



**AGENDA**  
**CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING**  
**COMMITTEE MEETING**  
**WEDNESDAY, APRIL 5, 2023**  
**CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS**  
**C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR**  
**10:00 AM**

**Committee Members:**

**Scott Tuma, Chair – District 4**  
**Dale Miller, Vice Chair – District 2**  
**Yvonne M. Conwell – District 7**  
**Meredith M. Turner – District 9**  
**Martin J. Sweeney – District 3**

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE MARCH 22, 2023 MEETING**
- 5. MATTERS REFERRED TO COMMITTEE**
  - a) R2023-0066: A Resolution awarding a total sum, not to exceed \$250,000, to the Village of Glenwillow for the Cochran Road Phase 2 Reconstruction Project from the District 6 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
  - b) R2023-0068: A Resolution awarding a total sum, not to exceed \$250,000, to the Village of Oakwood for the Fair Oaks Road Rehabilitation Project from the District 6 ARPA Community Grant Fund; and declaring the necessity that this Resolution become

immediately effective.

- c) R2023-0081: A Resolution making an award on RQ11583 to Suburban Maintenance & Construction, Inc. in the amount not-to-exceed \$1,177,263.81 for rehabilitation of Boston Road Bridge No. 07.45 over the East Branch of the Rocky River in the City of Broadview Heights; authorizing the County Executive to execute Contract No. 3205 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,177,263.81 to fund said contract; and declaring the necessity that this Resolution become immediately effective.

## **6. MISCELLANEOUS BUSINESS**

## **7. ADJOURNMENT**

*\*Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

*\*\*Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



## MINUTES

CUYAHOGA COUNTY PUBLIC WORKS, PROCUREMENT & CONTRACTING  
COMMITTEE MEETING  
WEDNESDAY, MARCH 22, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM

1. CALL TO ORDER

**Chairman Tuma called the meeting to order at 10:06 a.m.**

2. ROLL CALL

**Mr. Tuma asked Deputy Clerk Carter to call the roll. Committee members Tuma, Miller, Conwell, Sweeney and Turner were in attendance and a quorum was determined.**

3. PUBLIC COMMENT

**There were no public comments given.**

4. APPROVAL OF MINUTES FROM THE MARCH 8, 2023 MEETING

**A motion was made by Mr. Miller, seconded by Mr. Sweeney and approved by unanimous vote to approve the minutes from the March 8, 2023 meeting.**

5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0058: A Resolution authorizing an amendment to Contract No. 1030 with Duct Fabricators, Incorporated for fire and smoke dampers; combination fire and smoke dampers; and systems inspection, repair and replacement services for the period 5/1/2020 – 4/30/2023, to extend the time period to 12/31/2024 and for additional funds in the amount not-to-exceed \$797,800.00; authorizing the County Executive

to execute the amendment and all other documents consistent with this Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Matthew Rymer, Facilities Design & Maintenance Administrator, addressed the Committee regarding Resolution No. R2023-0058. Discussion ensued.**

**Committee members asked questions of Mr. Rymer pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Conwell, Resolution No. R2023-0058 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- b) R2023-0059: A Resolution authorizing an amendment to Contract No. 1649 with TranSystems Corporation of Ohio for design engineering services in connection with rehabilitation of Hilliard Road Bridge No. 08.57 over Rocky River and Valley Parkway in the Cities of Lakewood and Rocky River, to change the scope of services, effective upon signature of the County Executive, and for additional funds in the amount not-to-exceed \$1,676,937.00; authorizing the County Executive to execute the amendment and all other documents consistent with this Resolution, and declaring the necessity that this Resolution become immediately effective.

**Mr. Thomas Sotak, Deputy Chief Engineer; and Mr. Gregory Huth, Law Director, addressed the Committee regarding Resolution No. R2023-0059. Discussion ensued.**

**Committee members asked questions of Messrs. Sotak and Huth pertaining to the item, which they answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0059 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.**

- c) R2023-0060: A Resolution making an award on RQ11369 to CATTs Construction Inc. in the amount not-to-exceed \$3,069,263.91 for resurfacing and rehabilitation of Coventry Road from Fairhill Road to Euclid Heights Boulevard, in the City of Cleveland Heights; authorizing the County Executive to execute Contract No. 3108 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$5.00 License Tax Funds in the amount of \$3,069,263.91 to fund said

contract;; and declaring the necessity that this Resolution become immediately effective.

**Mr. Sotak addressed the Committee regarding Resolution No. R2023-0060. Discussion ensued.**

**Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Resolution No. R2023-0060 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- d) R2023-0061: A Resolution authorizing a revenue generating Agreement with the City of Berea in the amount not-to-exceed \$550,000.00 for maintenance and repair of storm and sanitary sewers for the period 4/1/2023 – 3/31/2024; authorizing the County Executive to execute Agreement No. 3154 and all other documents consistent with said Resolution; and declaring the necessity that this Resolution become immediately effective.

**Mr. Sotak addressed the Committee regarding Resolution No. R2023-0061. Discussion ensued.**

**Committee members asked questions of Mr. Sotak pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Tuma with a second by Mr. Miller, Resolution No. R2023-0061 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- e) O2023-0008: An Ordinance amending Cuyahoga County Code Chapter 506; Procurement Card Program Policies and Procedures to approve revised Cuyahoga County Procurement Card Program Policies and Procedures, effective 4/11/2023; and declaring the necessity that this Ordinance become immediately effective.

**Mr. Tuma introduced a proposed substitute to Ordinance No. O2023-0008. Discussion ensued.**

**Mr. Paul Porter, Director of the Department of Purchasing, addressed the Committee regarding Ordinance No. O2023-0008. Discussion ensued.**

**Committee members asked questions of Mr. Porter pertaining to the item, which he answered accordingly.**

**A motion was then made by Mr. Tuma, seconded by Mr. Sweeney and approved by unanimous vote to accept the proposed substitute.**

**On a motion by Mr. Tuma with a second by Ms. Turner, Ordinance No. O2023-0008 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading, as substituted.**

**6. MISCELLANEOUS BUSINESS**

**There was no miscellaneous business.**

**7. ADJOURNMENT**

**With no further business to discuss and on a motion by Mr. Tuma with a second by Mr. Sweeney, the meeting was adjourned at 10:55 a.m., without objection.**

# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0066

Sponsored by: <b>Councilmember Schron</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$250,000, to the Village of Glenwillow for the Cochran Road Phase 2 Reconstruction Project from the District 6 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 6 ARPA Community Grant Fund in the amount of \$250,000 to the Village of Glenwillow for the Cochran Road Phase 2 Reconstruction Project; and

**WHEREAS**, the Village of Glenwillow estimates approximately 6,415,240 people will be served annually through this award; and

**WHEREAS**, the Village of Glenwillow estimates the total cost of the project is \$1,465,000; and

**WHEREAS**, the Village of Glenwillow indicates the other funding source(s) for this project includes:

- A. \$250,000 from the Cuyahoga County Department of Public Works Grant;
- B. \$965,000 from the Village of Glenwillow; and

**WHEREAS**, the Village of Glenwillow is estimating the start date of the project will be August 2023 and the project will be completed by December 2023; and

**WHEREAS**, the Village of Glenwillow requested \$250,000 from the District 6 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Village of Glenwillow to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the Village of Glenwillow from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Cochran Road Phase 2 Reconstruction Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council,



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0068

Sponsored by: <b>Councilmember Schron</b>	<b>A Resolution</b> awarding a total sum, not to exceed \$250,000, to the Village of Oakwood for the Fair Oaks Road Rehabilitation Project from the District 6 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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**WHEREAS**, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

**WHEREAS**, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

**WHEREAS**, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

**WHEREAS**, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

**WHEREAS**, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding from the District 6 ARPA Community Grant Fund in the amount of \$250,000 to the Village of Oakwood for the Fair Oaks Road Rehabilitation Project; and

**WHEREAS**, the Village of Oakwood estimates approximately 3,667 people will be served annually through this award; and

**WHEREAS**, the Village of Oakwood estimates approximately 150 permanent and temporary jobs will be created or retained through this project; and

**WHEREAS**, the Village of Oakwood estimates the total cost of the project is \$640,000; and

**WHEREAS**, the Village of Oakwood indicates the other funding source(s) for this project includes \$390,000 from a 20 year OPWC Loan; and

**WHEREAS**, the Village of Oakwood is estimating the start date of the project will be April 2024 and the project will be completed by December 2024; and

**WHEREAS**, the Village of Oakwood requested \$250,000 from the District 6 ARPA Community Grant Fund to complete this project; and

**WHEREAS**, the Cuyahoga County Council desires to provide funding in the amount of \$250,000 to the Village of Oakwood to ensure this project is completed; and

**WHEREAS**, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$250,000 to the Village of Oakwood from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the Fair Oaks Road Rehabilitation Project.

**SECTION 2.** If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

**SECTION 3.** That the County Council staff is authorized to prepare all documents to effectuate said award.

**SECTION 4.** That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

**SECTION 5.** If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

**SECTION 6.** To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 7.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of



# County Council of Cuyahoga County, Ohio

## Resolution No. R2023-0081

<p>Sponsored by: <b>County Executive Ronayne/Department of Public Works/Division of County Engineer</b></p>	<p><b>A Resolution</b> making an award on RQ11583 to Suburban Maintenance &amp; Construction, Inc. in the amount not-to-exceed \$1,177,263.81 for rehabilitation of Boston Road Bridge No. 07.45 over the East Branch of the Rocky River in the City of Broadview Heights; authorizing the County Executive to execute Contract No. 3205 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,177,263.81 to fund said contract; and declaring the necessity that this Resolution become immediately effective.</p>
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**WHEREAS**, the County Executive/Department of Public Works/Division of County Engineer recommends an award on RQ11583 to Suburban Maintenance & Construction, Inc. in the amount not-to-exceed \$1,177,263.81 for rehabilitation of Boston Road Bridge No. 07.45 over the East Branch of the Rocky River in the City of Broadview Heights; authorizing the County Executive to execute Contract No. 3205 and all other documents consistent with said award and this Resolution; authorizing the County Engineer, on behalf of the County Executive, to make an application for allocation from County Motor Vehicle \$7.50 License Tax Funds in the amount \$1,177,263.81 to fund said contract; and

**WHEREAS**, the primary goals of this project are the rehabilitation of the existing structure by replacing the concrete deck and approach slabs, constructing new bridge parapets, installing new bearings, painting the structural steel, sealing concrete surfaces, and providing new support for the sanitary force main attached to the bridge hills; and

**WHEREAS**, the anticipated start-completion dates are 2/28/2023 – 2/28/2024; and

**WHEREAS**, the project is located in County District 6 and is funded 100% by County Motor Vehicle \$7.50 License Tax Fund; and

**WHEREAS**, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue and to provide for the usual, daily operation of a County entity.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:**

**SECTION 1.** That the Cuyahoga County Council hereby makes an award on RQ11583 to Suburban Maintenance & Construction, Inc. in the amount not-to-exceed \$1,177,263.81 for rehabilitation of Boston Road Bridge No. 07.45 over the East Branch of the Rocky River in the City of Broadview Heights.

**SECTION 2.** That the County Executive is authorized to execute Contract No. 3205 and all documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

**SECTION 3.** It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

**SECTION 4.** It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was duly adopted.

Yeas:

Nays:

\_\_\_\_\_  
County Council President

\_\_\_\_\_  
Date

\_\_\_\_\_  
County Executive

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Council

\_\_\_\_\_  
Date

First Reading/Referred to Committee: March 28, 2023

Committee(s) Assigned: Public Works, Procurement & Contracting

Journal \_\_\_\_\_  
\_\_\_\_\_, 20\_\_\_\_