Executive to accept dedication of land for Brock Court and West 19th Place, in connection with Permanent Parcel Nos. 004-02-107, 004-02-109 and an unnumbered parcel, located in Duck Island in the City of Cleveland, as public streets; authorizing the County Executive to execute the final Plat in connection with said dedications; and declaring the necessity that this Resolution become immediately effective.

Mr. Juhnke and Ms. French addressed the Committee regarding Resolution No. R2018-0028. Discussion ensued.

Committee members asked questions of Mr. Juhnke and Ms. French pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0028 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Ms. Conwell requested to have her name added as a co-sponsor to the legislation.

- c) R2018-0029: A Resolution authorizing the County Executive to accept dedication of land for a part of Warrensville Center Road, in connection with Permanent Parcel No. 736-29-043, located in the City of Shaker Heights, as a public street; authorizing the County Executive to execute the final Plat in connection with said dedication; and declaring the necessity that this Resolution become immediately effective.

Mr. Juhnke and Ms. French addressed the Committee regarding Resolution No. R2018-0029. Discussion ensued.

Committee members asked questions of Mr. Juhnke and Ms. French pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0029 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- d) R2018-0030: A Resolution authorizing the transfer to Village of Cuyahoga Heights certain excess County-owned property no longer needed for public use, located East of Interstate 77 at East 71st Street, Cuyahoga Heights, for a public purpose; authorizing the County Executive to take all necessary actions and to execute all documents necessary to consummate the contemplated transactions; and declaring the necessity that this Resolution become immediately effective.

Mr. Juhnke and Ms. French addressed the Committee regarding Resolution No. R2018-0030. Discussion ensued.

Committee members asked questions of Mr. Juhnke and Ms. French pertaining to the item, which they answered accordingly.

On a motion by Mr. Tuma with a second by Mr. Schron, Resolution No. R2018-0030 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

Mr. Schron requested to have his name added as a co-sponsor to the legislation.

- e) R2018-0031: A Resolution making an award on RQ41307 to W.B. Mason Co., Inc. in the amount not-to-exceed \$2,067,000.00 for general office supplies and related services for the period 4/1/2018 - 3/31/2021; authorizing the County Executive to execute the contract and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Lenora Lockett, Director of the Office of Procurement and Diversity; and Mr. Richard Opre, Senior Purchasing Administrator, addressed the Committee regarding Resolution No. R2018-0031. Discussion ensued.

Committee members asked questions of Ms. Lockett and Mr. Opre pertaining to the item, which she answered accordingly.

On a motion by Mr. Miller with a second by Mr. Schron, Resolution No. R2018-0031 was considered and approved by unanimous vote to be referred to the full

Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

Ms. Lockett introduced two new staff members to the Office of Procurement and Diversity: Alicia Clark and Steven Witt.

7. OTHER PUBLIC COMMENT

There were no public comments given.

8. ADJOURNMENT

With no further business to discuss and on a motion by Mr. Schron with a second by Ms. Baker, the meeting was adjourned at 10:40 a.m., without objection.