



AGENDA
CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
TUESDAY, JULY 16, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE JULY 1, 2019 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2019-0155: A Resolution confirming the County Executive's appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022, and declaring the necessity that this Resolution become immediately effective.
- 6. MISCELLANEOUS BUSINESS**
- 7. ADJOURNMENT**

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

**CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY
COMMITTEE MEETING
MONDAY, JULY 1, 2019
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM**

1. CALL TO ORDER

Chairwoman Brown called the meeting to order at 10:08 a.m.

2. ROLL CALL

Ms. Brown asked Assistant Deputy Clerk Johnson to call the roll. Committee members Brown, Gallagher, Miller and Conwell were in attendance and a quorum was determined. Committee member Jones was absent from the meeting.

A motion was made by Ms. Brown, seconded by Ms. Conwell and approved by unanimous vote to excuse Mr. Jones from the meeting.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE JUNE 18, 2019 MEETING

A motion was made by Ms. Brown, seconded by Mr. Gallagher and approved by unanimous vote to approve the minutes from the June 18, 2019 meeting.

5. MATTERS REFERRED TO COMMITTEE

[Clerk's Note: Item No. (5)(b) was taken out of order and considered before item (5)(a).]

- a) R2019-0135: A Resolution confirming the County Executive's appointment of Anthony G. Tavrell to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2022, and declaring the necessity that this Resolution become immediately effective.

Ms. Jeane Holley, Deputy Director of Regional Collaboration addressed the Committee regarding Resolution No. R2019-0135. Discussion ensued.

Committee members asked questions of Ms. Holley pertaining to the item, which she answered accordingly.

Mr. Michael May, Economic Development Administrator, addressed the Committee regarding Resolution No. R2019-0135. Discussion ensued.

Committee members asked questions of Mr. May pertaining to the item, which he answered accordingly.

Mr. Anthony G. Tavrell addressed the Committee regarding his nomination to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees. Discussion ensued.

Committee members asked questions of Mr. Tavrell pertaining to his experience, expertise and qualifications, which he answered accordingly.

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0135 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

- b) R2019-0143: A Resolution adopting various changes to the Cuyahoga County Non-bargaining Classification Plan, and declaring the necessity that this Resolution become immediately effective.

Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission; addressed the Committee regarding Resolution No. R2019-0143. Discussion ensued.

Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.

A motion was then made by Mr. Miller seconded by Ms. Brown and approved by unanimous vote to amend Resolution No. R2019-0143 by deleting "*Exhibit E*".

A motion was then made by Ms. Brown seconded by Mr. Gallagher and approved by unanimous vote to amend Resolution No. R2019-0143 by changing the FLSA status in Exhibit A from “*exempt*” to “*non-exempt*”.

On a motion by Ms. Brown with a second by Mr. Gallagher, Resolution No. R2019-0143 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules, as amended.

- c) R2019-0148: A Resolution confirming the County Executive’s appointment of Susan Infeld to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees for an unexpired term ending 1/1/2021, and declaring the necessity that this Resolution become immediately effective.

Ms. Susan Infeld addressed the Committee regarding her nomination to serve on the Cuyahoga County Community Improvement Corporation Board of Trustees. Discussion ensued.

Committee members asked questions of Ms. Infeld pertaining to her experience, expertise and qualifications, which she answered accordingly.

On a motion by Ms. Brown with a second by Mr. Miller, Resolution No. R2019-0148 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.

6. MISCELLANEOUS BUSINESS

Ms. Conwell thanked Mr. Durrell Mays, Mr. Travelle Jordan and the other students from the Fatima Family Center for attending the Committee meeting.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Brown adjourned the meeting at 10:35 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2019-0155

Sponsored by: County Executive Budish	A Resolution confirming the County Executive’s appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022, and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Ohio Revised Code Section 5709.85 calls for the creation of Tax Incentive Review Council; and

WHEREAS, the Cuyahoga County Charter Section 6.04, entitled Special Boards and Commissions, states that “[w]hen general law or any agreement with another public agency or court order provides for appointment of members of a special board or commission or other agency by the board of county commissioners, such appointment shall be made by the County Executive, subject to confirmation by the Council,” and

WHEREAS, Chapter 114 of the Cuyahoga County Code provides the requirements for submission of appointments to County Council; and

WHEREAS, County Executive Budish has nominated Prentis Jackson Jr. (replacing Kenneth Surratt) to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that Charter requirements can be complied with and critical services provides by Cuyahoga County can continue and to provide for the usual, daily operation of a County Board.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby confirms the County Executive’s appointment of Prentis Jackson Jr. to serve on the Cuyahoga County Tax Incentive Review Council for an unexpired term ending 12/31/2022.

SECTION 2. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health, or safety in the County; and any additional reasons set forth in the preamble.

Provided that this Resolution receives the affirmative vote of at least eight members of Council, this Resolution shall become immediately effective.

SECTION 3. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

Clerk of Council

Date

First Reading/Referred to Committee: July 11, 2019

Committee(s) Assigned: Human Resources, Appointments & Equity

Journal _____

_____, 20__



Cuyahoga County
Together We Thrive

Armond Budish
Cuyahoga County Executive

June 28, 2019

Dan Brady, President
Cuyahoga County Council
Cuyahoga County Administration Building
2079 E.9th, 8th Floor
Cleveland, OH 44115

Re: Tax Incentive Review Council (TIRC)

Dear President Brady:

Pursuant to Ohio Revised Code Section 5709.85, I submit the following individuals for appointment to the Tax Incentive Review Council:

- **Prentis Jackson, unexpired term ending 12/31/2022 (replacing Kenneth Surratt)**

Currently, there are more than thirty municipalities in Cuyahoga County using some form of tax incentives for development purposes. This Council will draw on the experiences of various County departments to make sure that all aspects of tax incentives are being met.

There are no known conflicts of interest for which an advisory opinion has been requested. This board is uncompensated. There are no other candidates on file that applied for this position.

Thank you for your consideration of this appointment. Should you or any of your colleagues have any questions, please feel free to contact Michele Pomerantz in my office at 216-443-7125.

Sincerely,

Armond Budish
Cuyahoga County Executive

Prentis Jackson Jr.

HIGHLIGHTS

- Self-Starter with demonstrated strong analytical and problem-solving skills
- Excellent written, verbal communication and technical writing skills with the ability to work independently
- Proficient in Microsoft Word, Excel, PowerPoint and SCRUM agile testing processes

EDUCATION

OHIO UNIVERSITY – Athens, OH

Bachelor of Science Business/Organizational Communications & Management, 2003

- Major: Business Communications Specializations: Mathematics/ English

CORNELL UNIVERSITY – Ithaca, NY

Certified Work Incentive Practitioner (W.I.P.) Course Akron, OH 2/18 - 10/18

- Certification to review work incentive eligibility for individuals who are disabled receiving SSI/SSDI

EXPERIENCE

CUYAHOGA COUNTY DEPARTMENT OF DEVELOPMENT – Cleveland, OH

Development Housing Specialist – Compliance & Statistical Data Administrator, 2/19 –

- Integral point of contact for aggregating and detailing measured activity within community development per appropriation
- Compile, review, and assess measured data for ad hoc, quarterly, and annual reporting to program auditors and HUD
- Collaborate with management to improve program efficiency and assist in reviewing goals and plans for funded agencies

KOINONIA HOMES, INC., Residential, Day, and Vocational – Independence, OH

Business Analyst – Koinonia Enterprises, LLC, 12/16 – 2/19

- Interacted with outside agency partners to create, analyze, and monitor reports and systems of information
- Performed quality audits, progression monitoring, integration metrics, variance reporting, and budget analysis
- Coordinated, prioritized, and implemented multiple projects and policy initiatives to maintain compliance

WELLS FARGO, Home Mortgage – Woodmere, OH

Home Mortgage Consultant, 6/16 – 11/16

- Consulted with prospects regarding home loan financing for purchase, equity, and refinance transactions
- Utilized excel and other analysis tools to identify and monitor goals, tasks, and performance
- Conducted market/realtor research to identify targets for development of new business and areas of concern

U.S. BANK, Residential Mortgage Default Management - Bedford, OH

Community Reinvestment Act Mortgage Loan Officer, 5/15 – 6/16

- Developed referral relationships with realtors, builders, bankers and other sources to originate mortgage loans
- Deepened customer relationships by cross-selling other bank products and services to increase market share
- Maintained knowledge of underwriting requirements for FNMA, FHLMC, FHA, VA, local bonds/investors
- Analyzed business operations/processes to identify key trends, risks, and forecasts to improve efficiency
- Prepared graphs and spreadsheets to exhibit data findings using Salesforce, Excel, and PowerPoint
- Communicated with multiple business lines to obtain necessary information for project execution

DOLLAR BANK, FEDERAL SAVINGS BANK, Branch - Independence, OH

Customer Service Associate I, 9/11 - 1/13

- Built a rapport with small businesses resulting in financial relationships within the community
- Proficiently assisted customers with loan, deposit, and interest-bearing financial products
- Performed in-house closings for automobile, home equity, refinance, purchase, and personal loans

DANA CAPITAL/ MORTGAGE SOLUTIONS, Full Service Mortgage - Euclid, OH

Mortgage Consultant, 5/04 - 9/08

- Developed well established referrals/networks with partners and businesses to expand base
- Identified special programs with account executives and loan officers to meet community needs
- Gained knowledge of traditional and special loan options for residential/commercial financing

ACTIVITIES

KAPPA ALPHA PSI FRATERNITY, INC., Global Organization – Ohio University Chapter

Treasurer 9/01-6/02, President 9/02 - 6/03, member 5/01 - present

- Support local and national initiatives for community involvement and service in a bond of fraternity
- Guide and encourage young men to become educated, professional, and successful businessmen within their communities
- Sponsors programs providing community service, social welfare, and academic scholarship