



AGENDA
CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING
WEDNESDAY, DECEMBER 5, 2018
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
9:30 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE NOVEMBER 19, 2018 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2018-0249: A Resolution authorizing an amendment to Contract No. CE1600270-01 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2017 - 12/31/2018 to exercise an option to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,447,446.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**
- 7. ADJOURNMENT**

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY FINANCE & BUDGETING COMMITTEE MEETING

MONDAY, NOVEMBER 19, 2018

CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS

C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR

1:00 PM

1. CALL TO ORDER

Chairman Miller called the meeting to order at 1:03 p.m.

2. ROLL CALL

Mr. Miller asked Assistant Deputy Clerk Johnson to call the roll. Committee members Miller, Jones, Tuma, Gallagher, Schron and Brown were in attendance and a quorum was determined. Committee member Simon entered the meeting after the roll call was taken. Councilmember Baker was also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE NOVEMBER 5, 2018 MEETING

A motion was made by Mr. Schron, seconded by Ms. Brown and approved by unanimous vote to approve the minutes from the November 5, 2018 meeting.

5. DISCUSSION

a) Review of 3RD Quarter Financial Report

Ms. Margaret Keenan, Director of the Office of Budget and Management; and Mr. Brian Witt, Budget Management Analyst, addressed the Committee regarding the 2018 3rd Quarter Financial Report. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Keenan and Mr. Witt pertaining to the item, which they answered accordingly.

6. MATTERS REFERRED TO COMMITTEE

- a) R2018-0234: A Resolution authorizing a sole source contract with Manatron, Inc. in the amount not-to-exceed \$593,589.00 for support and maintenance services for the Manatron Visual Property Tax System and Sigma CAMA Software System for the period 1/1/2019 - 12/31/2019; authorizing the County Executive to execute the contract and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

Ms. Debbie Davtovich, Web & Applications Administrator, addressed the Committee regarding Resolution No. R2018-0234. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Davtovich pertaining to the item, which she answered accordingly.

On a motion by Mr. Schron with a second by Ms. Brown, Resolution No. R2018-0234 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

- b) R2018-0235: A Resolution authorizing amendments to various contracts in connection with a master services agreement with KeyBank National Association for various program services for the period 5/1/2014 - 12/31/2018 to extend the time period to 12/31/2019 and for additional funds; authorizing the County Executive to execute the amendments and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective:

1. Nos. CE1400155-01 and CE1400156-01 in the total amount not-to-exceed \$250,000.00 for Corporate Credit Card Program services for duty-related travel.
2. Nos. CE1400157-01 and CE1500263-01 in the total amount not-to-exceed \$129,300.00 for Procurement Card Program services.
3. No. CE1500283-01 in the amount not-to-exceed \$230,000.00 for Commercial Fleet Card Program services.

Mr. W. Christopher Murray II, Treasurer, addressed the Committee regarding Resolution No. R2018-0235. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Murray pertaining to the item, which he answered accordingly.

On a motion by Mr. Schron with a second by Ms. Brown, Resolution No. R2018-0235 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

7. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

8. ADJOURNMENT

With no further business to discuss, Chairman Miller adjourned the meeting at 2:33 p.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2018-0249

Sponsored by: County Executive Budish/Department of Law/Division of Risk Management	A Resolution authorizing an amendment to Contract No. CE1600270-01 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2017 - 12/31/2018 to exercise an option to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,447,446.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Department of Law/Division of Risk Management has recommended an amendment to Contract No. CE1600270-01 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2017 - 12/31/2018 to exercise an option to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,447,446.00; and

WHEREAS, the primary goal of this project is to continue to provide expert risk management and brokerage services; and

WHEREAS, the project is funded with the General Fund and Health and Human Service Levy Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes an amendment to Contract No. CE1600270-01 with Hylant Group, Inc. for insurance brokerage and risk management services for the period 1/1/2017 - 12/31/2018 to exercise an option to extend the time period to 12/31/2019 and for additional funds in the amount not-to-exceed \$1,447,446.00.

